



ASI Senate Meeting

Minutes

2011- 2012:19 Thursday, May 10, 2012, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Matthew Stafford called Senate 2011-2012:19 to order at 3:02pm

B. Quorum Check

1. Voting Members:

Matthew Stafford, Vice President
Johnathan Jianu, President – **Excused Tardy**
Gabe Barrios, Agriculture Senator
Evin Coukos, Business Senator – **Excused Absent**
Cristina Aceves, CEIS Senator
Cristina Saca, CLASS Senator
Hae Yeon Kang, CCHM Senator
Rebecca Unitt, ENV Senator
Olaleye Olayinka, Engineering Senator – **Excused Tardy**
Pulkit Jain, Science Senator
Alicia Vajid, Senator-At-Large (MCC), Senator Pro Tempore
Alicia Martin, Senator-At-Large (EIC)
Shireen Amin, Senator-At-Large (Greek)
Dylan Devlin, Senator-At Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor – **Excused Tardy**
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Anthony Juarez, Attorney General
Vacant, Treasurer
Vacant, Academic Senate Rep.
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep.
Brian Crane, Bronco Athletics Association Rep. – **Excused Tardy**

C. Approval of Minutes

1. There were no minutes to approve

D. Pledge of Allegiance

E. Agenda Changes

1. Matt moved Discussion Item A.2. Endorsement of Qdoba as Subway Express Replacement to Information Item A.1.

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2. Alicia Vajid changed Action Item A.1 from \$5,000 to \$4,500 based on the new recommendation from the Finance Committee's meeting on Tuesday and postponed their presentation to the next senate meeting
3. Johnathan added Information Item B. Update on SRFEA & Facilities Enhancement Committee
4. Matt moved to approve the agenda as amended, seconded by Johnathan
5. Matt called the vote: 12/0/0, motion passed

F. Financial Status – Given by Anthony Juarez (attachments)

1. ASI Total Revenue	\$ 6,338,622.00
2. ASI Total Expenses	\$ 4,146,158.00
3. ASI – NP & A Account Balance	\$ 26,889.00
4. ASI – Tutoring Retention Account Balance	\$ 5,764.00
5. ASI Prior Year's I Reserves	\$ 152,640.00
6. ASI Prior Year's II Reserves	\$ 109,169.00
7. ASI Prior Year's III Reserves	\$ 253,698.00

G. Introduction of Guests

- | | |
|-----------------------|----------------------|
| 1. Derek Eng | 10. Sally Kandah |
| 2. Brian Poirrier | 11. Briana Ho |
| 3. Cathy Neale | 12. Brett Roth |
| 4. Powell Velasco | 13. Domingo Carvajal |
| 5. Alex Preston | 14. Yvonne Bailey |
| 6. Christopher Osuala | 15. Melissa Terrazas |
| 7. Oscar Marin | 16. Terri Bell |
| 8. Phil Sales II | 17. Brad Westbrook |
| 9. Barny Peake | |

H. Reports – Not given verbally – posted on the SAN

1. ASI Executive Director – Cora M. Culla – no report
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton – no report
3. Academic Senate Rep. – vacant
4. Staff Council Rep. – vacant
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – Brian Crane – no report
7. Senator Pro Tempore – Alicia Vajid – no report
8. Attorney General – Anthony Juarez – no report
9. Treasurer – vacant
10. President – Johnathan Jianu – no report
11. Vice President – Matthew Stafford – no report
12. Senate Reports
 - a. Cristina Aceves, CEIS Senator *(attachment)
 - i. Liberal Studies Community Event
 - ii. CSU Hunger Strikes
 - b. Cristina Saca, CLASS Senator *(attachment)
 - i. C.L.A.S.S. Council Endorsement Meeting

- ii. C.L.A.S.S. Council Banquet
- c. Dylan Devlin, Senator-at-Large, IHC *(attachment)
 - i. ASI Endorsements
 - ii. ASI BEAT Busses
- d. Rebecca Unitt, ENV Senator *(attachment)
 - i. Elections
 - ii. Bike Week
- e. Shireen Amin, Senator-at-Large, Greek *(attachment)
 - i. Greek Week
 - ii. Elections
 - iii. GWT Advisory Board

I. Open Forum

1. Brian Poirrier – reminded everyone to attend the BEAT event at House of Blues being held tonight and to use designated drivers for the trip down and back. He added that he hoped the senate would spend time reviewing the BSC budget as it was almost double the ASI budget and deserved just as much attention.
2. Cora M. Culla – stated that she received an update from Leatha Elsdon, Project Manager, announcing formal approval from the DRC office, which serves as the certification from the Chancellor's office, that they support our project with respect to the ADA standards and requirements. She noted that they had asked us to keep ADA compliance in mind when fitness equipment was chosen.
3. Phil Sales – introduced himself as the Secretary of External Affairs and stated that he was actively looking to recruit for his position for next year, so please let him know of anyone that you know who might be interested and has an interest in politics.

II. ACTION ITEMS

A. 2012-13 Budget Deliberations for ASI Annually Budgeted Groups

Johnathan made a motion to close Add Phase, seconded by Alicia Vajid

Matt called the vote: 12/0/0, motion passed

1. Financial Guidelines and Stipulations

- a. Johnathan stated that after discussion with Rebecca Keeton and Terri Bell, additional stipulations will be presented to next week's Finance Committee meeting, so he made a motion to postpone this topic until next week, seconded by Alicia
- b. Johnathan added that if anyone has other guidelines that they would like to see discussed, to please submit them
- c. Matt called the vote: 12/0/0, motion passed

2. ASI Student Leader Scholarships (attachments)

- a. Johnathan explained that he had consulted Matt and Anthony in working on the three proposals of possible changes to the scholarships that were handed out, but as his cover memo stated, he would also like to consult with Chris Osuala, the incoming ASI President before finalizing a structure
- b. He reviewed that two of the proposals showed a 2.10% increase as mandated in the Financial Guidelines and Stipulations, and one did not include it
- c. He noted that some of the other differences included which budget the

- proposed scholarship for the Elections Chair would come from and that he had evaluated that it would make the Elections budget very tight
- d. He stated that he would like to update the senate at the next meeting and asked that anyone who had other suggestions, to please submit them so that they could also be evaluated
 - e. Cora stated that she had a conference call scheduled tomorrow with Miles Nevin, CSSA Executive Director, to find out if they might have benchmarking information that would also help guide the senate
 - f. Johnathan added that he had done an informal survey and was surprised to learn that a number of boards on other campuses did not receive scholarships
 - g. Matt made a motion to postpone this item until next week, seconded by Alicia Vajid
 - h. Matt called the vote: 12/0/0, motion passed

III. DISCUSSION ITEMS

A. Recommendations from the Facilities and Operations Committee (attachments)

1. Bronco Student Center Budget for 2012-13

- a. Cora presented the budget for 2012-13 for the Bronco Student Center that had been approved by the Facilities and Operations Committee with the addition of some changes, that were as of today, and reviewed some of the basic points in a presentation outline that would be included below
- b. She outlined the following information per the power point presentation:
 - i. BSC Budget Management
 - ii. Budget Assumptions
 - iii. Budget Goals 2012-13
 - iv. Revenue
 - She noted that Kaplan Testing had notified them that they will be vacating their space at the end of the month which, as of right now, will leave the BSC Lease Income figure short by 1 month this year and 12 months for next year
 - v. Expenditures
 - vi. Fiscal Year Comparisons
 - vii. CSU Required Fund Transfers
 - viii. Debt Service Coverage Ratio for 2012-13
 - ix. Budget Process
 - x. BSC Budget Timeline
- c. Discussion ensued regarding program expenses for First Friday events and partnerships, the CPP 75th and ASI 50th anniversaries, reserve account balances for this year and next year, the impact of Kaplan on the budget, the BSC Space Study process, GAS in-house marketing expenses, status of logo merchandise orders and the rebranding efforts, increase to the Student Development line item and the program related efforts for the Fitness Center
- d. Matt stated that this would be an Action Item at the next senate meeting

Matt called a 5 minute recess at 4:05pm

Matt called the meeting back to order at 4:12pm

IV. INFORMATION ITEMS

A. Recommendations from the Facilities and Operations Committee

1. Endorsement of Qdoba as Subway Express Replacement (attachments)

- a. Alicia announced that they would no longer be able to endorse Qdoba
- b. Brett Roth, Foundation Dining Services, explained that Qdoba contacted Cal Poly to research the reporting structure which led them to the Chancellor's office and the knowledge that the CEO of Jack in the Box, the parent company of Qdoba, sits on the Board of Trustees. He added that the Chancellor's office considered this a conflict of interest and would not allow Cal Poly to pursue moving forward with Qdoba.
- c. He stated that they would now go back to the drawing board and their goal would be to have a new selection in by Fall and at the latest by January. He added that they were disappointed and he thanked the committee for all of the work they had invested in this matter.
- d. Brett asked that any suggestions be forwarded to Alicia Vajid

III. DISCUSSION ITEMS – Reopened

B. ASI Honorary Lifetime Membership (attachments)

1. Cora explained that the guidelines and nomination form in the packet are drafts and everyone's feedback was welcome. She and Johnathan had discussed streamlining the process that takes place at the end of each year.
2. She reviewed the guidelines which included the criteria, process and the benefits of the Honorary Lifetime membership. She added that the By-Laws state that it can be awarded to a business entity, as well as an individual, so both attachments were tailored to be applicable for either one.
3. She noted that another issue was if there should be a limit on how many are given out each year and she had suggested ten as a starting point for discussion
4. Johnathan stated that he and Rebecca had discussed ten as being a good maximum number for each year
5. Discussion took place regarding the qualifications, how they apply to ASI and several edits to the form were suggested

IV. INFORMATION ITEMS - Reopened

B. Update on Sports Recreation Facilities Enhancement Account (SRFEA) and Facilities Enhancement Committee (attachments)

1. Johnathan explained that one of the fees that students pay is their Athletics fee and based on a Memorandum of Understanding (MOU), \$75,000 is allocated per year to SRFEA which is managed by the Sports Enhancement Committee that he serves on as the Chair
2. He reviewed that a detailed list of the allocation of funds for this year and the current fund balance was in their packet which also included the projected expenses for 2012-13
3. Discussion ensued regarding the location of fields that were maintained
4. Johnathan thanked Terri Bell for pulling these figures together yesterday

Matt adjourned the regular session at 4:38pm to move to Executive Session

V. EXECUTIVE SESSION

A. Discussion Item

1. Personnel related matters as they pertained to the ASI and BSC budgets for 2012-13 were discussed

VI. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, May 17, 2012, 3:00 – 5:00pm, England Evans room
- B. Senate meeting 2011-12:19 was adjourned at 4:53pm

MINUTES SUBMITTED TO:

Matt Stafford, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2011-2012: _____

Vicki Jackson, Administrative Assistant

Date

TO VIEW REPORTS LISTED (WITH AN *) OPEN SEPARATE FILE ON DOCUMENTS WEBPAGE LABELED:
ASI SENATE MEETING ATTACHMENTS – REPORTS FOR MAY 10, 2012