



Rules and Policies Committee

Minutes

Friday, October 21, 2011, 2:00 – 4:00PM, BSC, 2nd Floor, Orion C

I. Preliminaries

A. Call to Order **2:04 pm**

B. Quorum Check

- Attorney General, Anthony Juarez (Chair) **Present**
- Agriculture Senator, Gabriel Barrios **Present**
- CEIS Senator, Cristina Aceves **Present**
- CLASS Senator, Cristina Sacca **Present**
- Senator Pro-Tempore, Alicia Vajid **Present**
- President, Johnathan Jianu **Absent**
- Vice President, Matthew Stafford **Present**

Non-Voting Members

- Treasurer, Brian Poirrier excused **Absent**
- ASI Executive Director, Cora Culla **Present**
- University Advisor, Susan Ashe **Present**.

C. Approval of Minutes—Approved with changes: Brian was changed to excused-absent.

D. Agenda Changes—Add record retention policy as discussion item c.

E. Introduction of Guests—No guests.

F. Open Forum—Everyone discussed the meeting times for next quarter. Anthony discussed that R&P meetings would be on adjacent weeks from Senate Meetings.

II. Action Items

A. Elections Code—Alicia moved to formalize the sub-committees. Anthony did assure Susan that Amanda Quintero, Elections Chair, would be involved in all meetings. No objections to the motion.

i. Formalize Sub-committees

1. Areas Related to Campaigning
 - a. Cristina Sacca, Gabriel Barrios, and Johnathan Jianu
2. Areas that will be Affected by Online Voting
 - a. Cristina Aceves, Anthony Juarez, and Matthew Stafford

3. Regulations and Punishments

- a. Johnathan Jianu, Anthony Juarez, and Alicia Vajid

III. Discussion Items

- A. By-law Revisions—The committee went through the list of non-substantive by-law changes. Grammatical and semantic changes were made by Anthony and Cora and approved by the committee. Any substantive changes were saved for later. Some minor changes were made at the committee meeting.
- B. Code Revisions—Changes that Anthony made to the codes were discussed and minor changes were made at the meeting to be voted on at the next Rules and Policies meeting on November 4th, 2011.
 - i. Rules and Policies Code—Minor grammatical changes were made to the code.
 - ii. Facilities and Operations Code—Mostly grammatical changes were made to this code. The committee discussed the addition of the Secretary of Sustainability to the Facilities and Operations Committee, but it was decided to wait until next year to make any change since this position was new.
 - iii. Finance Code—This code was reworded and restructured in parts for greater clarity.
- C. Record Retention Policy—Cora discussed the future Record Retention Policy that would be presented at the following R&P meeting. Senate Bill 8 will make CSU Auxiliaries subject to the same freedom of information as the CSU. The updated policy will hope to update the policy for which documents we keep to make it more efficient if any member of the public requests any documentation.

IV. Information item

V. Adjournment—Meeting adjourned at 3:01PM

- A. Next Rules and Policies Committee Meeting: Friday, November 4, 2011, 2:00-4:00PM, BSC, 2nd Floor, Andromeda C