



# ASI Senate Meeting

## Minutes

2011- 2012:22 Thursday, May 31, 2012, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Matthew Stafford called Senate 2011-2012:22 to order at 3:06pm

#### B. Quorum Check

##### 1. Voting Members:

Matthew Stafford, Vice President  
Johnathan Jianu, President  
Gabe Barrios, Agriculture Senator  
Evin Coukos, Business Senator – **Excused Tardy**  
Cristina Aceves, CEIS Senator  
Cristina Saca, CLASS Senator – **Excused Tardy**  
Hae Yeon Kang, CCHM Senator  
Rebecca Unitt, ENV Senator  
Olaleye Olayinka, Engineering Senator  
Pulkit Jain, Science Senator  
Alicia Vajid, Senator-At-Large (MCC), Senator Pro Tempore  
Alicia Martin, Senator-At-Large (EIC)  
Shireen Amin, Senator-At-Large (Greek)  
Dylan Devlin, Senator-At Large (IHC) – **Excused Tardy**

##### 2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor – **Sub: Dr. Byron E. Howlett, Jr.**  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Anthony Juarez, Attorney General  
Vacant, Treasurer  
Vacant, Academic Senate Rep.  
Vacant, Staff Council Rep.  
Janeth Rodriguez, Alumni Association Rep.  
Brian Crane, Bronco Athletics Association Rep. – **Excused Absent**

#### C. Approval of Minutes

1. There were no minutes to approve

#### D. Pledge of Allegiance

#### E. Agenda Changes

1. Matt added two recommendations from the Finance Committee: Formula SAE for \$5,000 and Phi Kappa Tau for \$5,000 from NP & A as Discussion Items A1 and A2 and

ASI SENATE MEETING

May 31, 2012

Page - 2

to be presented as time sensitive right after the two clubs as Action Items

2. Matt added a recommendation from the Finance Committee: Sigma Chi Fraternity for \$5,000 from NP & A as an Action Item A2 as Alicia mentioned it at last week's meeting
3. Cora changed the wording of Executive Session item A.1.a. to Equipment Support Specialist
4. Matt stated that as there were no objections, the amended agenda was approved by the chair
5. Matt called a vote to reopen Agenda Changes: 11/0/1, motion passed
6. Anthony changed the name of Action Item D. to Resolution to Consolidate Student Government
7. Anthony changed the name of Action Item E. to A Resolution Solidifying Cal Poly Students' Desire To Put a Sports Bar or Pub in the Bronco Student Center
8. Matt stated that as there were no objections, the amended agenda was approved by the chair

F. Financial Status – Given by Johnathan Jianu (attachment)

1. ASI Total Revenue	\$ 6,368,377.00
2. ASI Total Expenses	\$ 4,576,678.00
3. ASI – NP & A Account Balance	\$ 63,146.00
4. ASI – Tutoring Retention Account Balance	\$ 5,764.00
5. ASI Prior Year's I Reserves	\$ 152,640.00
6. ASI Prior Year's II Reserves	\$ 109,169.00
7. ASI Prior Year's III Reserves	\$ 253,698.00

G. Introduction of Guests

- |                     |                      |
|---------------------|----------------------|
| 1. Terri Bell       | 9. Brian Poirrier    |
| 2. Ramon Valenzuela | 10. Matthew Machado  |
| 3. Ryan Gibson      | 11. Domingo Carvajal |
| 4. Nick Mange       | 12. Greg Snider      |
| 5. Amanda Nicholaou | 13. Barny Peake      |
| 6. Timothy Tam      | 14. Shelbi Long      |
| 7. Alex Preston     | 15. Grant Feenstre   |
| 8. Erica Tang       | 16. Powell Velasco   |

H. Update – Ad Hoc Elections Committee

1. Kiana Farzad, Assistant Attorney General, gave an update from the Ad Hoc Elections Committee meetings that took place both today and last Tuesday. She stated that they reviewed and took action on all violations that they had received and had responded to all emails regarding the committee.
2. She asked that any suggestions or concerns be communicated to them so that they could be documented for the next year
3. She confirmed that with a vote of 3/0, they were in agreement with all decisions that had been made, that all positions had been notified and the results had been made public

I. Reports – Posted on the SAN, not given verbally

## ASI SENATE MEETING

May 31, 2012

Page - 3

1. ASI Executive Director – Cora M. Culla \*(attachment)
  - a. Recreation Center
  - b. Personnel Updates
  - c. Absence of Art Campaign
  - d. Midnight Madness
  - e. ASI Year-End Celebration
  - f. Thank You
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton – no report
3. Academic Senate Rep. – Vacant, no report
4. Staff Council Rep. – Vacant, no report
5. Alumni Rep. – Janeth Rodriguiz – no report
6. Athletics Rep. – Brian Crane – no report
7. Senator Pro Tempore – Alicia Vajid – no report
8. Attorney General – Anthony Juarez – no report
9. Treasurer – Vacant, no report
10. President – Johnathan Jianu – no report
11. Vice President – Matthew Stafford – no report
12. Senate Reports
  - a. Alicia Martin, Senator-at-Large, SIC \*(attachment)
    - i. SIC Banquet
  - b. Cristina Saca, C.L.A.S.S. Senator \*(attachment)
    - i. C.L.A.S.S. Council Adds Director of Activities Position to By-Laws
    - ii. C.L.A.S.S. Council Banquet
    - iii. C.L. A.S.S. Council Executive Board Elections
  - c. Dylan Devlin, Senator-at-Large, IHC \*(attachment)
    - i. IHC End of the Year Banquet
    - ii. NACHUR
  - d. Hae Yeon Kang, CCHM Senator \*(attachment)
    - i. CCHM Senator
  - e. Olaleye Olayinka, Engineering Senator \*(attachment)
    - i. Advising Task Force
    - ii. Graduation Initiative
    - iii. Last Engineering Council Meeting
  - f. Pulkit Jain, Science Senator \*(attachment)
    - i. Science Council Last General Meeting
    - ii. Legends of IBM – Red Carpet Affair
    - iii. ASI Banquet
    - iv. Graduation
    - v. I Love You
  - g. Rebecca Unitt, ENV Senator \*(attachment)
    - i. ENV Transition
    - ii. Fine Art Department Eliminated

### J. Open Forum

1. Vicki Jackson – stated that the Administration office wanted to remind the chairs of the sub-senate committees that when the auditors visit, they may need to reference

agendas and minutes from the Finance, Rules and Policies or Facilities and Operations Committees. Please post them on the SAN whether approved or not approved yet.

2. Evin Coukos – announced that a senator for the College of Business had been elected and it was Joanna Ha for the 2012-13 year, pending the approval of her Verification of Eligibility.
3. Cora M. Culla – reminded everyone of the ASI Year-End Celebration on June 8<sup>th</sup> which would be held at Kellogg West, not the BSC, from 12:30-3:00pm. She gave a heartfelt thanks to everyone that attended the Big Reveal event today as they were receiving complimentary remarks from the university. Also, as this was the last regularly scheduled senate meeting, she expressed her thanks to everyone for their service to ASI and the students this year.
4. Rebecca Unitt – stated that the Fine Art Department was eliminated on May 22<sup>nd</sup> and so everyone might notice that art was currently covered up in the BSC to show support for the protest on that position and you can check out the Facebook group.
5. Johnathan Jianu – announced Happy Birthday Barny and thanked him and the RPM staff for their support of the art protest and bringing it to the attention of the cabinet. He added that it had been an honor serving with all of them this year and he had learned a lot from all of them and he hoped that they had also learned from him. He noted that they had accomplished a lot and thanked everyone and wished them a good summer.
6. Cora M. Culla – announced that they were almost to the finish for the materials that had to be submitted to the Chancellor's office for the placement of the Recreation Center on the BOT for the agenda of the July 17<sup>th</sup> meeting. She acknowledged Terri Bell for the 85 versions of the financial plan that she put together, noted that Ed Barnes had just signed off on it today and they were just waiting for Doug Freer's signature and three more pieces from Facilities and they would meet the deadline of tomorrow.

## II. ACTION ITEMS

### A. Recommendations from the Finance Committee

1. Formula Hybrid SAE (FHSAE)                      \$5,000.00                      NP & A (attachment)
  - a. Alicia Vajid noted that as she mentioned them in Open Forum last week , they were able to be an Action Item this week and Matt stated that a copy of their budget request was being handed out
  - b. Grant and Greg gave a presentation that explained the goals and focus of their club, the competition in New Hampshire and their fundraising efforts
  - c. A question and answer session took place
  - d. Johnathan made a motion to approve \$5,000.00 from NP & A for FHSAE, seconded by Evin
  - e. Matt called the vote: 12/0/0, motion passed
2. Sigma Chi Fraternity                                      \$5,000.00                      NP & A (attachment)
  - a. Ryan Gibson, Ramon Valenzuela and Nick Mange gave a presentation that explained the history of the Balfour Leadership Training Workshop being held at Purdue University in Indiana on August 2-4<sup>th</sup>, the benefits to the members, registration and travel expenses, income and fundraising as well as where the

dues were applied in their budget

- b. A question and answer session took place
- c. Johnathan made a motion to approve \$5,000 from NP & A for Sigma Chi Fraternity with the stipulation to set-up a workshop by the end of Fall Quarter to share the experience with the campus community and present the ideas that they learned at the conference, seconded by Olaleye
- d. Matt called the vote: 12/1/0, motion passed

### III. DISCUSSION ITEMS

#### A. Recommendations from the Finance Committee

- 1. Formula SAE (FSAE)                                  \$5,000.00                  NP & A (attachments)
  - a. Matt stated that this club had completed discussion and action at the Finance Committee, but as Alicia Vajid had not mentioned it at the last senate meeting, it was not an action item today
  - b. Timothy Tam and Amanda Nicholaou gave a presentation that explained the goals, details of the car, benefits, and income and expenses to attend the 2012 Formula SAE West competition
  - c. A question and answer session took place
  - d. Johnathan referenced the memo that explained that while FSAE did not turn in their budget request 45 days prior to the event, as stated in the Financial Guidelines and Stipulations, an exception can be granted by the ASI President and so he was granting that exception. He noted that this would be an Action Item at the ASI Executive Committee meeting that would be scheduled.
- 2. Phi Kappa Tau    \$5,000.00                  NP & A (attachments)
  - a. Domingo Carvajal gave a presentation that explained the philanthropy and history of the fraternity, the details of the 60<sup>th</sup> Bi-Annual National Convention which would be held in Nashville, TN from July 25<sup>th</sup> – 29<sup>th</sup>, the Maxwell Award, and the budget breakdown
  - b. A question and answer session took place
  - c. Matt stated that this would be an Action Item at the ASI Executive Committee meeting that would be scheduled
  - d. Johnathan corrected line item 6 on the budget request that would create the need for a larger personal contribution because their expenses would increase and stated that he would work with the club by the next meeting to have an updated budget
  - e. He also referenced the memo that explained that while they did not turn in their budget request 45 days prior to the event, as stated in the Financial Guidelines and Stipulations, an exception can be granted by the ASI President and so he was granting that exception. He noted that this would be an Action Item at the ASI Executive Committee meeting that would be scheduled.

### II. ACTION ITEMS – REOPENED

#### B. Recommendation for Re-Carpeting and Funding from DBMER Account (attachment)

- 1. Powell explained that as the request was over \$1,000.00 they were required to have three Requests for Proposals (RFP) completed. One vendor was able to respond to

them in time with a quote of \$42,000.00 and so that was why the request was for an amount not to exceed \$50,000.00.

2. He gave the details that included a map of the area on the second floor that consisted of approximately 6,662 square feet that would be replaced with new carpet tiles. He added that the timeline would be scheduled over the summer from June through September. He reviewed the certifications of the carpet.
3. He stated that the balance of the DBMER account, if the senate approved this request, would be \$1,356,647.00 (after the allocation of the BSC Space Study & Energy Use Audit)
4. Alicia Martin made a motion to approve the request for funding, not to exceed \$50,000.00 from the DBMER account, to replace carpeting in the BSC, seconded by Alicia Vajid
5. Matt called the vote: 12/1/0, motion passed

C. ASI Honorary Lifetime Membership (attachment)

1. Matt reviewed that for the past month this topic had been discussed and a process had been set-up with a nomination form. The list in everyone's packet reflected the names that were nominated, and in order to achieve their goal of streamlining the process they would not be opening the floor to any further nominations. He added that they would go through them one at a time and vote to approve their addition to the ASI Honorary Lifetime membership list.
2. Cristina Aceves made a motion to begin voting on the names nominated for the ASI Honorary Lifetime membership, one by one, seconded by Alicia Vajid
3. Matt called the vote: 13/0/0, motion passed
  - a. Johnathan Jianu
    - i. Dylan made a motion to approve, seconded by Shireen
    - ii. Matt called the vote: 12/0/1, motion passed
  - b. Matthew Stafford
    - i. Cristina Saca made a motion to approve, seconded by Hae
    - ii. Alicia Vajid, as Vice Chair, called the vote: 12/0/1, motion passed
  - c. Alicia Vajid
    - i. Alicia Martin made a motion to approve, seconded by Shireen
    - ii. Matt called the vote: 12/0/1, motion passed
  - d. Brian Poirrier
    - i. Evin made a motion to approve, seconded by Alicia Vajid
    - ii. Johnathan added that Brian was also CSSA Vice President of Finance
    - iii. Matt called the vote: 13/0/0, motion passed
  - e. Anthony Juarez
    - i. Alicia Martin made a motion to approve, seconded by Evin
    - ii. Discussion took place
    - ii. Matt called the vote: 10/3/0, motion passed
  - f. Phil Salas
    - i. Olaley made a motion to approve, seconded by Cristina Aceves
    - ii. Johnathan added that Phil was also CSSA Vice Chair, Legislative Affairs and discussion ensued
    - iii. Matt called the vote: 13/0/0, motion passed

- g. Jacklyn Chen
  - i. Gabe made a motion to approve, seconded by Shireen
  - ii. Discussion ensued
  - iii. Matt called the vote: 10/3/0, motion passed
- h. Dylan Devlin
  - i. Johnathan made a motion to approve, seconded by Alicia Martin
  - ii. Discussion ensued
  - iii. Matt called the vote: 4/8/1, motion failed
- i. Alicia Martin
  - i. Discussion ensued
  - ii. Evin made a motion to approve, seconded by Olaleye
  - iii. Matt called the vote: 11/1/1, motion passed
- j. Jenni Adams
  - i. Shireen made a motion to approve, seconded by Gabe
  - ii. Discussion ensued
  - iii. Matt called the vote: 8/5/0, motion failed

D. Senate Resolution – Consolidate Student Government (attachment)

1. Anthony reviewed that as LPA was going to be conducting a space study of the BSC this summer, he and Johnathan thought that it would be a good idea to consolidate Student Government into one location in the BSC
2. He added that he had solicited for feedback from both the cabinet and senate and had now included it in the resolution with the focus that this step would greatly improve efficiency and the learning outcomes of the student leaders each year
3. Discussion ensued that BEAT should also be reunited with Student Government as a part of the Cabinet, the senate was currently hidden from students and would be more accessible to students if located downstairs and with glass exposure
4. Alicia Vajid made a motion to approve the resolution as written, seconded by Olaleye
5. Matt called the vote: 13/0/0, motion passed

E. Senate Resolution – Solidifying Cal Poly Students’ Desire to Put a Sports Bar or Pub in the Bronco Student Center (attachment)

1. Anthony reviewed that he had made some changes to this resolution since the last meeting that included more general language regarding the possible location of a sports bar in the BSC

Alicia Vajid made a motion to extend the meeting until all business was completed, seconded by Olaleye

Matt called the vote: 13/0/0, motion passed

2. Discussion ensued
3. Cora explained that the first “Further Resolved” should be modified to have the “Cal Poly Pomona Foundation” included in the language “in partnership” with ASI
4. Evin made a motion to add the wording just discussed to the first Further Resolved, “...that ASI, in partnership with the Cal Poly Pomona Foundation, Inc. ...”, seconded by Alicia Martin

5. Matt made a motion to amend the motion and remove “the realization of the goal” and change “constructing” to “construction”, seconded by Alicia Vajid
6. Discussion ensued that included that Cora has not had a current conversation with the Foundation to confirm their interest in this matter and she did not want to make an uninformed statement, but if the senate has had supportive feedback from the Foundation, then the Senate can use that as a basis for making a decision
7. Evin called to question
8. Matt called the vote on the amendment on the floor: 12/1/0, motion passed
9. Matt called the vote on the original motion on the floor to change the wording: 12/1/0, motion passed
10. Evin made a motion to adopt the resolution as amended, seconded by Shireen
11. Matt called the vote: 11/1/1, motion passed

### III. DISCUSSION ITEMS – REOPENED

#### B. ASI Student Leader Accountability Plan

1. Johnathan explained that he had discussed this topic at the last cabinet meeting and the goal he had was to make it easier for the chair of a committee, for example: Cabinet, Senate, sub-senate committees, etc. to make decisions about the meeting attendance of the members of the committee and hold them accountable
2. He stated that the first idea had been to tie the cabinet and senate scholarships to the attendance at meetings, or possibly even removal from their position, however that may be too harsh a move. He asked if there were any suggestions and did they want him to pursue this idea or drop it. Also, should university-wide committees be included is a question that came up at the cabinet meeting.
3. Discussion ensued that included who would hold who accountable, having a document trail with a form, some campus committees do not have an excused absence policy, time constraint for this year’s administration to complete, the perception of ASI and how serious the positions are, having a probation option, the current guidelines in the Cabinet/Senate Rules are at the discretion of the chair and the current administration needed to be realistic of the timeframe available
4. Matt asked for a consensus on working on the topic and it was 6 for and 6 against and he summarized that there was a process currently in place

Matt adjourned the regular session at 5:21pm to move to Executive Session after a five minute recess

### IV. EXECUTIVE SESSION

Called to order at 5:28pm

#### A. Action Items

1. Job Descriptions
  - a. The Equipment Support Specialist position was approved
  - b. The Information Systems Specialist position was approved
2. The funding for the ASI Compensation Study was approved

#### B. Information Item

1. A brief discussion took place on the current search updates



ASI SENATE MEETING

May 31, 2012

Page - 9

**V. ADJOURNMENT**

A. Next Senate meeting – To be determined

B. Senate meeting 2011-12:22 was adjourned at 5:38pm

**MINUTES SUBMITTED TO:**

---

Matt Stafford, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2011-2012: \_\_\_\_\_

---

Vicki Jackson, Administrative Assistant

Date

TO VIEW REPORTS LISTED (WITH AN \*) OPEN SEPARATE FILE ON DOCUMENTS WEBPAGE LABELED:  
ASI SENATE MEETING ATTACHMENTS – REPORTS FOR MAY 31, 2012