



ASI Senate Meeting

Minutes

2011- 2012:21 Thursday, May 24, 2012, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Matthew Stafford called Senate 2011-2012:21 to order at 3:04pm

B. Quorum Check

1. Voting Members:

Matthew Stafford, Vice President
Johnathan Jianu, President – **Excused Tardy**
Gabe Barrios, Agriculture Senator
Evin Coukos, Business Senator – **Excused Tardy**
Cristina Aceves, CEIS Senator
Cristina Saca, CLASS Senator
Hae Yeon Kang, CCHM Senator – **Excused Tardy**
Rebecca Unitt, ENV Senator
Olaleye Olayinka, Engineering Senator
Pulkit Jain, Science Senator
Alicia Vajid, Senator-At-Large (MCC), Senator Pro Tempore
Alicia Martin, Senator-At-Large (EIC)
Shireen Amin, Senator-At-Large (Greek) – **Excused Absent**
Dylan Devlin, Senator-At Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Anthony Juarez, Attorney General
Vacant, Treasurer
Vacant, Academic Senate Rep.
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep. – **Excused Absent**
Brian Crane, Bronco Athletics Association Rep. – **Excused Absent**

C. Approval of Minutes

1. There were no minutes to approve

D. Pledge of Allegiance

E. Agenda Changes

1. Cora added Recreation Center Project Scope as an Action Item as it was very time sensitive in regards to the upcoming Board of Trustees meeting and she noted that

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- the Recreation Center had been a Discussion Item throughout the year
2. Cora added Recommended Re-Carpeting and Funding from the Dormitory Building Maintenance and Equipment Replacement (DBMER) Account as a Discussion Item
 3. Cora added Funding for Compensation Study as a Discussion Item under Executive Session
 4. Matt added, for Johnathan, ASI Accountability Plan as a Discussion Item
 5. As there were no objections, the agenda was approved as amended by the chair

F. Financial Status – Given by Matt

1. ASI Total Revenue	\$ 6,368,377.00
2. ASI Total Expenses	\$ 4,576,678.00
3. ASI – NP & A Account Balance	\$ 79,646.00
4. ASI – Tutoring Retention Account Balance	\$ 5,764.00
5. ASI Prior Year's I Reserves	\$ 152,640.00
6. ASI Prior Year's II Reserves	\$ 109,169.00
7. ASI Prior Year's III Reserves	\$ 253,698.00

G. Introduction of Guests

- | | |
|-------------------|---------------------|
| 1. Powell Velasco | 8. Shelbi Long |
| 2. Brian Poirrier | 9. Terri Bell |
| 3. Alex Preston | 10. Barny Peake |
| 4. Cathy Neale | 11. Erin O'Brien |
| 5. Julie Park | 12. Chris Osuala |
| 6. Erica Tang | 13. Alejandro Pinel |
| 7. Oscar Marin | |

H. Special Announcement – ASI Elections

1. Anthony stated that, due to difficulties in the time frame of sending out the disqualification notifications, they would not be able to announce the final election decisions for the three pending senator positions. An extension to appeal the disqualification decisions, to either Dr. Keeton or Susan Ashe's office, had been established as this Friday at 10:30am. He added that hopefully, the election outcome would be finalized for the next senate meeting.
2. Johnathan stated that as Amanda had missed her own Elections Committee meeting earlier that day and that by her actions she was holding up the outcome of the election, he had requested her resignation by 3:00pm. He added that he would like to ask the senate to vote to remove her from her position as he had not heard from her.
3. He added that Anthony had already taken on many of her responsibilities including the Election Summary report of the election
4. Discussion took place regarding the details of the current status of the election
5. Alicia Vajid made a motion to reopen Agenda Changes and add Removal of Elections Chair as Action Item A, seconded by Cristina Saca
6. Discussion ensued on the options to conduct business with this motion and that due to the time sensitivity it could be an Action Item without being a Discussion Item first based on the Senate Rules rather than Robert's Rules of Order
7. Matt called the vote to add this as Action Item A: 12/0/1, motion passed

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8. Cora stated that it would be appropriate to create an Ad Hoc Committee to take on the responsibilities of the Election Committee
9. Matt noted that they were still in Agenda Changes
10. Dylan made a motion to add Action Item B, Formation of an Ad Hoc Elections Committee, seconded by Cristina Saca
11. Matt called the vote to add this as Action Item B: 10/1/2, motion passed
12. As there were no objections, Matt approved the agenda as amended and closed Agenda Changes

I. Reports – Posted on the SAN, not given verbally

1. ASI Executive Director – Cora M. Culla – no report
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton – no report
3. Academic Senate Rep. – vacant
4. Staff Council Rep. – vacant
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – Brian Crane – no report
7. Senator Pro Tempore – Alicia Vajid – no report
8. Attorney General – Anthony Juarez – no report
9. Treasurer – Brian Poirrier – no report
10. President – Johnathan Jianu – no report
11. Vice President – Matthew Stafford – no report
12. Senate Reports
 - a. Cristina Aceves, CEIS Senator *(attachment)
 - i. CEIS Council Banquet
 - ii. Mosquita y Mari
 - b. Cristina Saca, CLASS Senator *(attachment)
 - i. Instructionally Related Activities (IRA)
 - ii. C.L.A. S.S. Council Meeting
 - c. Dylan Devlin, Senator-at-Large, IHC *(attachment)
 - i. NACURH Presentations
 - ii. Pizza
 - d. Gabriel Barrios, Agriculture Senator *(attachment)
 - i. Pizza with the Dean
 - e. Pulkit Jain, Science Senator *(attachment)
 - i. Science Council Last General Meeting
 - ii. Civic Engagement Awards Luncheon
 - iii. Legends of IBM – Red Carpet Affair

J. Open Forum

1. Alicia Vajid – stated that the Finance Committee was in the process of taking action on the Formula Hybrid SAE (FHSAE) Team budget request for \$5,000 and the Inter Fraternity Council (IFC) budget request for \$5,000 so both might come before the senate for action at the next meeting.
2. Cora M. Culla – announced that on Thursday, May 31st at 12:15pm The Big Reveal would unveil the approved name of the Recreation Center in Bronco Commons. Light refreshments, including Jamba Juice samples, would be served.

3. Barry Peake – stated that on June 1st the First Friday event, Maui Madness, would be happening on the first floor of the BSC. Please put it on your calendars and sign up to help.
4. Cristina Aceves – stated that a 2012 Sundance Film Festival film called Mosquita y Mari would be playing next Wednesday at 2:00pm and CEIS Council was a co-sponsor. She added that the director would be holding a Q & A session after the screening.
5. Brian Poirrier – stated that he hoped to see everyone at the Grad event tomorrow and he wished everyone an awesome and patriotic Memorial Day weekend.
6. Evin Coukos – stated that Johnathan, Hae and he had just returned from a Foundation Board of Directors meeting where President Ortiz recapped the details of a \$250 million trigger cut to the CSU system if the tax initiative does not pass in November. He urged the senate to be informed on this topic as it will impact the campus.
7. Cora M. Culla – recapped the webcast that President Ortiz had yesterday on the May Revise and the impact to the CSU system that was being considered. She added that Chancellor Reed had announced his retirement.

II. ACTION ITEMS

A. Removal of Elections Chair

1. Cristina Saca asked that the members of the Election Committee that were present give their opinion as Amanda Quintero was not present
2. Julie Park and Erica Tang, both members of the Elections Committee, gave their opinions regarding the activities of the Elections Committee and the status of the election
3. Anthony added feedback regarding the composition of the Elections Committee, the status of the outcome of the election and the process that had taken place with the Elections Code earlier in the year
4. Discussion ensued which included additional feedback from Johnathan regarding his assessment of Amanda's performance as Elections Chair
5. Evin called to question, there were no objections, however it was determined that a motion had not been stated
6. Alicia Martin made a motion to remove Amanda Quintero as Elections Chair, seconded by Alicia Vajid
7. Matt called the vote: 11/0/2, motion passed
8. Johnathan stated for the record that this mishap was a result of his leadership in this matter. He added that he should have taken a stance on this earlier and really forced Amanda to do more of the work that she needed to do earlier in the year.

B. Formation of an Ad Hoc Elections Committee

1. Anthony made a recommendation to maintain the committee with Julie, Erika and himself as they already had meeting times arranged and it would require more time to bring others into the process
2. Alicia Vajid verified that the meeting times were Thursdays at U hour and Fridays at 2:00pm in case any senators needed to know
3. Johnathan suggested that a senator be added as a voting member
4. Cristina Aceves verified that Susan Ashe would continue to be the advisor to the committee

5. Discussion ensued that included Dr. Rebecca Keeton stating that it would be a conflict of interest for any of the student leaders to serve on this committee
6. Rebecca Unitt made a motion to approve an Ad Hoc Elections Committee consisting of the Attorney General, as chair, and the two current Elections Committee members, with all three as voting members, seconded by Gabe
7. Discussion ensued regarding the two students on Dr. Keeton's appeal committee and their role
8. Matt called the vote: 12/0/1, motion passed
9. Johnathan added that he would like to specify that this Ad Hoc Elections Committee complete any outstanding issues by 1:00pm of the upcoming Thursday so that a report could be made to the senate at their meeting later that day

C. Nominations and Election of Senators for ASI (Ad Hoc) Executive Committee

1. Matt reviewed that Shireen, Olaleye, Alicia Martin and Dylan were nominated at the last meeting and opened the floor for further nominations as long as they were available to attend any meetings scheduled after June 8th
 - a. Alicia Vajid nominated herself
 - b. Olaleye nominated Gabe, he accepted
2. Alicia Vajid made a motion to elect Shireen, Olaleye, Alicia M., Dylan, herself and Gabe to serve on the ASI Executive Committee, seconded by Evin
3. Matt called the vote: 12/0/0, motion passed

D. Recommended Dormitory Building Maintenance and Equipment Replacement (DBMER) Funding for BSC Space Study

1. Alicia Vajid stated that this was approved at the last Facilities and Operations Committee meeting, noted that some of it would be completed during the Summer Quarter, while the student feedback would take place in the Fall Quarter and asked that any suggestions for the use of the space be given to Powell or herself
2. Alicia Vajid made a motion to approve the DBMER funding for the BSC Space Study for an amount not to exceed \$230,000.00, seconded by Dylan
3. Matt called the vote: 9/0/2, motion passed

E. 2012-13 Budget Deliberations for ASI Annually Budgeted Groups

1. Financial Guidelines and Stipulations
 - a. Matt stated that the Finance Committee had discussed this document as well as it had been discussed at the last senate meeting
 - b. Johnathan presented the idea of adding an Accountability Report to the document as one of the guidelines and ask groups to complete it when they have returned from an event and he reviewed the form. Discussion ensued and it was established that this guideline already existed in #26. The timeline of 30 calendar days and that it be turned in to the ASI Treasurer was added.
 - c. Further discussion ensued that all clubs would receive notice of this new form before the chartering process was completed
 - d. Cora stated that when the No alcohol stipulation in #10 was discussed last week, she felt it was complicating the guideline to add the additional wording and discussion ensued. The second sentence was deleted.

- e. Johnathan reviewed #21 regarding the ASI Tax Identification Number and it was noted that it needed to read the "authorized use" of the Tax ID

2. ASI Student Leader Scholarships (attachments)

- a. Matt and Johnathan reviewed the recommended increases and decreases to various positions' scholarships in order to provide a scholarship for the Elections Chair and a Presidential Assistant. There was also a comparison in allocating a scholarship to the Elections Chair from either the ASI Budget or the Elections Budget. Three budgets were included in providing all of the scholarships listed which included the ASI Budget, BSC Budget and the Elections Budget. The 2.1% CPI increase was included in the charts.
- b. Johnathan reviewed the justification for his recommendations
- c. Discussion ensued regarding upcoming changes to the positions, their responsibilities and how the BSC budget impacted these areas
- d. Alicia Vajid made a motion to table this item until the BSC Budget was addressed on the current agenda, seconded by Rebecca Unitt
- e. Matt called the vote: 11/0/1, motion passed

F. Recommendation from the Facilities and Operations Committee

1. Bronco Student Center Budget for 2012-13

Matt called a five minute recess at 4:40pm

Matt called the meeting back to order at 4:45pm

- a. Alicia Vajid made a motion to table the BSC Budget and cover the ASI Student Leader Scholarships first, seconded by Rebecca Unit
- b. Matt called the vote: 11/0/1, motion passed

E. 2012-13 Budget Deliberations for ASI Annually Budgeted Groups - reopened

2. ASI Student Leader Scholarships (attachments)

- a. Handouts of the proposed changes to the scholarships were passed out
- b. Alicia Vajid made a motion to decrease the Elections Chair scholarship from \$116.62 to \$100.00 and give the extra \$16.62 to the BEAT Chairs, seconded by Rebecca Unitt
- c. Discussion ensued
- d. Matt called the vote: 4/7/1, motion failed
- e. Johnathan pointed out that he had extended the total for the BEAT Chairs based on 11 chairs, as only 8 were appointed this year rather than 12, and for 11 months rather than 12 as they were usually not appointed in July
- f. Evin made a motion to change the Senator Pro Tempore scholarship from \$349.83 to \$300.00 to be more in line with the Attorney General, seconded by Olaley
- g. Discussion ensued
- h. Cristina Aceves called to question, an objection was raised
- i. Matt called the vote, which required a 2/3 majority, for call to question: 6/6/1, motion failed

- j. Discussion ensued regarding the responsibilities of the Senator Pro Tempore
- k. Matt called the vote on the original motion to cut the scholarship to \$300.00:
3/8/2, motion failed

Matt made a motion to extend the meeting until all business was completed, seconded by Alicia Vajid

Matt called the vote: 13/0/0, motion passed

- l. Johnathan made a motion to approve the ASI Student Leader Scholarships as they appeared on the screen, seconded by Matt
- m. Matt called the vote: 13/0/0, motion passed
- n. Johnathan made a motion to approve the ASI Budget for the 2012-13 year, seconded by Dylan
- o. Matt called the vote: 13/0/0, motion passed

F. Recommendation from the Facilities and Operations Committee - reopened

1. Bronco Student Center Budget for 2012-13

- a. Johnathan asked Cora if she had a recommendation on how to balance the ASI Student Leader scholarships coming out of the BSC budget now that the amount was slightly higher than what was first submitted
- b. Cora stated that she had consulted the Leadership Team and felt that the line designated for utilities under Operating Expense, line item 8269, would be reduced from \$327,087.00 to \$326,977.00 to balance the budget
- c. Johnathan made a motion to approve the Bronco Student Center budget for 2012-13 with the amended change made by Cora, seconded by Rebecca Unitt
- d. Anthony gave details regarding the current and future role of the Secretary of Sustainability and whether an amount, possibly \$2,000, could be allocated to this position to increase their involvement with BSC related programming
- e. Matt stated that the Sustainability Board had been working on a five year sustainability plan which had many areas that focused on the BSC
- f. Johnathan suggested that there were other sources of funding that could be accessed
- g. Cora stated that she would hesitate to build in line items specific to Secretary goals, however, currently individual requests can be addressed as they come up, for example the hand dryers in the BSC
- h. Discussion ensued
- i. Cora added that both she and Barney were present today and would commit to utilizing \$2,000 of the BSC line item for programming to support sustainability programming in the BSC in the following year
- j. Matt called the vote to approve the BSC Budget for 2012-13: 13/0/0, motion passed

G. Recreation Center Project Scope (attachments)

- 1. Cora stated that this topic affected two of the four components that were required for submission to the Chancellor's office that would enable ASI to be on the July 17th agenda and as the deadline for the submission was eight weeks prior to the meeting,

- that meant it needed to be completed this week and she explained the urgency
2. She reviewed the definition of the Guaranteed Maximum Price (GMAX), that C. W. Driver had reported that the project was within the total project budget of \$56,600,000 and that the project budget excluded all of the deductive alternates and additive alternates that were listed on the attached schedule and explained that the ASI Leadership Team and the project managers were recommending the highlighted items be included back in the project scope to benefit the users of the facility
 3. She reviewed the schedule of additive alternates which included #8-Ceiling Fans, #9-End-grain Hardwood Flooring, #10-Wood Top at Exterior Concrete Benches, #11-Acoustical Ceiling Isolators in Multi-purpose Rooms and #12-Acoustical Ceiling Isolators in Office Area. Discussion ensued and it was noted that #14-Juice Bar was a separate category that reflected the contribution of the Foundation to the project.
 4. Cora reviewed the explanation of the options of additive and deductive alternates in relation to being under budget or over budget during the construction process
 5. She explained how the financial impact to the project budget worked by adding the \$300,000 that would be fronted from the Bronco Student Center Off-Campus Reserves and that this required both senate and university approval. She recapped the projected balance and impact to the BSC Off-Campus Reserves included in the memo.
 6. Johnathan made a motion to approve an amount not to exceed \$300,000 from the Bronco Student Center Off-Campus Reserves to cover the costs for the highlighted alternates of the Recreation Center Project Scope, seconded by Alicia Vajid
 7. Discussion ensued
 8. Pulkit made a motion to amend the amount from \$300,000 to \$350,000 to include the additive alternate for #5 Visix Room Wizard Schedulers, seconded by Johnathan
 9. Discussion ensued
 10. Matt called the vote on the amendment: 9/0/0, amendment motion passed
 11. Johnathan called to question, no objections
 12. Matt called the vote on the main motion as amended: 9/0/0, motion passed

III. DISCUSSION ITEMS

- A. Senate Resolution – To Convert Kaplan to Student Government Space
 1. Anthony stated that he had drafted a resolution on this topic, however after consulting with Barny and the Cabinet, he was going to make some adjustments to it and create a more general document that put the senate and BEAT together, in a shared space, with the other members of ASI Student Government in order to enhance the overall efficiency of the organization
 2. He asked everyone to email him with the benefits that they thought existed with this idea and he would incorporate them so that LPA could reference the document during the process of the BSC Space Study
- B. Senate Resolution – Sports Bar/Pub (attachment)
 1. Anthony stated that the draft of this resolution was in their packet, however he was also going to make some adjustments to create a more general document that gave the opinion that a sports bar or pub would be utilized in the BSC by the campus and which could also be referenced by the consultants as part of the BSC Space Study

2. He added that he would bring both resolutions back to the senate next week

C. Recommended Re-Carpeting and Funding from Dormitory Building Maintenance Equipment Replacement (DBMER)

1. Powell explained that the carpet on the second floor of the BSC next to the C & E desk and including the area where the lounge chairs were located needed replacing. He added that they would have a quote from a vendor by the next senate meeting.
2. Cora added that the carpet in that area was eight years old and was originally a lower grade carpet due to the budget at the time it was chosen

D. ASI Accountability Plan

1. Matt stated that this item had actually been covered earlier in the meeting

Matt adjourned the regular session at 5:49pm to move to Executive Session

IV. EXECUTIVE SESSION

A. Discussion Items

1. ASI and BSC Budgets for 2012-13 – Personnel Related Matters was not discussed
2. The Compensation Study and funding for it were discussed

V. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, May 31, 2012, 3:00 – 5:00pm, England Evans room
- B. Senate meeting 2011-12: 21 was adjourned at 6:00pm

MINUTES SUBMITTED TO:

Matt Stafford, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2011-2012: _____

Vicki Jackson, Administrative Assistant

Date

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