



# ASI Senate Meeting

## Minutes

2012- 2013:15 Thursday, April 4, 2013, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Christine Hall called Senate 2012-2013:15 to order at 3:03pm

#### B. Quorum Check

##### 1. Voting Members:

Christine Hall, Vice President, Chair  
Chris Osuala, President - **Excused Tardy**  
Stephanie Ferreira, Agriculture Senator  
Joanna Ha, Business Senator  
Amber Yoshioka, CEIS Senator  
Rana Abuershaid, CLASS Senator  
Dylan Devlin, CCHM Senator  
Ariane Lebrilla, ENV Senator  
Mary Haynes, Engineering Senator – **Excused Absent**  
Sally Kandah, Science Senator  
Tommy Ward, Senator-At-Large (MCC)  
Caleb Rickard, Senator-At-Large (SIC)  
Danielle Sigala, Senator-At-Large (Greek)  
Christina Kogat, Senator-At Large (IHC)

##### 2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor- **Sub: Dr. Byron E. Howlett Jr.-Exc. Tardy**  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Devon Graves, Attorney General  
Krikor Ketchedjian, Treasurer  
Vacant, Academic Senate Rep.  
Penne Fode, Staff Council Rep. – **Excused Absent**  
Janeth Rodriguez, Alumni Association Rep.  
Cristian Garcia/Sara Robinson, Bronco Athletics Association Rep.

#### C. Approval of Minutes

1. The minutes for the senate meetings on March 7, 2013 and March 14, 2013 and the minutes for the ASI Executive Committee meeting on March 22, 2013 were all approved by the chair as written

#### D. Pledge of Allegiance

#### E. Agenda Changes

1. Christine added Action Item A. Confirmation of Appointed Position 1. Toria Howard,

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ASI Assistant Treasurer

2. The agenda was approved by the chair as amended

F. Financial Status – Given by Krikor Ketchedjian (attachments)

|   |                 |
|---|-----------------|
| 1. ASI Total Revenue                        | \$ 6,035,001.00 |
| 2. ASI Total Expenses                       | \$ 3,401,620.00 |
| 3. ASI – NP & A Account Balance             | \$ 130,635.00   |
| 4. ASI – Tutoring Retention Account Balance | \$ 5,764.00     |
| 5. ASI Prior Year's I Reserves              | \$ 222,660.00   |
| 6. ASI Prior Year's II Reserves             | \$ 127,518.00   |
| 7. ASI Prior Year's III Reserves            | \$ 342,010.00   |

8. Krikor added that per the Fall 2012 and Winter 2013 enrollment figures he authorized the release of the remaining 30% funds for the 2012-13 ASI annual budget allocations.

G. Introduction of Guests

|                   |                   |
|-------------------|-------------------|
| 1. Nancy Hwang    | 11. Glenn Carels  |
| 2. Kenneth Flores | 12. Andrew Perez  |
| 3. Cathy Neale    | 13. Colin Danahy  |
| 4. Barney Peake   | 14. Rawan Salameh |
| 5. Terri Bell     | 15. Kyle Thurin   |
| 6. Aaron Neilson  | 16. Chris Chisler |
| 7. Sandy Cain     | 17. John Jianu    |
| 8. Ozzie Tapia    | 18. Nick Granich  |
| 9. Powell Velasco | 19. Krista Smith  |
| 10. Winston Bao   |                   |

H. Reports – Posted on the SAN, not provided verbally at the meeting.

1. ASI Executive Director – Cora M. Culla \*(attachment)
  - a. CSU Compliance Audit
  - b. Program Updates
  - c. BRIC Updates
  - d. Campus Recreation Updates
  - e. Games Room
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton – no report
3. Academic Senate Rep. – vacant
4. Staff Council Rep. – Penne Fode - no report
5. Alumni Rep. – Janeth Rodriguez \*(attachment)
  - a. Senior Send Off 2013
  - b. BroncoStampede Ambassadors
6. Athletics Rep. – Cristian Garcia - no report
7. Senator Pro Tempore – Mary Haynes – no report
8. Attorney General – Devon Graves – no report
9. Treasurer – Krikor Ketchedjian \*(attachment)
  - a. Financial Summary
  - b. Finance Committee

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- c. Release of 30% remaining funds for 2012-13
- 10. President – Chris Osuala - no report
- 11. Vice President – Christine Hall – no report
- 12. Senate Reports
  - a. Amber Yoshioka, CEIS Senator \*(attachment)
    - i. Meetings
    - ii. Banquet
    - iii. T Shirt Sale
  - b. Ariane Lebrilla, ENV Senator \*(attachment)
    - i. First meeting of Spring Quarter – Thursday, April 4<sup>th</sup> @ U-Hour in Bldg. 7, room 202
    - ii. ENV Career Day/ENV Mixer – Thursday, April 25
    - iii. Space Activators – April 22 on the grassy area in front of the CLA
  - c. Christina Kogat, Senator-at-Large, IHC \*(attachment)
    - i. Elections for E-Board 2013-14
  - d. Danielle N. Sigala, Senator-at-Large, Greek \*(attachment)
    - i. Up Till Dawn
    - ii. Greek Week 2013
  - e. Sally Kandah, Science Senator \*(attachment)
    - i. Science Council Spring Meeting Schedule
    - ii. March of Dimes
  - f. Tommy Ward, Senator-at-Large, MCC \*(attachment)
    - i. 30 Days of Social Justice
    - ii. Spring Quarterly

### I. Open Forum

- 1. Barny Peake - announced that tomorrow was a First Friday and there would be the EDM event of the year dance party, rave lasers and to come out and join them at 9:00pm at the Bronco Commons.

## II. ACTION ITEMS

### A. Confirmation of Appointed Position

- 1. Toria Howard, ASI Assistant Treasurer
  - a. Krikor explained the process that led to 15 applications for the positions and interviews for half of them and the selection process that led to the decision to appoint Toria as the best candidate
  - b. He answered questions that she was a third year student with a major in Finance and that he had chosen her because he thought that she would perform her responsibilities well
  - c. Danielle made a motion to confirm the appointment of Toria Howard as the Assistant Treasurer, seconded by Rana
  - d. Christine called the vote: 12/0/0, motion passed

### B. Nominations and Election for ASI Standing Committee

- 1. Finance Committee – Spring Quarter
  - a. Krikor explained that the meetings would be held every other week on Fridays

- from 3:00 – 5:00pm starting with April 12<sup>th</sup> for a total of five meetings
- b. Christine stated that they were seeking three senators and asked for any nominations
  - c. Stefanie nominated herself
  - d. Danielle nominated Joanna, she accepted
  - e. Tommy nominated Dylan, he declined
  - f. Caleb nominated himself
  - g. Sally nominated Rana, she accepted
  - h. Christine asked Stefanie, Joanna, Caleb and Rana to each briefly speak on their behalf
  - i. Christine called an initial vote
    - i. Stefanie                      9 votes
    - ii. Joanna                        12 votes
    - iii. Caleb                         8 votes
    - iv. Rana                          6 votes
  - j. Christina asked for a motion to approve Stefanie, Joanna and Caleb
  - k. Sally made a motion to approve Stefanie, Joanna and Caleb to serve on the ASI Finance Committee for the Spring Quarter, seconded by Ariane
  - l. Christine called the vote: 12/0/0, motion passed

**III. DISCUSSION ITEM**

- A. BSC Space Study, Presentation by LPA Architects (attachments)
  - 1. Powell introduced Glen Carels and Ozzie Tapia from LPA Architects as being Cal Poly alumni and noted that both LPA Architects and Brailsford & Dunlavey consultants had been working with ASI on the recreation center and so this would create a good flow as they had been helping us prepare for the Bronco Fitness Center to move into the BRIC
  - 2. Winston gave an overview of the BSC Space Study presentation that would include the focus groups and surveys completed, the existing facility, the study, strategies and the scheduling process. He also gave the background of their involvement with the BRIC and how it was different from the space study which is more like a master plan based on a needs assessment of what the building needs and how to improve it.
  - 3. He stated that they were now at step two which was to have these ideas considered today and the next step would be a more detailed report that would come later
  - 4. Andrew recapped how the focus groups and surveys were done to complete a market analysis and how were they going to enhance the student experience when they utilize the facility. He noted that a pub or bar and a coffee house as well as some quiet study places were important to students.
  - 5. Winston reviewed a diagram of the first and second floor of the building that had been color coded according to function as it existed now and noted that there would be vacated space when the Bronco Fitness Center moved to the BRIC and that the building has a way finding problem and they would like to include more social settings, more outdoor seating, additional plug-in options for electronics, more mid-sized meeting rooms and a more centralized administrative support with a workstation base in an open office plan to increase collaboration
  - 6. Glen reviewed the strategies to make this a better vision of the building, explore ideas

and create more social space that's active while putting the services against the retaining wall side of the first floor, link to University Park and emphasize more entries and view on the walkway side

- 7. Ozzie explained the suggested phasing once the vacated space from the Bronco Fitness Center was available after the BRIC came onboard and outlined that there could be three phases spread out over an undetermined timeline
- 8. Winston reviewed the schedule chart in the agenda packet and in the presentation slide that included the planning and design work flow from April 8 – 22, the cost estimate from April 22-29, the draft report with comments due from ASI/CPP May 17 and the final report which would incorporate comments for May 31<sup>st</sup>
- 9. A question and answer session took place
- 10. Christine stated that if anyone had any other questions or concerns they could relay them to Powell

**IV. INFORMATION ITEM**

A. Distribution of 2013-14 Annual Budget Binder

- 1. As the annual budget binders were distributed to everyone, Christine stated that they should add their name on the label inside the cover, to please remember the things discussed at the retreat and to please review the budgets prior to the senate meeting next week when budget presentations would begin. She noted that if anyone had any questions to please utilize the contact sheet to contact the appropriate person over-seeing the budget.

**V. ADJOURNMENT**

- A. Next Senate meeting will take place on Thursday, April 11, 2013, 3:00 – 5:00pm, in the England Evans room
- B. Christine stated that senate meeting 2012-13:15 was adjourned at 4:20pm

**MINUTES SUBMITTED TO:**

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Christine Hall, Chair of the Senate Date

MINUTES APPROVED AT SENATE 2012-2013: \_\_\_\_\_

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Vicki Jackson, Administrative Assistant Date

TO VIEW REPORTS LISTED (WITH AN \*) OPEN SEPARATE FILE ON DOCUMENTS WEBPAGE LABELED: ASI SENATE MEETING ATTACHMENTS – REPORTS FOR APRIL 4, 2013