



# ASI Senate Meeting

## Minutes

2013- 2014:5 Thursday, October 17, 2013, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Joe Shashaty called Senate 2013-2014:5 to order at 3:00pm

#### B. Quorum Check

##### 1. Voting Members:

Joe Shashaty, Vice President, Chair  
Christine Hall, President  
Jared Tolbert, Agriculture Senator  
Jordan Gonzalez, Business Senator  
Jai Oni Sly, CEIS Senator  
Raquel Mercado, CLASS Senator – **Unexcused Tardy**  
Brenda Magdaleno, CCHM Senator  
Martin Mares, ENV Senator  
Jasmine Andino, Engineering Senator  
Obi Okafor, Science Senator  
Louis Harfouche, Senator-At-Large (MCC)  
T.J. Coggins, Senator-At-Large (SIC)  
Nailah Zoi Givens, Senator-At-Large (Greek)  
Colin Danahy, Senator-At-Large (IHC)

##### 2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor – **Excused Tardy**  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Johndaniel Morales, Attorney General  
Alec Jaltorossian, Treasurer  
Dr. J. Swartz, Academic Senate Rep.  
Vacant, Staff Council Rep.  
Janeth Rodriguez, Alumni Association Rep. – **Excused Absent**  
Cristian Garcia, Bronco Athletics Assoc. Rep. – **Excused Absent**

#### C. Approval of Minutes

1. The minutes for the senate meeting on October 3, 2013 were approved by the chair as written

#### D. Pledge of Allegiance

#### E. Agenda Changes

1. Joe stated that the presentation by Mark Bookman, Legal Counsel, would be given

time specific at 3:05pm

2. He added that Reports were posted on the SAN and would not be given verbally as the agenda was very full
3. Joe approved the agenda as amended

F. Financial Status – Given by Alec Jaltorossian (attachments)

1. ASI Total Revenue	\$ 4,170,469.00
2. ASI Total Expenses	\$ 1,468,248.00
3. Total Investments	\$ 9,025,262.00
ASI-Local Agency Investment Fund	\$ 2,981,559.00
BSC-Local Agency Investment Fund	\$ 6,043,703.00
4. ASI – NP & A Account Balance	\$ 199,550.00
5. ASI Prior Year's I Reserves	\$ 226,758.00
6. ASI Prior Year's II Reserves	\$ 146,005.00
7. ASI Prior Year's III Reserves	\$ 579,940.00
8. BSC On-Campus Reserves	\$ 1,657,219.00

G. Introduction of Guests

- |                   |                   |
|-------------------|-------------------|
| 1. Kim Duenas     | 5. Andrea Sanchez |
| 2. Cathy Neale    | 6. Nancy Hwang    |
| 3. Powell Velasco | 7. Terri Bell     |
| 4. Michael Adams  | 8. Krista Smith   |

H. Special Presentation:

1. Annual Orientation by Mark Bookman, ASI Legal Counsel – Time specific at 3:05pm
  - a. Mark Bookman gave a brief background on himself and his forty year history with higher education legal issues. He stated that he was going to outline the responsibilities that each one of them took on when they took office and the following powerpoint presentation would be available on the SAN:
    - Orientation Goals
      - He added that the protocol for legal questions was to work through the Executive Director and the ASI President
      - Taking the “High” Road and making ethical decisions
    - Key: A Risk Management Policy
    - How To Exercise Your Fiduciary Responsibilities
      - Duty of Care – Defined
      - Duty of Loyalty – Defined
      - Duty of Obedience – Defined
    - Your Fiduciary Responsibility as a Board Member
    - How To Exercise Your Authority and Responsibilities
    - Who/What Is Affected By Your Actions
    - Risk Management
    - The Hierarchy of Law
    - Maintaining ASI's Exempt Status
    - Auxiliary Organizations as Separate Legal Entities
    - The Education Code

- Open Records and Public or Open Meetings
- Education Code 89904
- Activities and Funding for Campus Organizations
- Director/Officer Personal Liability
- The Legal Rub: Conflict in Responsibilities with the CCC and EC
- Corporate Governance and Accountability
- Changes at the Federal Level
- 1960 CA Master Plan for Higher Ed
- A Decade of Funding Reductions
- ...Changing the Paradigm for the CSU
- Short History of Mandatory Student Fees
- 2011 Task Force on CSU Auxiliaries
- The Balancing Act – An Underlying Theme
- Board/Management Relationships
- Best Practices: Using Your Time Wisely
- Must Reading

I. Reports – Not given verbally, posted on the SAN

1. ASI Executive Director – Cora M. Culla – no report
2. ASI Advisor – Dr. Rebecca Gutierrez – no report
3. Academic Senate Rep. – Dr. J. Swartz – no report
4. Staff Council Rep. – vacant
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – Cristian Garcia – no report
7. Senator Pro Tempore – Jared Tolbert \*(attachment)
  - ASI Update
  - a. Outreach Efforts
  - b. Student Concerns
  - c. Student Reaction to the Agenda
  - d. Collaborations
  - Ag Council Update
  - a. Ice Cream Social
  - b. Pumpkin Festival
8. Attorney General – Johndaniel Morales \*(attachment)
  - a. Reaching Out To Councils
  - b. Council Compliance
9. Treasurer – Alec Jaltorossian \*(attachment)
  - a. Informing Councils
  - b. Finance Committee
10. President – Christine Hall \*(attachment)
  - a. Quarter to Semester Conversion
  - b. Search Committee for the Vice President of Administrative Affairs
  - c. 50<sup>th</sup> Anniversary Task Force
  - d. University-wide Committees
  - e. 75<sup>th</sup> Anniversary Steering Committee
  - f. ASI Strategic Planning Meeting

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11. Vice President – Joe Shashaty \*(attachment)
  - a. Open Swim Hours (BFC) Recommendation
  - b. Talks with Louis Harfouche
  - c. Hat Day Parade
  - d. One on Ones
12. Senate Reports
  - a. Brenda Magdaleno, CCHM Senator \*(attachment)
    - i. Visiting Club General Meetings
    - ii. United Culinaricians (UC) Pancake Breakfast
    - iii. Sommelier Exam Orientation
    - iv. Expansion Groundbreaking
  - b. Colin Danahy, Senator-at-Large, IHC \*(attachment)
    - i. 1<sup>st</sup> IHC Meeting
    - ii. IHC Retreat
    - iii. Goals
  - c. Jai Oni Sly, CEIS Senator \*(attachment)
    - i. Fulbright Scholar
    - ii. CEIS Secretary Elections
    - iii. Outreach Efforts
    - iv. Retreat
  - d. Jasmine Andino, Engineering Senator \*(attachment)
    - i. Outreach - CPP Engineers Group
    - ii. Upcoming Events – Engineering Club Welcome Fair
    - iii. Collaborations – Dia de los Muertos Altar
  - e. Jordan Gonzalez, Business Senator \*(attachment)
    - i. General Meetings
    - ii. Adopt-a-Club
    - iii. Events
  - f. Louis Harfouche, Senator-at-Large, MultiCultural Council \*(attachment)
    - i. Council Updates
  - g. Martin Mares, ENV Senator \*(attachment)
    - i. Edible Garden AISLA
    - ii. Space Activator (Halloween Edition)
  - h. Nailah Zoi Givens, Senator-at-Large, Greek \*(attachment)
    - i. Upcoming Events
    - ii. Collaborations
  - i. Obi Okafor, Science Senator \*(attachment)
    - i. LA Cancer Challenge
    - ii. Blood Drive
  - j. Raquel Mercado, CLASS Senator \*(attachment)
    - i. CLASS Council E-board Meeting, October 15<sup>th</sup>, 2013
    - ii. Retrieving Emails from E-board Members of CLASS Clubs
    - iii. Second CLASS Council Meeting, October 17<sup>th</sup>, 2013
  - k. T.J. Coggins, Senator-at-Large, Student Interest Council \*(attachment)
    - i. Council Updates
    - ii. Personal Updates

J. Open Forum

1. Colin Danahy – announced that as of last night the government was now open.
2. Christine Hall – encouraged everyone, who needed to be in compliance with serving on two committees, to make a brief meeting with her to discuss the status of the those that they were serving on and which committees were requesting representatives and listed in her report.
3. Joe Shashaty – stated that he had sent out an email regarding one-on-ones and had only heard back from one senator. He asked that everyone else please send him a meeting request to schedule one with the exception of Brenda and Zoi as he had just met with both of them recently.

**II. ACTION ITEM**

A. Nominations and Election for ASI Sustainability Board

1. Joe explained that two senators were needed to serve on this board as voting members
2. Michael Adams, ASI Secretary of Sustainability, noted the composition of the board and added that they would be deciding on what goals would be important for this year. He added that they were going to meet bi-weekly, probably on a Tuesday or a Friday afternoon, and he will be working with the availability of the members to establish a standing meeting time.
3. Brief questions confirmed that this would be a year-long commitment and that it did qualify as satisfying the requirement to serve on a committee
4. Joe opened the floor for nominations:
  - a. Jai Oni nominated Obi, he accepted
  - b. Christine nominated Martin, he accepted
5. Joe called the vote for Obi Okafor: 14/0/0 and congratulated him on being elected
6. Joe called the vote for Martin Mares: 14/0/0 and congratulated him on being elected

**III. DISCUSSION ITEM**

A. MOU – BRIC Pool Use by Bronco Fitness Center Members (attachment)

1. Krista gave a brief history on the background of the new BRIC pool and that the original agreement included that it would be open for academic classes when completed and while the remainder of the complex was still under construction. The original agreement with the Chancellor's office and Kinesiology and Health Promotion (KHP) department was also that KHP administer the pool for the first year. However, a number of students have expressed interest in wanting to have access to the pool sooner than next year.
2. She added that Dr. Perky Vetter, KHP Department Chair, had agreed to propose the opportunity to add Bronco Swim as a program of the Bronco Fitness Center (BFC) within the membership of the BFC and she reviewed the standard membership fee structure that this would be included in for about 11 hours a week
3. She noted that the proposed hours that Bronco Swim would be available during the Fall Quarter would be Mondays and Wednesdays from 11:00am – 1:30pm, Tuesdays and Thursdays from 11:00am – 12:30pm and Fridays from 11:00am – 2:00pm for both leisure and physical purposes. She added that this new program would be available to anyone with a current membership or as a new membership

4. Cora added that ASI had previously signed a Memorandum of Understanding (MOU) that captured the agreement between ASI and the Academic Affairs division of the university and that it included the Dean of the College of Science, the Provost and the Vice President for Academic Affairs, in addition to Dr. Vetter. She noted that with this new program, the KHP Department would continue to be in charge of the scheduling and administration of the pool and that area and so the MOU would need to be amended to reflect the new program that was being offered through the BFC. She added that she would be working on amending the contract and getting it signed off by ASI and Academic Affairs.
5. Krista noted that there would be additional programmatic costs that were not initially anticipated for lifeguards, which KHP would invoice ASI for at the end of each quarter, and one gate guard from the BFC. She added that she was confident that the extra costs would be covered by the successful BFC membership levels.
6. Discussion took place regarding the details of conflicting activities in the pool at the same time, that the pool was sectioned off for more stationary activities and for more forward/backward activities, there would be no specialized activities at this time that require balls or special equipment and the importance of lifeguards sorting people by ability levels for the lap swimmers
7. Christine stated that as this was a time-sensitive item so that they can open up the pool and start this programming, she made a motion to suspend Robert's Rules and make this an Action Item, seconded by Jared
8. It was confirmed that lockers and related facilities would be provided by the BFC
9. Joe noted that the discussion must pertain to the motion which was to suspend Robert's Rules and he called the vote: 14/0/0, motion passed
10. Christine made a motion to approve the recommendation to implement the program of open swim hours for the Bronco Fitness Center members, seconded by Louis
11. Discussion took place regarding thanks from the President of the Bronco Aquatics Club for the great start to implement this swim opportunity for the club and all CPP students, there were at least 1,000 student signatures on the petition that was being circulated over the summer- so this is really students serving students to make this happen, this recommendation was discussed and endorsed by the ASI Facilities & Operations Committee and so it was forwarded by them to the senate for action, the BFC was prepared to implement this program on Monday if it was approved today, access to the pool would be regulated by Bronco ID being matched against a list of BFC members, the amended MOU was ready to be signed if this was approved today, there should be enough lockers during these time frames and that this was a good opportunity for the BFC to test out how the pool would work once the BRIC opened
12. Joe called the vote: 14/0/0, motion passed

#### **IV. INFORMATION ITEM**

##### **A. Quarter to Semester Conversion Update**

1. Christine stated that she discussed the calendar conversion topic last Thursday at the cabinet meeting and also in her one-on-one meeting with President Ortiz last Friday. She noted that they were hearing that it was not an official mandate from the Chancellor and yet it seemed that most university presidents were onboard with the

conversion. She shared with the cabinet that it was very important to do the research behind the conversion such as back in 2010-11 there was a sub-committee of the Academic Senate, AHCPACC, that researched the staff, faculty and student perspectives

2. She noted that she had been currently working with the five quarter campuses: San Bernardino, Cal Poly San Luis Obispo, East Bay, Cal State LA and Cal State Bakersfield to seek a convincing argument that there was a learning outcome that would be negatively impacted by the conversion. She added that she was committed to doing as much research as possible and exploring both sides of the argument, as all of the university presidents, except one, strongly believed in the conversion.
3. She added that there were benefits to the conversion, one of them being that administrative costs would go down because instead of processing things three times throughout the year it would be done twice. She also noted that being a polytechnic campus there were huge benefits to staying on the quarter system as we offer a very different experience than other campuses and the 2010 poll of students showed an overwhelming preference for the quarter system.
4. Christine reviewed that the Chancellor had stated that the only argument he would consider would be that a campus prove that there was a negative impact to a learning outcome of the institution and added that she had charged the cabinet with working on this along with the five other quarter campuses
5. She concluded that the senate would need to re-engage their constituents, the Academic Senate would be consulted on the potential impact and they were also working with the other quarter campuses on a resolution which would have to reflect all of the different timelines that existed. She encouraged everyone to seek her out to learn more about this topic.
6. Dr. Swartz shared that he was the briefer to the Academic Senate to support the quarter system on behalf of AHCPACC, there was a considerable amount of resource material available and he could be a resource to Christine and the senate on this topic. He added that he was also the California State University State-wide Senator and he literally heard Chancellor White when he said that it was a campus decision, that while he favors semesters, it was our choice. He added that in his opinion, the biggest negative to semesters was that as students you will have fewer choices from which to choose and he pointed out the mechanics of squeezing three quarters into two semesters. He also noted that there would be many polytechnic classes that would have to be morphed together into a more generic course on a semester system and absent a trimester, which he has not heard mentioned, there was no way that one can turn quarters into semesters and that would lead to a learning impact to be explored. He added that Cal Poly San Luis Obispo was probably the most adamant about staying on the quarter system for the same reasons.

Joe adjourned the regular session at 4:34pm to move to Executive Session

## **V. EXECUTIVE SESSION**

### **A. Action Item**

1. Job Description – Food Services Assistant

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a. The job description was approved with a vote of 14/0/0

B. Discussion Item

1. FICA Legal Review Update

a. The FICA legal update was discussed

**VI. ADJOURNMENT**

A. Next Senate meeting will take place on Thursday, October 31, 2013, 3:00 – 5:00pm, in the England Evans room

B. Joe stated that senate meeting 2013-14:5 was adjourned at 5:04pm

**MINUTES SUBMITTED TO:**

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Joe Shashaty, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2013-2014: \_\_\_\_\_

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Vicki Jackson, Administrative Assistant

Date

TO VIEW REPORTS LISTED (WITH AN \*) OPEN SEPARATE FILE ON DOCUMENTS WEBPAGE LABELED:

ASI SENATE MEETING ATTACHMENTS – REPORTS FOR OCTOBER 17, 2013