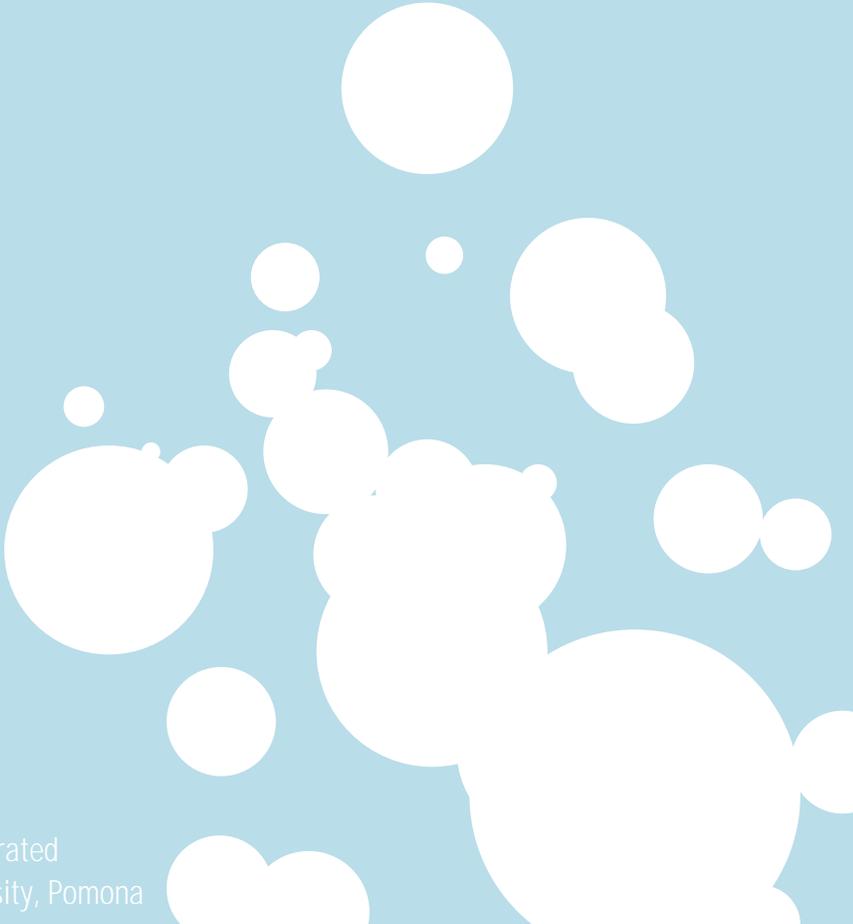


super:natural

A Year in Review

2001:2002
annual report

Associated Students, Incorporated
California State Polytechnic University, Pomona



Associated Students, Incorporated
California Polytechnic University, Pomona

Introduction

Associated Students Inc., (ASI) is the student governing body for California State Polytechnic University, Pomona. Funded by students, and under the guidance of professional Cal Poly Pomona staff, ASI offers a wide variety of programs and services for the students of Cal Poly Pomona. ASI was founded in 1963 and was established to provide activities to Cal Poly Pomona students that are closely related to the regular instructional programs that the university offers.

ASI provides for student self-government, it oversees the University Union, the Recreational Sports program, campus-wide programming through the Bronco Events and Activities Team, as well as a joint partnership with the university to manage the Cal Poly Pomona Children's Center. ASI provides funding support for student clubs and organizations, diversity programs, athletics, and academic support programs.





Mission Statement

ASI Cal Poly Pomona is a non-profit corporation of the students that seeks to:

- Promote student leadership and development.
- Provide excellent facilities, programs, and services to the students, campus, and surrounding communities.

Purpose

The purpose of ASI is to provide for the free exchange of ideas and opinions among the administration, faculty, and the student body of Cal Poly Pomona. ASI also helps facilitate student programs for the enrichment of university life, not only educationally, but socially and culturally as well.

Major Accomplishments

1. Servin' It Up Program - Inaugurated a new one-day program called Servin' It Up to meet the needs of the local Pomona community by offering a variety of direct service opportunities for ASI students and staff. Offered each quarter, the program drew more than 50 ASI students and staff the first time it was planned in November.
2. Games Room, Etc. Remodel - Complete remodel of the University's Games Room, Etc. featuring new carpet, color paint scheme, and half circle service counter.
3. University Union Reopening - During the closure of the Union from June through December, lessees and staff offices were relocated to temporary offices in the Union Plaza and modular offices. Building services staff worked hard to make these transitions free of hassle and the University ReUnion event to celebrate the reopening was a big success.
4. CSU Compliance Audit - The organization completes the full response to CSU Compliance Review recommendations. The CSU Compliance Review was conducted by the CSU Chancellor's Office from February 2001-April 2001.
5. Creation of a New ASI Web site and Book Exchange - The new ASI Web site features a comprehensive overview of ASI including University Union features, ASI Senate meetings and minutes, the ASI Book Exchange, a web-based student events calendar, and the student one-stop-a quick and easy way for students to navigate the campus.
6. Update of Personnel Policies - The ASI Senate approved the updated Personnel and Policies Procedures Manual, Management Employment Plan, and the Student Staffing Structure.
7. Response to Events of 9.11 - ASI organized a response to the tragic events of 9.11 by creating oversized cards for New York City and Washington, D.C. that were signed in support by campus community members. The outside of the cards were decorated by handprints of kids from the Children's Center. In addition, ASI partnered with the university to hold an interfaith service as a public statement of unity and hope.
8. Email Stations - A total of four email stations were made available in the University Union for students to conveniently check their accounts before, between, and after classes. Additional stations will be added when the Union expansion project is completed.

9. Recreational Sports Officiating - The program built a substantial increase in the recruitment of intramural game officials/scorekeepers due to enhanced training, development and evaluation.
10. University Union Reserves - We estimated an unprecedented level of on-campus financial reserves for the University Union, amounting to over \$1,081,737 by the close of the current fiscal year.
11. ASI Box Office Relocation - Formerly Ticket Services, the ASI Box Office officially separated from the Games Room, Etc. and moved to its permanent location on the second floor of the University Union.
12. Uniform Council Governing By - Laws-The ASI Senate passed by-laws that bring consistency to council government by requiring each council to include language that is consistent with the ASI by-laws.
13. Assessment Task Force - A task force was assembled to put together an annual plan to carry out assessment activities to evaluate programs and services from an internal and external perspective. The assessment plan will include procedures for collecting feedback from customers, for internal evaluation through the identification of performance indicators, and for measurement of student learning through co-curricular involvement in the organization.
14. Professional Association Leadership and Involvement - ASI student leaders and professional staff demonstrated a commitment to professional development and higher education through their appointment/election to leadership positions in California.

ASI student leaders and professional staff demonstrated a commitment to professional development and higher education through their appointment/election to leadership positions in California.

Joseph Salas, ASI Legislative Affairs Commissioner

Served as Vice Chairman of External Affairs for the California State Student Association (CSSA)

Lorena Marquez, ASI Senator Pro Tempore

Served on the Region 15 Leadership Team of the Association of College Unions International (ACUI) as a student representative.

Cora Culla, ASI Executive Director

Concluded her term as President of the Auxiliary Organization Association (AOA) in January.

Jeffrey Hoffman, ASI Associate Director for Marketing and Programs

Serves as Educational Council Coordinator for Campus Life Programs and Services for the Region 15 Leadership Team of ACUI.

LA Area Professionals Network

ASI initiated a co-sponsorship with the Office of Student Life and hosted the LA Area Professionals Network, an informal gathering of student activities and student union personnel. More than 10 LA area institutions were represented.

15. Joint Year-end Student and Staff Recognition Banquet and ASI Graduation- ASI held its first ever combined student and staff year-end function to honor the academic and work related accomplishments of all who contribute to the organization and Cal Poly Pomona. The event featured the inaugural Golden Bronco Awards program. In addition, at a ceremony attended by University President Dr. Bob Suzuki, graduates were honored with ASI graduate sashes and an ASI Cal Poly Pomona alumni pin.
16. Annual Report - Published last fall, the first comprehensive annual report included a review of activities in all areas of ASI including the University Union, Student Government, Bronco Events and Activities Team, the Children's Center and Recreational Sports.
17. Children's Center State Preschool Program - This program reached full enrollment this past year providing no cost child care services to 44 children of low income student parents, faculty, staff, and community members.
18. BroncoFest 2002 - ASI was a presenting co-sponsor of BroncoFest 2002 along with the Division of Student Affairs. The Bronco Events and Activities Team planned and implemented the concerts for the day that concluded with a performance on the Union Plaza Hill by Hip Hop artist Talib Kweli to a crowd estimated at 2,500 students.
19. Student Management Structure - Departments within ASI implemented a new student manager program to create upward mobility for students enhancing the development of their leadership and work-specific transferable skills and abilities.
20. Year End Annual Audit - ASI received an unqualified Financial Audit Opinion with no findings.
21. Naming of the University Union and Fitness Center - The Facilities and Operations Board recommended a name change to the University Union and a first-time name for the soon-to-come fitness center. The recommended names are the Bronco Student Center and the Bronco Fitness Center. The ASI approved recommendations and they have been submitted to the University President's Office for final approval.
22. Bronco Events and Activities Team Receives National Association for Campus Activities (NACA) Award - For the second year in a row, the ASI Bronco Events and Activities Team took home the award for outstanding Delegation at the Region IV West National Association for Campus Activities conference in Salt Lake City, Utah. The award recognizes the campus delegation demonstrating the best overall school spirit and the highest level of involvement in the conference.

23. Graphic Art Studio (GAS) Receives Design Awards from the Association of College Unions International (ACUI) - Student and professional graphic design staff in the Graphic Art Studio received several awards this past year from professional student affairs associations sponsored competitions.

First Place: One-Color Brochure
ASI Passport
Designer: Claire Carreon

First Place: ASI Web site
ASI Web site
Developer: Chris Peoples

Second Place: Full-Color Brochure
Graphic Art Studio Brochure
Designer: Tony Srisook

Second Place: One-Color Poster
ASI Elections
Designer: Richard Juatco

Third Place: T-shirt Design
Re-Union Shirt
Illustrator: Chris Cruz, Designer: Richard Juatco

Third Place: Full-Color Poster
Save Ferris
Designer: Javier Garcia

ASIGovernment

Government

Executive Board

Allen Coson:	President
Cesar Bravo:	Vice President
Erik Nutzman:	Treasurer
Arturo Alvarez:	Attorney General
Lorena Marquez:	Senator Pro-Temp/Senator-at-Large

Senate

The ASI Senate is the legislative branch of student government. Representatives are elected every Spring by the student body. One representative is elected from each of the seven colleges and schools, three are elected "at-large", meaning no specific college, and one is elected to represent graduate students. In addition to the 11 senators, the Senate includes 13 individuals who represent different constituencies on campus.

In order to operate more effectively, the ASI Senate created seven councils representing the seven academic colleges and three at-large councils representing student groups other than specific academic colleges. Every chartered club falls under a council. Each of the senators plays a crucial role in determining whether or not the concerns of the students are heard at the decision-making level-the ASI Senate.

Jesse Cerda:	CEIS Senator (College of Education and Integrative Studies)
Priscilla Ramirez:	College of Agriculture Senator
Sireen Sawarf:	CLASS Senator (College of Letters, Arts, and Social Management)
Alan Guerrero Pantza:	CSHM Senator (Collins School of Hospitality Management)
Justin Reyes:	Engineering Senator
Meaghan Smith:	Environmental Design Senator
Emil Melliz:	Graduate Senator
Tinashe Chapfika:	Science Senator
Uwaifo Obonor:	Senator-at-Large



Judiciary

The ASI judiciary handles infractions and interpretation of the ASI by-laws. It is composed of a Chief Justice and four associate justices, all appointed by the ASI President and approved by the ASI Senate. The judiciary acts as a means of dispute resolution for issues arising between clubs and club members, councils, and all other students with grievances. Students are encouraged to use the ASI Judiciary to settle cases.

Rijul Bhasker:	Chief Justice
Jennifer Bustillos:	Associate Justice
Oscar Menjivar:	Associate Justice
Pamella Orellana:	Associate Justice

Cabinet

The ASI Student Cabinet serves as an advisory board to the ASI Senate on fiscal and policy matters. The members are appointed by the ASI President and ratified by the ASI Senate starting on July 1st. The commissioners are appointed to serve a one-year term. To be considered for a position on the cabinet, a student must meet the following qualifications, complete 36 units at Cal Poly Pomona and maintain a minimum GPA of 2.0. The cabinet consists of the following: Treasurer, Attorney General, Academic Affairs Commissioner, Athletic Affairs Commissioner, Campus Affairs Commissioner, Communication Affairs Commissioner, Cultural Affairs Commissioner, Environmental/Health Affairs Commissioner, Legislative Affairs Commissioner, Programming Affairs Commissioner

Commisioners:

Sabrina Bolado:	Academic Affairs
Nicholas Granado:	Athletic Affairs
Nancy Le:	Campus Affairs
Arnold Carreon:	Communication Affairs
Joseph Salas:	Legislative Affairs
Carolina Garza:	Legislative Affairs Assistant
Cuoie Liv:	Commissioner-at-Large
Kevin Marshall:	Environmental/Health Affairs
Sandra Qatami:	Programming Affairs

Facilities and Operations Board

Erika Froelich:	F&O Board Member
Mariano Lagdameo:	F&O Board Member

ASI BEAT/Programming

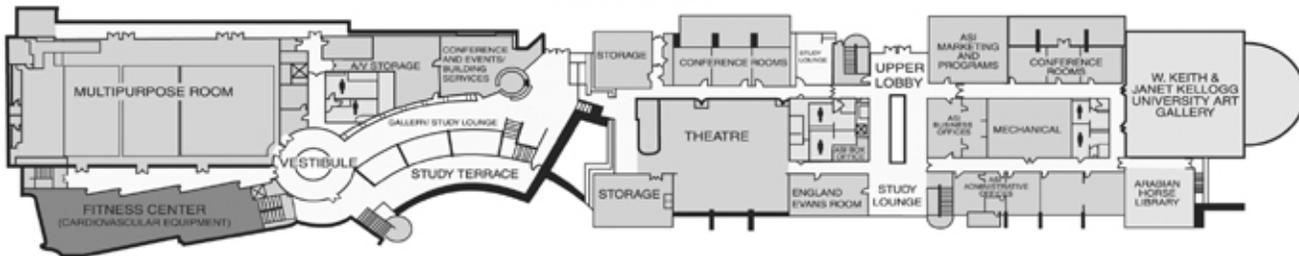
Mandana Jafarinejad:	Arts/Lectures Chair
Yvette Bell:	Concerts Chair
Fanny Escamilla:	Diversity & Multicultural Chair
Ekta Parikh:	Films Chair
Jessica Millender:	Indoors Recreation & Trips Chair
Nelson Chen:	Outdoor & Recreation Chair
Brandon Tsubaki:	Publicity Chair
Martha Escudero:	Service/Learning Chair
Jason W. Dyogi:	Special Events Chair
Roxanne Mendez:	Office Assistant

Other ASI Positions:

David Huong:	Elections Chair
Dorothy Moore:	Administrative Support
Jose Saavedra:	Clerical Assistant

ASI University Union

UPPER LEVEL



LOWER LEVEL



The University Union is the heart of ASI; hundreds of students, staff, and faculty pass through the Union everyday. The Union serves as a central gathering place for all students, staff, faculty, alumni and visitors at Cal Poly Pomona. Through meeting rooms, services, and programs, the Union brings people together to be educated and to be entertained. As a campus community center, the Union provides ongoing programs such as Movie Madness - weekly blockbuster films, and Nite Owl - quarterly 24 hour accessibility during final weeks.

The Union supports the university's learn-by-doing philosophy. Through incredible student employment opportunities in the areas of graphic design, public relations, food services, games room management and operations, building management, meeting and conference services, administration and clerical work, building maintenance and custodial, the Union provides students with convenient on-campus jobs, enhancing student learning beyond the classroom. Students are given the opportunity to work along side professionals who are willing to share their experiences, knowledge, and expertise to enhance the students learning and work experience. It is expected that these skills will be taken far beyond the student's Cal Poly Pomona residency.

ASIServices



Graphic Art Studio

The ASI Graphic Art Studio (GAS) provides professional, quality graphic design and printing services to campus departments and organizations and to the surrounding community at an affordable price. Students, clubs, departments and organizations needing any form of media development and promotional items can make an appointment with the studio. Whether an organization requires a simple flyer or a complete visual identity, the award-winning staff of graphic designers delivers quality work at a competitive price. In addition to campus services, GAS disperses all ASI-related news and press releases, via printed and web media.

Box Office

ASI Box Office provides tickets for most of Southern California's major theme parks, movie theaters, dinner/entertainment venues, ski resorts and seasonal fairs and outdoor excursions at extremely low prices. Feature-of-the-Month highlights one new promotion every 30 days with special tickets to new and old venues. The Box Office's discount ticket services are accessible to students, faculty, staff and alumni. ASI Box Office accepts cash, Visa, MasterCard and debit card.



Games Room

The Games Room, Etc., located on the lower level of the Union, is an entertainment venue offering pool and ping-pong tables along with over 30 top-rated video games. A TV lounge with a big screen television, located adjacent to the Games Room, Etc., compliments a vending lounge, free magazine check-outs, and game tournaments (pool and ping pong) to form a social/recreational outlet on campus where students can take a break from academic life. Lost and Found services, locker rentals for the quarter, table and chair check-out and private party rentals are additional services offered by the Games Room, Etc.

Business Services

Business Services is the backbone of ASI's financial operation. Business Services provides a broad range of accounting and business services, including maintenance of accounting records for ASI and/or the collection of fees, to the University Union, Agency (student club) accounts, Instructionally Related Activities (IRA) programs, Recreational Sports, the Learning Resource Center, and Student Orientation Services. In addition to processing of purchase orders, disbursements checks, and payroll checks, Business Services offers budget support and handles invoice preparation and collection, money orders, and Metro Transit Authority and Foothill Transit passes.



Conference and Events

Conference and Events (C&E) provides excellent facilities and services, including event planning, set-up, and audio/visual assistance, as well as all equipment, set-up and staffing to the on- and off-campus community. C & E handles reservations for meeting rooms in the Union with eight different meeting rooms and a large lecture room, with theater-style seats, for lectures, meetings, banquets, presentations, teleconferences, and receptions no matter how small or large a group. Teleconferencing services are available in most of the meeting rooms.



The University Plaza, originally the Kellogg Ranch Stables, is an ideal place for small concert productions, weddings, fairs, receptions, dances and outdoor lectures. C & E also provides maintenance and service to the University Union, Union Plaza Courtyard, and other ASI Departments.

In addition, students have an opportunity to volunteer their time to hold student leadership positions with ASI Student Government. The student-led board plans exciting activities and events in the union that help to create a stronger sense of unity and school spirit. Through their positions as student leaders, volunteers receive hands-on learning via committee management, budgeting, program implementation and evaluation, teambuilding skills, group dynamics, problem solving, goal setting, and leadership.

Through the student-led ASI B.E.A.T. and the committed ASI staff, the University Union continually offers a great environment to have fun, study, learn something new, enjoy great conversation, or have a bite to eat. The University Union offers an array of dining choices for the community members of Cal Poly Pomona. Students, faculty, and staff are able to enjoy freshly-made pizzas, salads, sandwiches and appetizers from Round Table Pizza, located on the lower level of the union with an outside dining patio. Kikka Sushi – a grab-and-go Asian restaurant - provides a wide variety of sushi, rolls, noodle soup, and salad. With over 57 menu options featuring unique campus fare, Kikka's Sushi and Noodle Bar is the newest highlight to union fare.



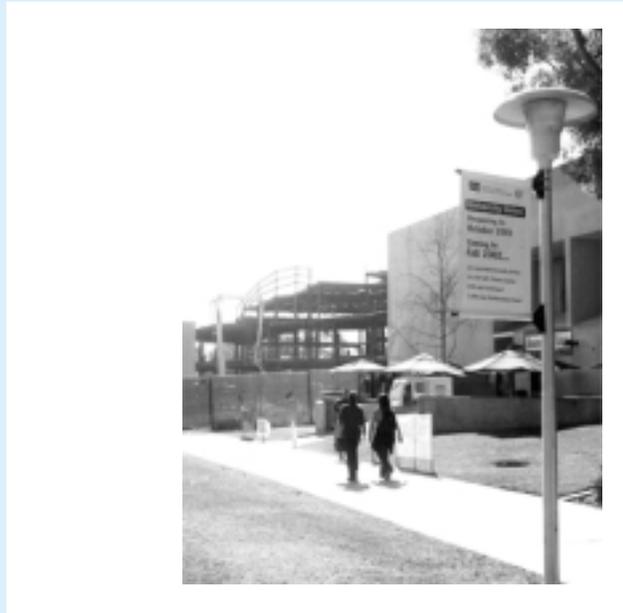
**W. Keith and Janet Kellogg
University Art Gallery**

The W. Keith and Janet Kellogg University Art Gallery displays art and other exhibits from September through June. This area is a great location for receptions and dinners outside of its normal operating hours.



Copy & Postal Services

Bronco Copy 'n Mail, on the lower level, provides convenient full and self-serve copying, enlargements, color copying, binding, cutting, and fold at competitive prices. Fax services, metered mail, overnight UPS services, and a US Postal Service drop-off with two daily pickups on weekdays are also available.



Visitor Center

The Visitor center offers visitors information and guided tours of the Cal Poly Pomona campus. Your tour guide will highlight the location of programs and services, give you insight into what it is like to be a Cal Poly Pomona student, and share with you some of Cal Poly Pomona's unique features.

Credit Union

Cal Poly Federal Credit Union was formed to serve the financial needs of all faculty, staff and students of Cal Poly Pomona. Family members of eligible persons and alumni may also join the credit union. Their vision is to "become the financial institution of choice for all faculty, staff and students on the Cal Poly Pomona campus by meeting the financial needs of our diverse population with friendly, efficient and convenient services."

■ ASIREcreational Sports

Recreational Sports

Recreational Sports provides Cal Poly Pomona students, faculty, staff and alumni possessing a wide range of skill levels, with opportunities to engage and interact in fair, safe, and diverse recreational activities, designed to provide competitive 'fun', which allows for participants to relieve stress, promote physical fitness and personal well-being. Recreational Sports is committed to promoting the overall development of students which will assist in fostering their commitment to recreation and pave the way for a healthy lifestyle long after their time at Cal Poly Pomona.



ASIB.E.A.T.



Bronco Events and Activities Team (B.E.A.T.)

The Bronco Events and Activities Team (B.E.A.T.) strives to provide diverse programming that enhances the overall college experience of Cal Poly Pomona Students. Planning and co-sponsoring over 200 events a year with other campus organizations, B.E.A.T. brings the university community together for academic and non-academic activities. As students themselves, members of the B.E.A.T. emphasize programs of a social, political, cultural, education and entertaining nature that correlate with the interests of the Cal Poly Pomona student body. Concerts, comedians, films, lecturers, speakers, in addition to special diversity, multi-cultural, arts, and community service events are some of the programming areas that the B.E.A.T. focuses on.

ASIThe Children's Center



The Cal Poly Pomona Children's Center

The Cal Poly Pomona Children's Center, a non-profit organization operated and subsidized by ASI in partnership with the Division of Student Affairs, provides accessible, affordable, convenient, and quality child care services to students, faculty, staff, alumni, and community of Cal Poly Pomona. The ages that are accepted are from two to five and the curriculums correspond to these age groups accordingly.

The children's center's main philosophy is for those who attend the center to grow, not only educationally, but physically, emotionally and intellectually as well. This is accomplished through the interaction with other children there, as well as with the professional early childhood educators who see each child as not only a learner, but a teacher to those around them.

2001-2002

ASIGraduates

Bernadette Ibarra	B.S. Agriculture (Horticulture)
Brandie Mara	B.A. Art, option Graphic Design
Chris Cruz	B.A. Art, option Graphic Design
Christine Liu	B.S. Business Administration
Eric Andrada	B.S. Electrical Engineering
Erik E. Westedt	B.S. Business Administration
Fernando Borroto	B.S. Behavioral Science Minor in Criminal Justice
Javier Garcia	B.A. Art, option Graphic Design
Joseph Salas	B.S. Business Administration
Kitty Thongthavorn	B.S. Business Administration
Luis Ramirez	B.S. Communications, with an emphasis in Journalism
Meaghan C. Smith	B.S. Urban and Regional Planning
Nicole Osmanian	B.S. Communications
Omar Angel Razo	B.A. Art, option Graphic Design
Oscar Menjivar	B.S. Computer Information Systems
Philip Portillo	B.S. Mechanical Engineering
Priscilla M. Ramirez	B.S. Agriculture
Rebecca Gutierrez-Keaton	Ph.D. Education (Claremont University)
Sandra Qatami	B.A. Political Science, Minor in Marketing
Sireen Sawaf	B.A. Political Science
Vicki Chu	B.A. Art, option Graphic Design
William C. Gomez	B.S. Electrical Engineering

ASIGolden Bronco Awards

Student Staff

Most Inspirational:	Fernando Borreto
Outstanding Customer Service:	Andres Venegas
Outstanding Achievement:	Vergil Castello
Professional Development:	Angel Hernandez
Rookie of the Year:	Jeanne Garrido

Non-Student Staff

Most Inspirational:	Jeff Hoffman
Outstanding Customer Service:	Denise Wynn
Outstanding Achievement:	Claire Carreon
Professional Development:	Marry Terry
Rookie of the Year:	Raamen Bass

Student Government

B.E.A.T. Chair of the Year:	Jessica Millender
Rookie of the Year:	Mandana Jafarinejad
Outstanding Achievement:	Chris Peoples
Senator of the Year:	Lorena Marquez
Student Council of the Year:	United Business Students' Senate (UBSS)
President's Award:	Joe Salas
Commissioner of the Year:	Sandra Qatami
Award of Excellence:	Penni Sweetenburg-Lee

	General	University Union	Agency	IRA	Total 2002	Total 2001
Assets						
Cash and cash equivalents						
On hand and in bank	\$135,601	\$87,092	\$146,932	\$81,345	\$450,970	\$339,247
Savings accounts	1,029	1,100			2,129	2,115
Investments in money funds	1,078,553	1,015,455	395,955		2,489,963	2,286,175
Total cash and cash equivalents	1,215,553	1,103,647	542,887	81,345	2,943,062	2,627,537
Receivables						
Accounts receivable, net allowance for doubtful accounts of \$5,194 in 2002 and \$4,994 in 2001 California State Polytechnic University, Pomona	19,938 -17,247	26,625	2,712	20,862	49,275 3,615	68,948 88,972
Total Accounts Receivable	2,691	26,625	2,712	20,862	52,890	157,920
Prepaid Expenses	3,551	3,067			6,618	4,200
Property, at cost, net of accumulated depreciation and amortization	7,764	114,902			122,666	211,820
Total Assets	\$1,229,189	\$1,248,241	\$545,599	\$102,207	\$3,125,236	\$3,001,477
Liabilities						
Accounts Payable	\$8,325	\$109,514	\$28,529	\$102,207	\$248,575	\$266,948
Accrued liabilities	338,221	60,678			398,899	342,826
Funds held for student organizations			501,995		501,995	462,323
Due to (from) interfund activities	20,065	-35,140	15,075			
Deferred revenue	11,483	9,471			20,954	12,228
Total liabilities	378,094	144,523	545,599	102,207	1,170,423	1,084,325
Net Assets						
Unrestricted net assets						
Designated	374,752	326,864			701,616	171,184
Undesignated	476,343	776,854			1,253,197	1,745,968
Total net assets	851,095	1,103,718			1,954,813	1,917,152
Total liabilities and net assets	\$1,229,189	\$1,248,241	\$545,599	\$102,207	\$3,125,236	\$3,001,447

ASI Statement of Activities
 Year Ended June 30, 2001
 (With Comparative Totals for 2000)

ASI:AnnualReport:01-02

	General	University Union	Total 2002	Total 2001
Revenues				
Student activity fee	\$1,137,926	\$	\$1,137,926	\$1,103,913
Student union fees		1,440,000	1,440,000	1,100,000
Programs				
Academic programs	13,482		13,482	4,997
Cultural affairs	25,530		25,530	28,668
Student services	217,385	142,213	359,598	381,948
Recreation intramurals	11,788		11,788	11,506
ASI departments	1,350		1,350	2,435
ASI government and operation				1,120
Rental income		209,350	209,350	271,356
Interest income	40,295	52,973	93,268	147,219
Administrative fees	160,000		160,000	157,000
Other income, net	-11,326	11,117	-209	36,538
Total Revenue	\$1,596,430	\$1,855,653	\$3,452,083	\$3,246,700
Expenses				
Programs:				
Academic programs	159,848		159,848	127,778
Cultural affairs	126,821		126,821	123,277
Student services	21,416	10,863	32,279	24,968
Intercollegiate athletics	266,867		266,867	256,218
Recreation intramurals	16,158		16,158	10,553
Student government	87,061	13,988	101,049	95,983
General and administrative	1,014,364	1,697,036	2,711,400	2,425,596
	1,692,535	1,721,887	3,414,422	3,064,373
CHANGE IN UNRESTRICTED NET ASSETS	-96,105	133,766	37,661	182,327
NET ASSETS-beginning of year	947,200	969,952	1,917,152	1,734,825
NET ASSETS-end of year	\$851,095	\$1,103,718	\$1,954,813	\$1,917,152