



ASI Senate Meeting

Minutes

2011- 2012:3 Thursday, September 29, 2011, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Matthew Stafford called Senate 2011-2012:3 to order at 3:01pm

B. Quorum Check

1. Voting Members:

Matthew Stafford, Vice President
Johnathan Jianu, President
Gabe Barrios, Agriculture Senator
Evin Coukos, Business Senator
Cristina Aceves, CEIS Senator
Cristina Saca, CLASS Senator
Hae Yeon Kang, CCHM Senator - **Excused Tardy**
Rebecca Unitt, ENV Senator
Olaleye Olayinka, Engineering Senator
Pulkit Jain, Science Senator – **Excused Absent**
Alicia Vajid, Senator-At-Large (MCC), Senator Pro Tempore
Alicia Martin, Senator-At-Large (EIC)
Shireen Amin, Senator-At-Large (Greek)
Dylan Devlin, Senator-At Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor – **Excused Tardy**
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Anthony Juarez, Attorney General
Brian Poirrier, Treasurer
Vacant, Academic Senate Rep.
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep.
Vacant, Bronco Athletics Association Rep.

C. Approval of Minutes

1. Shireen stated that her absence was excused and Matt agreed
2. Evin made a motion to approve the minutes for September 8, 2011 as amended, seconded by Gabe
3. Matt called the vote: 10/0/0, motion passed

D. Pledge of Allegiance

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E. Agenda Changes

1. Matt recommended that Discussion Item A. be moved to Action Item B. as it was an action item at the last senate meeting
2. Alicia Vajid added Action Item C. Nomination and Election for ASI BEAT Committee and Matt explained that it was to replace the Senator Pro Tempore with a senator on this committee each quarter
3. Alicia Martin made a motion to approve the agenda as amended, seconded by Cristina Saca
4. Matt called the vote: 13/0/0, motion passed

F. Financial Status – Given by Brian Poirrier (attachments)

1. ASI Total Revenue	\$ 3,437,803.00
2. ASI Total Expenses	\$ 943,776.00
3. ASI – NP & A Account Balance	\$ 39,554.00
4. ASI – Tutoring Retention Account Balance	\$ 7,864.00
5. ASI Prior Year's I Reserves	\$ 150,000.00
6. ASI Prior Year's II Reserves	\$ 99,299.00
7. ASI Prior Year's III Reserves	\$ 83,928.00

G. Introduction of Guests

- | | |
|--------------------|--------------------|
| 1. Niko Rivera | 5. Powell Velasco |
| 2. Chris Bashaw | 6. Barny Peake |
| 3. Terri Bell | 7. Cecily Arambula |
| 4. Alejandro Pinel | |

H. Reports

1. ASI Executive Director – Cora M. Culla *(attachment)
 - a. Kudos to ASI BEAT
 - b. Additions to ASI Team
 - c. Audited Financial Report for FY 2010-11
 - d. Chancellor's Office Training on CA Senate Bill 8
 - e. Now, Then & Always Art Exhibit
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton – no report
3. Academic Senate Rep. – vacant
4. Staff Council Rep. – vacant
5. Alumni Rep. – Janeth Rodriguez
 - a. She thanked everyone for the opportunity to participate in Broncofusion as they distributed about 2,400 backpacks so it was a great event
 - b. She announced that they were having a golf tournament on Oct. 24th at the South Hills Golf Course in West Covina with registration at 6:45am that day. Let her know, as soon as possible, if you would like to put together a team and it would be free.
 - c. She added that they were also having an Alumni-Student Mixer on Nov. 17th at 6:00pm at Kellogg West and everyone was invited and it is free. Details: business casual, refreshments, the Board of Directors will be present and email her to RSVP at jaguirre@csupomona.edu .

6. Athletics Rep. – vacant
7. Senator Pro Tempore – Alicia Vajid *(attachment)
MCC:
 - a. First Official Meeting, MCC
 - b. First Quarterly – FeastSenator-Pro Tempore:
 - c. Lobby Corps
 - d. She added that she was accepting applications for the Facilities & Operations Committee from students at large, up until Tuesday
8. Attorney General – Anthony Juarez
 - a. He stated that he had set the Rules & Policy Committee standing meeting times at Fridays from 2:00 – 4:00pm, biweekly starting with Oct. 7th
 - b. He added that they were accepting applications for the Asst. Attorney General position up until next Tuesday when he and Johnathan would begin the interviewing process
9. Treasurer – Brian Poirrier
 - a. He stated that they were still looking for an Asst. Treasurer
 - b. He added that Finance Committee meetings would be occurring biweekly on Tuesdays from 4:00 – 5:00pm starting with October 18th
10. President – Johnathan Jianu *(attachment)
 - a. ASI Goals and Initiatives for the year
 - b. CSSA - next meeting Oct. 14th – 16th
 - c. Campus Activities
 - d. He added that as of five minutes ago, the three hydration stations with counters indicated that we had saved 4,431 bottles
11. Vice President – Matthew Stafford
 - a. He stated that attendance at senate meetings for Fall, Winter and Spring Quarter was an important part of being involved in ASI. They would try to work with students and he noted that Pulkit was missing from tonight's senate meeting and he was going to require anyone requesting to miss senate meetings to submit the following for evaluation, as he would be establishing if their class was needed to graduate at this time:
 - i. Degree Progress Report
 - ii. Current Class Schedule
 - b. He added that in the future they would be looking at having the student leaders fill out a pledge, similar to the 4-year pledge, where you would fill out the classes you would take for the next three quarters to help identify potential conflicts so they could be assessed ahead of time
 - c. Hae asked about arriving a few minutes late because she comes straight from class up at the Collins College. Matt replied that she should not be penalized for that but did not recommend having a class that starts at 5:00pm because sometimes the senate meetings run over.
 - d. Matt noted that he was working with Krisha Hernandez-Pruhs, ASI Secretary of Sustainability, who was putting her board together and would like to know about students who might be interested in joining. He added that they were working with I & IT to set up a new URL to post campus sustainability efforts.

12. Senate Reports

- a. Alicia Martin, Senator-at-Large, EIC *(attachment)
 - i. EIC First General Meeting
- b. Cristina Aceves, CEIS Senator *(attachment)
 - i. Unofficial CEIS Council E-Board Meeting
 - ii. Supporting Students with Disabilities Workshop
- c. Rebecca Unitt, ENV Senator *(attachment)
 - i. ENV Welcome BBQ
 - ii. ENV Council Meeting
- d. Cristina Saca, C.L.A.S.S. Senator *(attachment)
 - i. C.L.A.S.S. Council General Meeting Information
 - ii. Past Council Events
 - iii. Miscellaneous
- e. Dylan Devlin, Senator-at-Large, IHC
 - i. He stated that they had an interest meeting last night with about 100 attendees and this coming Sunday they will select their IHC leaders with their first meeting on Wednesday
- f. Alicia Vajid, Senator-at-Large, MCC *(attachment)
 - i. Please see report referenced under Senator Pro Tempore
- g. Evin Coukos, Business Senator *(attachment)
 - i. United Business Student Senate (UBSS) General Meeting Information
- h. Gabriel Barrios, Agriculture Senator *(attachment)
 - i. 1st General Ag Council Meeting
 - ii. Pumpkin Festival
 - iii. First Friday Program
- i. Olaleye Olayinka, Engineering Senator *(attachment)
 - i. 1st General Engineering Council Meeting
 - ii. Engineering Welcome Fair
 - iii. Hi-Tech Job Fair and Breakfast with Industry
- j. Shireen Amin, Senator-at-Large, Greek *(attachment)
 - i. Hazing Prevention Week
 - ii. Greek Council Meetings
- k. Hae Yeon Kang, CCHM Senator *(attachment)
 - i. Collin's College Welcome Back BBQ
 - ii. First Joint General Meeting
- l. Pulkit Jain, Science Senator *(attachment)
 - i. Fall BBQ/Science Club Fair
 - ii. Science 101 Workshops
 - iii. Budget Presentation/Allocation Deadlines

I. Open Forum

- 1. Niko Rivera – stated that he was from the Science Council and Pulkit's report was posted, so if you have any questions or would like to participate in any of their events please contact Pulkit.

II. ACTION ITEMS

- A. Nominations and Election for ASI Standing Committee
 1. Facilities and Operations Committee
 - a. Alicia Vajid explained that the F & O Committee would be meeting biweekly either on Tuesdays from 3:00 – 5:00 (opposite Finance meeting weeks) or Fridays in the window from 8:00am – 12:00pm for 1-2 hours. She added that they would be working on the operations of the BSC and also get involved with Recreation Center details and it was a one year commitment.
 - b. Matt opened the floor for nominations and indicated that two senators were needed for the committee
 - i. Cristina Aceves nominated Rebecca, she accepted
 - ii. Olaleye nominated Gabe, he declined
 - iii. Evin nominated himself
 - iv. Alicia Vajid nominated Dylan, he accepted
 - c. Rebecca, Evin and Dylan each spoke on behalf of themselves
 - d. Matt asked everyone to vote once and called the vote:
 - i. Rebecca – 3 votes
 - ii. Evin – 3 votes
 - iii. Dylan – 4 votes
 - iv. Abstain – 3 votes
 - e. Matt called a second vote to break the tie
 - i. Rebecca – 5 votes
 - ii. Evin – 6 votes
 - iii. Abstain – 2 votes
 - f. Matt congratulated Dylan and Evin
- B. Updated Contract with Recreation Center Consultant (CREW/Solutions) – attachment
 1. Cora reviewed that at the last senate meeting it was approved for management to negotiate a contract with CREW/Solutions and she stated that their efforts had yielded positive results. She added that the memo that was passed out listed the steps that were taken and the results of those efforts.
 2. She summarized the following points:
 - a. ASI did review the original scope of services and was able to reduce the scope and estimated consulting hours by identifying the tasks that ASI has the internal expertise for which led to a decrease of 167 consulting hours and a savings of approximately \$20,000.00
 - b. They also requested samples of the work that CREW/Solutions had performed for CSU Northridge and other clients – she passed it around
 - c. They were provided with access to the project management system, Project Turf, which was very systematic and organized
 - d. ASI was assured that CREW/Solutions was open to a flexible contractual relationship, which would be documented in the contract, and give ASI the ability to reduce or increase the scope of the services depending on the evolving needs for the project
 - e. Cora identified the Chief Project Manager and other individuals from the firm that would be providing backup support

- f. She added that CREW/Solutions committed to availing ASI of their extensive network and leverage in the industry to help negotiate with product and service providers for the Recreation Center on behalf of ASI
3. She recapped that the reduction in consulting scope and hours decreased the contract price to \$202,000.00, and while this amount was still higher than the other proposals, it was the opinion of management that CREW/Solutions provided the most comprehensive outline of consulting services for the project. She added details regarding some of the differences between the proposals.
4. Based on the recommendation from the Evaluation Committee, consisting of Johnathan Jianu, Powell Velasco and Barny Peake, her endorsement of the committee's recommendation was to proceed with the signing of the contract from CREW/Solutions. She added that this was time sensitive as they were already in the construction documents phase and would benefit from the services of the consultants now, as by mid-October they needed to be at the 50% point of the construction drawings.
5. Cora added that at the last meeting, the senate voted to authorize the amount of up to \$225,000.00 to be withdrawn from the BSC on-campus Reserve and she would like to recommend that they keep that authorization in place, even though the contract amount had decreased, in case the need for a contingency should arise on the project. She added that as the project evolved this would simplify having to come back to the senate with adjustments and she thought this was an adequate maximum amount as the scope of services had lowered.
6. Rebecca Unitt asked for clarification that the consulting amount could go up
 - a. Cora replied that over a three year relationship it could go up or down and that the firm had actually used more of an average to determine their hours and have indicated that they will be flexible with ASI in this area
7. Cristina Saca made a motion to approve the signing of the contract with CREW/Solutions for an amount not to exceed \$225,000.00 from the BSC on-campus reserve account, seconded by Olaleye
8. Matt called the vote: 13/0/0, motion passed

Matt called a short recess at 3:50pm

Matt called the meeting back to order at 3:56pm

C. Nomination and Election for ASI BEAT Committee

1. Alicia Vajid made a motion to rename this item as Nomination and Election of Senator Pro Tempore Designee for the BEAT Committee, seconded by Cristina Saca
2. Matt called the vote: 13/0/0, motion passed
3. Matt explained that Alicia V. has the authority to designate a senator to sit on the BEAT Committee but she has decided that she would like the senate to decide who will serve on the committee in her place
4. Alicia V. made a motion that the senate would nominate and elect her designee for the BEAT Committee for Fall Quarter, seconded by Rebecca
5. Matt called the vote: 13/0/0, motion passed
6. Matt explained that the responsibilities included attending the meetings from 12:00 – 2:00pm on Fridays, provide input on collaboration with student government and

assist with event planning and focus for the year. He opened the floor for nominations:

- a. Olaleye nominated Gabe, he accepted
 - b. Hae nominated herself
 - c. Alicia Martin nominated herself
 - d. Johnathan nominated Dylan, he declined
 - e. Evin nominated Rebecca, she declined
7. Gabe, Hae and Alicia Martin each spoke on their behalf
 8. Matt asked everyone to vote once and called the vote:
 - a. Gabe – 5 votes
 - b. Hae – 4 votes
 - c. Alicia Martin – 2 votes
 - d. Abstain – 2 votes
 9. Matt congratulated Gabe

III. INFORMATION ITEM

A. 2011-12 Student Government Goals

1. Johnathan stated that these goals were a collaboration between Cora, Matt and himself as well as Barny and some of the other advisors. He added that it was also discussed at the summer retreat. He explained that these goals revolved around a theme of legacy which is: leaving a lasting impact, building a foundation for students here on campus for the years to come and starting some new traditions.
2. He outlined the goals listed in the powerpoint presentation:
 - **Continuing Coalitions for Campus Programs and Services**
 - Work with the City of Pomona to create safe and welcoming events
 - Continue to work with the Foundation to put on major events such as Hot Dog Caper
 - Work with the Division of Student Affairs and other departments on campus for projects like the Campus Master Calendar
 - **Provide High Quality Services**
 - BSC
 - New Brita water stations
 - BEAT Programs
 - Funding through NPA
 - Switch over to Online Voting
 - Continue on the ASI 5-Year Strategic Plan including projects such as the Recreation Center
 - Build the foundation for a strong sustainability committee
 - Provide services/advice for councils and clubs under us
 - **Advocacy**
 - Advocate for students wants and needs on local and state-wide levels
 - Enhancement of the Lobby Corp Board
 - Participate in campus-wide evaluations of current policy
 - MPP Reviews
 - Upcoming Foundation Dining Services Review

- **Outreach**
 - Utilize social media and new technology to outreach to students
 - Student Gov Twitter
 - New ASI website
 - Blackboard
 - Provide “one-stop shop” sites for student interests
 - ie: sustainability.csupomona.edu
- **Developing Student Leaders**
 - Early outreach to students
 - {F.I.T.} Freshman Involvement Team
 - Creation of the College Manuals to provide to students during orientation
 - Provide professional work experience as a student leader

IV. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, October 13, 2011, 3:00 – 5:00pm in the England Evans room
- B. Evin made a motion to adjourn the meeting, seconded by Dylan
- C. Matt called the vote: 13/0/0, motion passed
- D. Senate meeting 2011-12:3 was adjourned at 4:12pm

MINUTES SUBMITTED TO:

Matt Stafford, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2011-2012: _____

Vicki Jackson, Administrative Assistant

Date

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