



ASI Facilities & Operations Committee Minutes

2012-2013:10 Friday, April 12, 2013 1:15PM - 3:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES – 1:23pm

- A. Call to Order
- B. Quorum Check
- C. Approval of Minutes
- D. Agenda Changes
- E. Introduction of Guests
 - 1) Cora Culla – ASI
 - 2) Cathy Neale – ASI
 - 3) Terri Bell – ASI
 - 4) Barny Peake – ASI
 - 5) Krikor Ketchedjian – ASI
 - 6) Krista Smith – ASI
 - 7) Jennifer Taylor – ASI
- F. Reports
 - 1. Executive Director Designee – Powell Velasco
 - 2. University Advisor – Lorena Marquez (**designee: Mayra Lewis**)
 - 3. University Rep. – Ellen Patterson
 - 4. Staff Council Rep. – Sarah De La Parra (**unexcused absent**)
 - 5. Academic Senate Rep. – Eva Xu
 - 6. Foundation Rep. – Aaron Neilson (**unexcused absent**)
 - 7. President – Christopher Osuala
 - 8. Vice President – Christine Hall
 - 9. Attorney General – Devon Graves (**unexcused absent**)
 - 10. Senator Representatives – Stephanie Ferreira & Joanna Ha
 - 11. Student Representatives – Jasmine Andino & Johndaniel Morales
 - 12. Senator Pro-Tempore – Mary A. Haynes
 - 13. Special Guest – Nika Hemati (**excused absent**)

G. Open Forum

INSAN Mission

- Community service driven group aiming to help the homeless, needy, children, and seniors.
- Program works to provide chronic homeless with care throughout their life as opposed to the huge amount of money spent on homeless at the end of their life.
- Instead, trying to take some of that money in order to spend it earlier in their life to provide them with a better quality of life.
- Asking for about 250 volunteers to go out and do the homeless count.

II. DISCUSSION ITEM

A. BSC 2013-2014 Budget

- a. Powell gave an overview of the budget process, assumptions made in the budget, types of income, debt service coverage, required fund transfers, and how the budget relates to the university.

- b. Powell emphasized the goals of the BSC and changes it is undergoing: ASI rebranding, opening of the BRIC, programming in the BSC, etc.
- c. Income of the BSC includes student services, Bronco Fitness Center, GAS, Gamesroom, Conference and Events, and lease spaces (Bronco Copy N' Mail and Foundation). Qdoba created a lot of the income seen from the rental leases.
- d. Expenditures of the BSC include: salaries and wages (professional staff and student assistants), staff benefits, utilities, facility related expenses (includes C&E, audio and visual, maintenance, etc.), programming expenses (GAS, BEAT, etc), maintenance expenses (preventative maintenance), and other expenses.
- e. Mary asked if the increase in salaries and wages expense was due to hiring of the BRIC staff. Cora stated that it was a combination of compensation adjustments and new staff positions. Terri went over the salary breakdown page and stated that the new BRIC staff were part of the increase.
- f. Powell read the total expense, income, and deficit for last year's projected and budgeted amounts and this year's proposed budget amounts.
- g. Powell stated that the BSC was reimbursed for bonds fronted for the BRIC but wasn't expecting additional reimbursement because it would go to fund the BRIC. Terri and Powell explained that the bond was refinanced to get a better interest rate.
- h. Mary asked if additional costs of the BRIC construction would come out of the Construction line item in the BSC operating expenses. Cora stated that no, the BRIC and BSC expenses will be separate, and that the amount that was borrowed from BSC Reserves for the start of the BRIC was paid back through the bond income.
- i. Powell explained that the Debt-Service Ratio of 1.25 required by the Chancellor's Office is a ratio of expenses to debt coverage that must be maintained to ensure debt coverage.
- j. Committee members asked questions regarding the various increases to different line items, including why they were increased and what they were for.

B. BSC Space Study Presentation

- a. Powell gave a presentation on the BSC Space Study.
- b. Powell stated that the BSC Space Study involved a lot of focus groups, student and staff feedback, and evaluation of space.
- c. LPA took the feedback and tried to incorporate it to create more seating, a more connected space, and a consolidated student government.
- d. The proposed remodel put services to the back wall of the BSC, leaving the space completely open, a pub or restaurant was proposed inside the Gamesroom on the exterior wall to enable after-hours operation, additional outlets were also highly recommended, the plan consolidated student government downstairs with Senate next to Cabinet and GAS/BEAT next to them, this left the professional staff all upstairs.
- e. The committee expressed some concerns to the extent of construction and seeming lack of improvement. Powell emphasized the phasing plan process that could be evaluated along the way.

III. ADJOURNMENT – 2:58pm

- A. Next F&O Meeting – Friday, April 26, 2013 1:15-3:00pm, England Evans