



# ASI Senate Meeting

## Minutes

2011- 2012:4 Thursday, October 13, 2011, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Matthew Stafford called Senate 2011-2012:4 to order at 3:04pm

#### B. Quorum Check

##### 1. Voting Members:

Matthew Stafford, Vice President  
Johnathan Jianu, President  
Gabe Barrios, Agriculture Senator  
Evin Coukos, Business Senator  
Cristina Aceves, CEIS Senator  
Cristina Saca, CLASS Senator  
Hae Yeon Kang, CCHM Senator  
Rebecca Unitt, ENV Senator  
Olaleye Olayinka, Engineering Senator  
Pulkit Jain, Science Senator – **Excused Absent**  
Alicia Vajid, Senator-At-Large (MCC), Senator Pro Tempore  
Alicia Martin, Senator-At-Large (EIC)  
Shireen Amin, Senator-At-Large (Greek)  
Dylan Devlin, Senator-At Large (IHC)

##### 2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor – **Excused Tardy**  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Anthony Juarez, Attorney General  
Brian Poirrier, Treasurer  
Vacant, Academic Senate Rep.  
Vacant, Staff Council Rep.  
Janeth Rodriguez, Alumni Association Rep. – **Excused Tardy**  
Vacant, Bronco Athletics Association Rep.

#### C. Approval of Minutes

1. Alicia Martin made a motion to approve the minutes for September 29, 2011 as written, seconded by Cristina Saca
2. Matt called the vote: 13/0/0, motion passed

#### D. Pledge of Allegiance

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## E. Agenda Changes

1. Johnathan changed the time specific for the presentation to 3:10pm
2. Johnathan made a motion to approve the agenda as amended, seconded by Alicia V.
3. Matt called the vote: 13/0/0, motion passed

## F. Financial Status – Given by Brian Poirrier

1. ASI Total Revenue	\$ 3,438,053.00
2. ASI Total Expenses	\$ 1,103,611.00
3. ASI – NP & A Account Balance	\$ 116,035.00
4. ASI – Tutoring Retention Account Balance	\$ 7,864.00
5. ASI Prior Year's I Reserves	\$ 152,640.00
6. ASI Prior Year's II Reserves	\$ 109,169.00
7. ASI Prior Year's III Reserves	\$ 253,698.00

## G. Introduction of Guests

- |                    |                        |
|--------------------|------------------------|
| 1. Andre Karimloo  | 8. Terri Bell          |
| 2. Kiana Farzad    | 9. Cathy Neale         |
| 3. Chris Bashaw    | 10. Alexsandra Preston |
| 4. Sean Young      | 11. Dena Bookman       |
| 5. Powell Velasco  | 12. Fred Henderson     |
| 6. Lauren Wong     | 13. Bonnie Henderson   |
| 7. Gloria Gonzalez | 14. Barny Peake        |

## H. Special Presentation – Annual Orientation by Mark Bookman, ASI Legal Counsel

Time Specific: 3:10pm (attachment)

1. Cora explained that every year Mark Bookman was invited to present to the senate to be in compliance with the CSU requirement to have their legal counsel provide a legal orientation to the board
2. Mark Bookman gave a brief background on himself and his forty year history with higher education legal issues. He stated that he was going to outline the responsibilities that each one of them took on when they took office and it would be available on the SAN as the following powerpoint presentation:
  - Orientation Goals
    - He added that they were going to focus on their legal status, under both federal and state law
    - The recent actions under the federal, state and university system level that will affect them such as:
      - Revised Federal Form 990
      - California SB 8
      - Risk Management Liability issues to the ASI at the system level
    - He added that the protocol for legal questions was to work through the Executive Director and the ASI President
    - Taking the “High” Road and making ethical decisions
  - Key: A Risk Management Policy
  - How To Exercise Your Fiduciary Responsibilities

- Duty of Care – Defined
- Duty of Loyalty – Defined
- Duty of Obedience – Defined
- Your Fiduciary Responsibility as a Board Member
- How To Exercise Your Authority and Responsibilities
- Who/What Is Affected By Your Actions?
- Risk Management
- The Hierarchy of Law
- Maintaining ASI's Exempt Status
- Auxiliary Organizations as Separate Legal Entities
- The Education Code
- Open Records and Public or Open Meetings
- Education Code Section 89904
- Activities and Funding for Campus Organizations
- Director/Officer Personal Liability
- The Legal Rub: Conflict in Responsibilities with the CCC and EC
- Corporate Governance and Accountability
- Changes at the Federal Level
- Board/Management Relationships
- Best Practices: Using Your Time Wisely

I. Reports

1. ASI Executive Director – Cora M. Culla \*(attachment)
  - a. Introduction of Alex Preston
  - b. Recreation Center Progress
  - c. Risk Management Matters
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton – no report
3. Academic Senate Rep. – vacant
4. Staff Council Rep. – vacant
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – vacant
7. Senator Pro Tempore – Alicia Vajid \*(attachment)
  - MCC:
    - a. MCC Mixer
    - b. 2<sup>nd</sup> Meeting
  - Senator-Pro Tempore:
    - c. Lobby Corps Upcoming Events
    - d. Lobby Corps Update
    - e. F & O Committee
8. Attorney General – Anthony Juarez - no report
9. Treasurer – Brian Poirrier \* (attachment)
  - a. Budget Workshop Meetings
  - b. Tablet Cost-Benefit Analysis
  - c. Assistant Treasurer
  - d. He added that there would not be a Finance Committee meeting next

Tuesday, but probably on Nov. 1<sup>st</sup> with any requests due by Oct. 26<sup>th</sup>

10. President – Johnathan Jianu \*(attachment)
  - a. CSSA
  - b. Campus Activities
  - c. Upcoming Meetings
  - d. Appointments
  - e. He added that he was planning to do a paperless meeting for a cabinet meeting and then try it for a senate meeting
11. Vice President – Matthew Stafford
  - a. He stated that Krisha was nearing completion of setting up her board
  - b. He noted that he and Johnathan had met with Doug Freer and discussed the new position and board for sustainability
  - c. He asked that all of the senators schedule a one-on-one meeting with him, at least one a quarter, and to please email him
12. Senate Reports
  - a. Shireen Amin, Senator-at-Large, Greek
    - i. She stated that this Saturday was Matt’s Run
    - ii. She added updates for upcoming Greek events
  - b. Evin Coukos, Business Senator \*(attachment)
    - i. United Business Student Senate – General Meetings
    - ii. United Business Student Senate – Business Week
    - iii. “The Intern”
  - c. Gabriel Barrios, Agriculture Senator \*(attachment)
    - i. Pumpkin Festival
    - ii. BEAT Updates
  - d. Cristina Aceves, CEIS Senator \*(attachment)
    - i. CEIS appointed new Treasurer
    - ii. Maywood Community Educational Fair
    - iii. CEIS Night
  - e. Rebecca Unitt, ENV Senator \*(attachment)
    - i. ENV Welcome BBQ
    - ii. “Space Activators” Freshman Committee
  - f. Cristina Saca, CLASS Senator \*(attachment)
    - i. First C.L.A.S.S. Council General Meeting: Nomination and Election
    - ii. C.L. A.S.S. Council Budget Form Updates
    - iii. Miscellaneous
  - g. Olaleye Olayinka, Engineering Senator \*(attachment)
    - i. Meeting with My Dean
    - ii. Engineering Welcome Week
    - iii. Hi-Tech Job Fair and Breakfast with Industry
    - iv. Advising Task Force First Meeting
  - h. Hae Yeon Kang, CCHM Senator
    - i. She stated
  - i. Dylan Devlin, Senator-at-Large, IHC \*(attachment)
    - i. IHC General Meeting 10/12/11
    - ii. IHC Retreat 10/8/11 – 10/9/11

- iii. IHC E-Board Meeting -10/6/11
- j. Alicia Martin, Senator-at-Large, EIC \*(attachment)
  - i. EIC First General Meeting
  - ii. She added that they picked a date for the crowning of Mr. & Miss

CPP

- and it will be May 10, 2012
- k. Pulkit Jain, Science Senator – no report

J. Open Forum

- 1. There were no speakers

**II. ADJOURNMENT**

- A. Next Senate meeting will take place on Thursday, October 27, 2011, 3:00 – 5:00pm in the England Evans room
- B. Johnathan made a motion to adjourn the meeting, seconded by Alicia Vajid
- C. Matt called the vote: 12/0/0, motion passed
- D. Senate meeting 2011-12:4 was adjourned at 4:53pm

**MINUTES SUBMITTED TO:**

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Matt Stafford, Chair of the Senate Date

MINUTES APPROVED AT SENATE 2011-2012: \_\_\_\_\_

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Vicki Jackson, Administrative Assistant Date

TO VIEW REPORTS LISTED (WITH AN \*) OPEN SEPARATE FILE ON DOCUMENTS WEBPAGE LABELED:  
ASI SENATE MEETING ATTACHMENTS – REPORTS FOR OCTOBER 13, 2011