



ASI Facilities & Operations Committee Minutes

2012-2013:11 Friday, April 26, 2013 1:15PM - 3:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES – 1:27pm

- A. Call to Order
- B. Quorum Check
- C. Approval of Minutes
- D. Agenda Changes
- E. Introduction of Guests
 - 1) Cora Culla – ASI
 - 2) Shelby Long – ASI
 - 3) Terri Bell – ASI
 - 4) Barny Peake – ASI
 - 5) Cathy Neale – ASI
- F. Reports
 - 1. Executive Director Designee – Powell Velasco
 - 2. University Advisor – Lorena Marquez (**unexcused tardy**)
 - 3. University Rep. – Ellen Patterson (**excused absent**)
 - 4. Staff Council Rep. – Sarah De La Parra
 - 5. Academic Senate Rep. – Eva Xu
 - 6. Foundation Rep. – Aaron Neilson (**excused absent**)
 - 7. President – Christopher Osuala
 - 8. Vice President – Christine Hall
 - 9. Attorney General – Devon Graves (**unexcused absent**)
 - 10. Senator Representatives – Stephanie Ferreira & Joanna Ha (**excused absent**)
 - 11. Student Representatives – Jasmine Andino & Johndaniel Morales
 - 12. Senator Pro-Tempore – Mary A. Haynes
 - 13. Special Guest – Nika Hemati (**excused absent**)
- G. Open Forum
 - Eva asked if F&O was having a meeting May 10th, Powell stated that a meeting would be needed.
 - Chris stated that INSAN Mission was having their helping the homeless event over the next two days and requested people volunteer to help.
 - Powell stated that Aaron was excited that the Poly Trolley should be up and running in a few weeks, and that possibly the committee could sample items this quarter.

II. ACTION ITEM

- A. BSC 2013-2014 Budget
 - a. Powell stated that the University was working on a capital replacement project that won't have an impact on the current budget, but could impact the repair and replacement line item. The capital replacement project is at the university wide level and the BSC could apply for that funding for projects like carpet replacement and other upkeep items.
 - b. Chris asked for clarification if ASI or the University owns the BSC. Powell answered that the University owns the building, but that the University leaves the charge of operating the BSC to ASI.

- c. Chris asked what the policy was for the BSC Budget Process and whether we were able to discuss specific line items or if there were restrictions on discussion. Powell stated that no, the line items were free for discussion.
- d. Chris further asked if line items could be added. Powell stated that yes, based on the request, the budget could be looked at and reworked.
- e. Chris explained that there were things that BEAT wanted in their budget, and that maybe some of that could be transferred onto the BSC Budget, specifically the Homecoming Event. Barney clarified that there is a line item for the 50th/75th Anniversaries in the current proposed budget, so that it would be set for next year. Cora explained that there is flexibility for increased programming in the budget, but that any increase would require a decrease to ensure a balanced budget was maintained.
- f. Chris asked what the options were to ensure that Homecoming be passed down as a solidified event for next year and following years, as opposed to simply leave it a recommendation. Cora mentioned that a line item could be added and left empty for the Homecoming event.
- g. JohnDaniel asked if the F&O Committee traditionally accepts the BSC Budget as is, without changes. Powell indicated that depending on the nature of the change, it could be considered and worked into the budget.
- h. Barney stated that the professional staff didn't really have the power to solidify the Homecoming event for the future BSC Budgets. Chris remarked that they do have the power since they review and recommend the budget to F&O.
- i. Chris asked whether the funding in the BSC Programming line item was spelled out to specific areas yet. Barney answered that currently, No, but that sometimes funding is allocated in the Budget to specific events.
- j. Chris asked if money could be pulled from the BSC Programming line item to continue the 4.0 Program. Barney answered Yes.
- k. A motion was made by Chris and seconded by Johndaniel to reduce line item 8900 (Reserve Operations) by \$5,000 and add that amount to line item 8348 (BSC Programming).
 - i. The rationale was to continue the 4.0 Program because of the great turnout and program.
 - ii. Motion passed: 7/0/0
- l. A motion was made by Christine and seconded by Chris to add a line item for Homecoming that will have a balance of \$0 for this year, below the line item 8348 (BSC Programming).
 - i. The rationale was to ensure that Homecoming continue beyond the 50th and 75th anniversaries next year since it was such a great program.
 - ii. Motion passed: 7/0/0
- m. A motion was made by Christine and seconded by Joanna to approve the BSC 2013-2014 Budget as a recommendation to the Senate.
 - i. Discussion: Powell stated that the professional staff would take the changes, make them, and bring the updated document to the Senate.
 - ii. Motion passed: 7/0/0

III. INFORMATION ITEM

B. BSC Space Study Presentation

- a.** Powell stated that all the feedback from the F&O group and others were given to LPA Architects. Powell said he would bring back information on the 10th for the Committee.

III. INFORMATION ITEM

A. BRIC Update

- a.** Powell stated that Krista had wanted to share that the pool is on track for completion. He stated that KHP would be training their staff for the pool about June 17th and to expect the fences to come down about then.

IV. ADJOURNMENT – 2:14 pm

- A.** Next F&O Meeting – Friday, May 10, 2013 1:15-3:00pm, Orion