



ASI Senate Meeting

Minutes

2012- 2013:20 Thursday, May 9, 2013, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Christine Hall called Senate 2012-2013:20 to order at 3:06pm

B. Quorum Check

1. Voting Members:

Christine Hall, Vice President, Chair
Chris Osuala, President – **Excused Tardy**
Stephanie Ferreira, Agriculture Senator
Joanna Ha, Business Senator
Amber Yoshioka, CEIS Senator
Rana Abuershaid, CLASS Senator
Dylan Devlin, CCHM Senator
Ariane Lebrilla, ENV Senator
Mary Haynes, Engineering Senator
Sally Kandah, Science Senator – **Unexcused Absent**
Tommy Ward, Senator-At-Large (MCC)
Caleb Rickard, Senator-At-Large (SIC) – **Unexcused Tardy**
Danielle Sigala, Senator-At-Large (Greek)
Christina Kogat, Senator-At Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Devon Graves, Attorney General
Krikor Ketchedjian, Treasurer
Vacant, Academic Senate Rep.
Penne Fode, Staff Council Rep. – **Excused Absent**
Janeth Rodriguez, Alumni Association Rep. -**Excused Absent**
Cristian Garcia/Sara Robinson, Bronco Athletics Assoc. Rep.

C. Approval of Minutes

1. Vicki struck the Action Items in Executive Session as they had originally been removed in agenda changes at the meeting and there was a discrepancy in the Executive Session recording
2. Tommy changed #14 on page 4 to read Christina and not Christine, asked for clarification of #14.b and corrected the spelling of Stephanie's name in #15 and #19
3. Christine approved the minutes as amended

D. Pledge of Allegiance

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E. Agenda Changes

1. Christine added Discussion Item B. BSC Space Study- Presentation Update by LPA Architects which would be time specific at 3:15pm
2. Cora added Executive Session Action Items 1. Job Description for Lifeguard, 2. Hiring Timeline for the Accounting Analyst, 3. Management Employment Plan (MEP) Employee Grade Levels and Vacation Accrual. She stated that these were time sensitive items that were discussed at the last senate meeting.
3. Christine approved the agenda as amended

F. Financial Status – Given by Krikor Ketchedjian (attachments)

1. ASI Total Revenue	\$ 6,185,951.00
2. ASI Total Expenses	\$ 4,131,417.00
3. ASI – NP & A Account Balance	\$ 126,135.00
4. ASI – Tutoring Retention Account Balance	\$ 5,764.00
5. ASI Prior Year's I Reserves	\$ 222,660.00
6. ASI Prior Year's II Reserves	\$ 127,518.00
7. ASI Prior Year's III Reserves	\$ 342,010.00

G. Introduction of Guests

- | | |
|-------------------|---------------------------|
| 1. Ozzie Tapia | 7. Terri Bell |
| 2. Glenn Carels | 8. Johnathan Jianu |
| 3. Winston Bao | 9. Gabriela Garza-Vazquez |
| 4. Powell Velasco | 10. Neil Johnson |
| 5. Colin Danahy | 11. Krista Smith |
| 6. Barny Peake | |

H. Reports – Posted on the SAN, not given verbally at the meeting

1. ASI Executive Director- Cora M. Culla – no report
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton – no report
3. Academic Senate Rep. – vacant
4. Staff Council Rep. – Penne Fode – no report
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – Cristian Garcia – no report
7. Senator Pro Tempore – Mary Haynes – no report
8. Attorney General – Devon Graves – no report
9. Treasurer – Krikor Ketchedjian *(attachment)
 - a. Financial Summary
10. President – Chris Osuala – no report
11. Vice President – Christine Hall – no report
12. Senate Reports
 - a. Amber Yoshioka, CEIS Senator *(attachment)
 - i. CEIS T Shirts
 - ii. CEIS E-Board Elections
 - iii. CEIS Banquet
 - b. Ariane Lebrilla, ENV Senator *(attachment)
 - i. Elections – Thursday, May 9

- ii. ASI Budget Reallocation Presentation – Thursday, May 9
- iii. MPP Review Student Survey for Dean Woo – May 15th
- c. Christina Kogat, Senator-at-Large, IHC *(attachment)
 - i. Iron Man 3 Movie Premiere
 - ii. NACURH
- d. Rana Abuershaid, CLASS Senator *(attachment)
 - i. College Olympics with BEAT
 - ii. Finalized Banquet Information
- e. Sally Kandah, Science Senator *(attachment)
 - i. Saturday, May 11th – Pomona Beautification Day
 - ii. Wednesday, May 15th – Self Defense Class
 - iii. May 18th and 19th – Cancer Awareness Club – Relay For Life
 - iv. May 23rd – Science Council General Meeting

I. Open Forum

1. Joanna Ha – reminded everyone to turn in their council contact information by 6:00pm today and to please let her know if there were any problems.
2. Chris Osuala – stated that the ASI Executive Board meeting with the Chancellor went extremely well even though they did not get as many questions in as they wanted to, he still answered them as best he could. He added that he was a very personable guy who loved talking to the students and if anyone had anything that they wanted to send to him, Chris had his contact information. He also asked that for those councils who had not responded about the Inter Council banquet, please ask them to follow up as they would be meeting tomorrow from 11:00am – 1:00pm in building 5.
3. Devon Graves – asked that for those councils that did not attend the Council Compliance meeting, senators please ask them to contact him so they can work out a way of catching up on the information.
4. Cora M. Culla – shared that ASI gave a presentation to the Academic Senate yesterday and received a thank you and compliment that it was excellent. She added that during the Q & A one of the faculty stated that this was the first they were hearing about the referendum, so she requested that everyone make their advisors aware so that the word regarding voting gets out more before the election next week.
5. Barney Peake – announced that the election and voting would begin next week and he had two iPads loaded with a test website, so if anyone had a moment to test the site after the meeting please see him.

III. DISCUSSION ITEMS

- B. BSC Space Study - Presentation Update by LPA Architects - Time specific at 3:15pm
1. Powell introduced the team from LPA and explained that they were going to be giving an update on the progress and the work that they had done to date as they had heard a lot of feedback and made some changes to the proposed space plan and they also had a rough cost estimate of what the project will cost
 2. Glenn Carels reviewed the gifts of the site as part of the powerpoint presentation
 3. Winston Bao reviewed the process and timeline that brought us to the current week when they presented the draft report to the Division of Student Affairs, conducted campus workshops or conversations and was now presenting this draft report to the senate

4. Ozzie Tapia gave the highlights of everything that had evolved due to the input that they had received represented in the studies – ground floor first:
 - a. The importance of a medium or large sized meeting room like Ursa Minor and the sentiment that it should exist in the building
 - b. The idea of consolidating all of the Student Government administration in the space located on the ground floor
 - c. The CPP Credit Union needed exterior access for afterhours use
 - d. The consolidation of services, like a one-stop shop, so that student needs can be met in one location
 - e. The pub or restaurant belongs in the Game Room area but should be connected to the exterior to take advantage of the outdoor deck space
 - f. Now that the pub or restaurant had moved to the North end of the building, there was a coffee house at the South end which would be the opposite as far as activity was concerned as it would be a quieter, study, lounge type of zone
5. Ozzie moved on to the highlights of the second floor:
 - a. The point here was to still consolidate social spaces and create meaningful entry points which the mid-point lobby provided as an East to West enjoyment of the view and also simplified way finding and connection to the exterior of the building with the addition of the North lobby
 - b. There was a consolidation and addition of meeting room spaces where the Fitness Center space was vacated and Ursa Minor and England Evans would remain where they were located currently with no changes except access points
6. He presented the following statistics for square footage with the proposed changes and reviewed the benefits
 - a. Social spaces: existing – 29,395 sf and proposed – 40,554 sf
 - b. Meeting rooms: existing – 17,965 sf and proposed – 20,677 sf
 - c. Office space: existing – 7,674 sf and proposed – 9,145 sf
7. Winston Bao explained that at this phase a cost estimate does not include all of the details, instead a Rough Order Magnitude (ROM), that was submitted earlier this week, looks at size or the space that will be touched. He added that based on real time construction costs and the areas highlighted on the diagrams, the scope of the project presented was \$9,924,865 or almost \$10 million dollars if the project was done all at once.
8. He noted that next year, once the Bronco Fitness Center space was vacated, it was available to be in filled with functions which did not need to be decided now and could be needs like office space, study lounges and things that were identified along the way by the needs assessment or the surveys and there would be no cost associated with that option which could be done right away
9. He added that as part of the phasing strategy, one of the things to consider doing either next year or the following year according to financial resources, would be the precursor to the phasing knowing that eventually construction needs to happen. Therefore, the pieces would start to move, meaning that you would need to move people around in order to renovate spaces and the space vacated by the Bronco Fitness Center could become interim or swing spaces. If the decision were made to kick-start construction on the swing spaces to make them ready for that kind of use the Rough Order Magnitude (ROM) cost estimate would be \$825,941 for the fitness

- a further adjustment after review by our ASI legal counsel
- n. Discussion ensued regarding HEPI takes effect later, tabling until after the legal counsel responds, a second vote would be required if Mark Bookman says it is possible to give more money and the action today shows support for their effort now instead of waiting
- o. Christine called the vote on the amended main motion: 12/0/1, motion passed and Mary abstained due to conflict of interest

B. 2013-14 Budget Deliberations for Annually Budgeted Groups

- 1. Christine stated that in the interest of time, and after discussion with Krikor, the Financial Guidelines and Stipulations would be covered at the next senate meeting

III. DISCUSSION ITEMS

A. Recommendation from the Facilities and Operations Committee

- 1. Bronco Student Center Budget for 2013-14
 - a. Christine asked if there was any discussion after the presentation that was given to the senate last week
 - b. Discussion took place regarding the \$5,000 to fund the 4.0 Program came from line item 8900-Reserve Operations and was moved to line item 8348-BSC Programs and that the ASI Programs and Marketing department or BEAT would manage the money from that line item and that the intent was to preserve this program specifically
 - c. Christine stated that they would take action on this at the next meeting

IV. EXECUTIVE SESSION

A. Action Items

- 1. The job description for Lifeguard was approved
- 2. The hiring timeline for the Accounting Analyst was approved
- 3. The Management Employment Plan (MEP) Employee Grade Levels and Vacation Accrual was approved

B. Discussion Items

- 1. ASI and BSC Budgets for 2013-14 – Personnel related matters were discussed
- 2. The Recommended Title Change was discussed

V. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, May 16, 2013, 3:00 – 5:00pm, in the England Evans room
- B. Mary stated that senate meeting 2012-13:20 was adjourned at 5:18pm

MINUTES SUBMITTED TO:

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MINUTES APPROVED AT SENATE 2012-2013: _____

Vicki Jackson, Administrative Assistant

Date

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ASI SENATE MEETING ATTACHMENTS – REPORTS FOR MAY 9, 2013