



ASI Senate Meeting

Minutes

2011- 2012:8 Thursday, January 12, 2012, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Matthew Stafford called Senate 2011-2012:8 to order at 3:03pm

B. Quorum Check

1. Voting Members:

Matthew Stafford, Vice President
Johnathan Jianu, President – **Excused Tardy**
Gabe Barrios, Agriculture Senator
Evin Coukos, Business Senator
Cristina Aceves, CEIS Senator
Cristina Saca, CLASS Senator
Hae Yeon Kang, CCHM Senator
Rebecca Unitt, ENV Senator
Olaleye Olayinka, Engineering Senator
Pulkit Jain, Science Senator
Alicia Vajid, Senator-At-Large (MCC), Senator Pro Tempore
Alicia Martin, Senator-At-Large (EIC)
Shireen Amin, Senator-At-Large (Greek)
Dylan Devlin, Senator-At Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor – **Excused Tardy**
Cora M. Culla, Executive Director – **Excused Tardy**

3. Non-voting Liaisons:

Anthony Juarez, Attorney General - **Excused Tardy**
Brian Poirrier, Treasurer
Vacant, Academic Senate Rep.
Rachel Dominguez, Staff Council Rep. – **Unexcused Absent**
Janeth Rodriguez, Alumni Association Rep.
Brian Crane, Bronco Athletics Association Rep. – **Excused Tardy**

C. Approval of Minutes

1. As there were no objections the minutes for December 1, 2011 were approved as written by the chair

D. Pledge of Allegiance

E. Agenda Changes

1. Matt removed Action Item D. 2. ASI BEAT Committee – Winter Quarter and Discussion Item A. Substantive Revisions to ASI By-Laws
2. Matt added Discussion Item A. Naming for Recreation Center
3. Evin made a motion to approve the agenda as amended, seconded by Cristina A.
4. Matt called the vote: 13/0/0, motion passed

F. Financial Status – Given by Brian Poirrier (attachment)

1. ASI Total Revenue	\$ 4,484,478.00
2. ASI Total Expenses	\$ 2,284,736.00
3. ASI – NP & A Account Balance	\$ 113,535.00
4. ASI – Tutoring Retention Account Balance	\$ 7,864.00
5. ASI Prior Year's I Reserves	\$ 152,640.00
6. ASI Prior Year's II Reserves	\$ 109,169.00
7. ASI Prior Year's III Reserves	\$ 253,698.00

G. Introduction of Guests

- | | |
|--------------------------|---------------------|
| 1. Brad Westbrook | 5. Alex Preston |
| 2. Erin O'Brien | 6. Powell Velasco |
| 3. Barney Peake | 7. John (Poly Post) |
| 4. Maria-Lisa Flemington | |

H. Reports

1. ASI Executive Director – Cora M. Culla *(attachment)
 - a. Recreation Center Progress
 - b. AOA Annual Conference
 - c. Tree Removal Next to BSC
 - d. RPM Updates
 - e. Personal Leave for ASI Executive Director
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton
 - a. She stated that she had attended the President's Cabinet meeting this morning where approval was given for two items. She reviewed that the Hospital Accompaniment Protocol defined who would go to the hospital with someone who could not respond for themselves- out of 11 people designated to be responsible for this protocol. The second item was the Response Protocol for Hate Crimes and Hate Incidents and she added that we might be invited to participate in some training or to join a response team regarding this protocol. She passed a copy of this one around the table for everyone. She noted that the steps for both of these protocols were not new, just having them formally written down and finalized was newly approved to be better organized about how to respond to either situation.
3. Academic Senate Rep. – Vacant
4. Staff Council Rep. – Rachel Dominguez – no report
5. Alumni Rep. – Janeth Rodriguiz *(attachment)
 - a. Student Alumni Network Dinner Program Registration
 - b. Student Alumni Association (Student Organization) Nominate Yourself

- c. Alumni Association Scholarship Opportunities
6. Athletics Rep. – Brian Crane – no report
7. Senator Pro Tempore – Alicia Vajid
 - a. She stated that F & O was this Friday
 - b. She announced that Alicia Martin would serve as her BEAT representative this quarter and would be attending the meetings every Friday
8. Attorney General – Anthony Juarez – no report
9. Treasurer – Brian Poirrier *(attachment)
 - a. Assistant Treasurer
 - b. Annual Budget
 - c. Finance Committee
10. President – Johnathan Jianu
 - a. He reminded everyone that tomorrow was the deadline for priority registration, so please be sure to submit it on time
 - b. He announced that he had appointed Brad Westbrook as the Assistant Treasurer and he would be up for confirmation at the meeting tonight
 - c. He stated that CSSA at Sonoma State would be held next weekend and he and Phil would be attending the meeting
11. Vice President – Matthew Stafford *(attachment)
 - a. Recreation Center Naming Opportunity
 - b. Founder of TED Conference comes to Cal Poly Pomona
 - c. Senator One on One Meetings
 - d. He added that he had communicated with the campus Facilities Dept. and they would be developing a new plan for University Park due to the trees that had to be removed for safety reasons
12. Senate Reports
 - a. Shireen Amin, Senator-at-Large, Greek *(attachment)
 - i. First Greek Council E-board Meeting of the Quarter – Jan. 4, 2012
 - ii. Up Till Dawn
 - b. Evin Coukos, Business Senator – no report
 - c. Rebecca Unitt, ENV Senator *(attachment)
 - i. ENV Career Day
 - ii. ENV Employment Database
 - d. Olaleye Olayinka, Engineering Senator *(attachment)
 - i. Year of Advising
 - ii. Engineering Week Planning
 - iii. Quarter at a Glance
 - iv. Professionalism Drive
 - v. Pizza with the Dean
 - e. Gabriel Barrios, Agriculture Senator *(attachment)
 - i. Food Drive
 - ii. Ag Beautification
 - iii. Ag Council Nominations and Elections
 - iv. He added that Housing was accepting applications right now until Feb. 10th along with some graduate student opportunities
 - f. Alicia Vajid, Senator-at-Large, MCC

- i. She stated that MCC was currently working on their quarterly called Night of Colors – let her know if you would like to sign up
- ii. She noted that MCC was collaborating with BEAT on the dance that they were planning
- iii. She added that they were also collaborating with Student Interest Council (SIC) on an event
- g. Cristina Aceves, CEIS Senator *(attachment)
 - i. First Council Meeting of the Quarter
 - ii. Quarterly Retreat
- h. Alicia Martin, Senator-at-Large, SIC *(attachment)
 - i. SIC Meeting
 - ii. SIC Collaboration on ASI makes My <3 BEAT Week Event
- i. Hae Yeon Kang, CCHM Senator – no report
- j. Pulkit Jain, Science Senator *(attachment)
 - i. Science Council Chick-fil-A Fundraiser
 - ii. ASI Makes My <3 BEAT Dance
- k. Cristina Saca, C.L.A.S.S. Senator *(attachment)
 - i. First General C.L.A.S.S. Council Meeting Held for Winter 2012
 - ii. C.L.A.S.S. Council Budget Updates – Budgets have been passed!
 - iii. Miscellaneous Information Regarding CLASS Council
- l. Dylan Devlin, Senator-at-Large, IHC *(attachment)
 - i. Tunnel of Oppression Co-sponsorship
 - ii. Humans vs. Zombies
 - iii. ASI Related Activities
 - iv. He added that the Housing Director came and presented on the new housing fees for next year and asked for feedback

I. Open Forum

- 1. Evin Coukos – stated that along with all of the RA applications, the University Village was going to be recruiting new CAs as well, along with Orientation Services looking for Orientation Leaders. He asked that everyone bring it to your councils and added that it was a great way to get started in student leadership. He added that the applications for both would be due at the end of January or the first of February.

II. ACTION ITEMS

A. Art Program Policy

- 1. Cora stated that this was discussed at the last senate meeting, and to be sustainable, the final version was on a flash drive and was viewed on the overhead
- 2. Barny reviewed that the main change brought to their attention at the last meeting was made to the Exhibit Priority section and digital space was also added in
- 3. Johnathan made a motion to approve the policy as amended, seconded by Alicia V.
- 4. Matt called the vote: 14/0/0, motion passed

B. Revised Partnership/Sponsorship Policy

- 1. Cora stated that this policy was also discussed at the last meeting and the suggestions that were made had been incorporated into this new document

2. Barny verified that a few “co-“ had been corrected along with a few non-substantive changes as reflected in the document on the overhead
3. Cora stated that the point that they would like to stress was that with the adoption of this policy, ASI will now be very intentional about making a distinction between those programs that we only sponsor – which means that we are only allowing our name and logo to be used but we rely on the other party to take on the responsibility and liability for the program or activity. She added that if it was a true partnership – then it was something that ASI would take more responsibility for.
4. Olaleye verified that the difference in the definitions was clearly defined in the document
5. Cristina Saca made a motion to approve the policy as amended, seconded by Alicia Vajid
6. Matt called the vote: 14/0/0, motion passed

C. Confirmation of Appointed Position

1. Assistant Treasurer
 - a. Johnathan explained the process that he and Brian completed before deciding to appoint Bradley Westbrook to this position
 - b. Pulkit verified Brad’s experience
 - c. Hae made a motion to confirm Brad, seconded by Alicia Martin
 - d. Matt called the vote: 13/0/1, motion passed

D. Nominations and Elections for ASI Standing Committees

1. ASI Finance Committee – Winter Quarter
 - a. Matt explained that the three members were elected every quarter
 - b. Brian stated that the meetings would probably be held every other Tuesday from 4:00 – 5:00pm, starting this coming Tuesday and an additional topic that they would be discussing was the overview of the ASI budget
 - c. Matt opened the floor to nominations
 - i. Anthony nominated Cristina Saca, she declined
 - ii. Hae nominated Pulkit , he accepted
 - iii. Olaleye nominated Gabe, he accepted
 - iv. Dylan nominated Evin, he declined
 - v. Rebecca nominated herself
 - vi. Christina Saca nominated Dylan, he accepted
 - vii. Alicia Vajid nominated Cristina Aceves, she declined
 - viii. Unnamed person nominated Shireen, she declined
 - ix. Pulkit nominated Alicia Martin, she declined
 - d. Matt asked each of the nominees, Pulkit, Gabe, Rebecca and Dylan, to speak on their behalf
 - e. Matt called the first vote and asked everyone to vote once:
 - i. Pulkit 5 votes
 - ii. Gabe 3 votes
 - iii. Rebecca 3 votes
 - iv. Dylan 3 votes

- f. Matt announced that Pulkit was elected and called the second vote and asked everyone to vote once:
 - i. Dylan 6 votes
 - ii. Rebecca 4 votes
 - iii. Gabe 4 votes
 - g. Matt announced that Dylan was elected and called the third vote and asked everyone to vote once:
 - i. Gabe 7 votes
 - ii. Rebecca 6 votes
 - iii. Abstain 1 vote by Matt to break the tie
 - iv. Matt noted that this should be discussed as a substantive change in the ASI By-Laws – how to break a tie in the senate
 - h. Matt announced that Gabe was elected as the final member of the Finance Board for the Winter Quarter
2. ASI Sustainability Board – 2011-12
- a. Matt gave some background on the creation of the Secretary of Sustainability last year and the definition and composition of the new Sustainability Board as noted in the ASI By-Laws. He noted the difference between its role and the committee of volunteers that also exist and had currently been working with Krishna Hernandez-Pruhs as the 2011-12 appointed Secretary of Sustainability.
 - b. He added that the board would be meeting about once a month and primarily as an advisory board would be giving direction and guidance to the Secretary of Sustainability
 - c. Matt opened the floor for nominations and indicated that two seats were required
 - i. Anthony nominated Rebecca, she accepted
 - ii. Cristina Aceves nominated Alicia Martin, she accepted
 - iii. Dylan nominated Pulkit, he declined
 - iv. Pulkit nominated Cristina Saca, she declined
 - v. Pulkit nominated Cristina Aceves, she declined
 - vi. Johnathan nominated Alicia Vajid, she accepted
 - d. Matt asked each of the nominees, Rebecca, Alicia Martin, and Alicia Vajid, to speak on their behalf
 - e. Matt called the first vote and asked everyone to vote once:
 - i. Rebecca 8 votes
 - ii. Alicia Martin 3 votes
 - iii. Alicia Vajid 3 votes
 - f. Matt announced that Rebecca was elected and called the second vote and asked everyone to vote once:
 - i. Alicia Vajid 6 votes
 - ii. Alicia Martin 8 votes
 - g. Matt announced that Alicia Martin was elected as the final member of the Sustainability Board for 2011-12
 - h. Rebecca stated that now that she was elected to serve on the Sustainability Board, her seat on the Sustainability Volunteer Committee was available to

be filled by another student

- i. Matt stated that Krisha would be responsible for now filling that position

E. Non-Substantive Recommendations from the Rules and Policies Committee

1. Finance Committee Code
2. Rules and Policies Committee Code
3. Facilities and Operations Committee Code
4. Matt and Anthony reviewed that all of the changes were minor or grammatical and that there were no changes at the last meeting when this was a Discussion Item
5. Matt recommended that all three codes be voted on as a slate
6. Gabe made a motion to approve all three codes as a slate, seconded by Alicia Vajid
7. Matt called the vote: 13/0/1, motion passed
8. Cora stated that now that they had taken action on the non-substantive changes, there were substantive changes to the ASI By-Laws that needed to be made, so they were going to wait to make a recommendation to the university president until those were completed as they also would have to be submitted to the Chancellor's office. Until that time, the prior ASI By-Laws, approved by President Ortiz, would remain on the website.

III. DISCUSSION ITEM

A. Naming for Recreation Center (attachments)

1. Cora explained that it made sense to name the facility now as signage was going to be installed at the site that should reflect the name
2. She added that if a generic name was decided by the senate, it goes to the university president for final approval. However, if someone should donate to the facility and would like their name on it, then the proposed name would go to the university for approval and then also need to be submitted to the Board of Trustees for approval.
3. She handed out a list of all of the recreation center names in the CSU system for reference, noted that this would also be discussed at the cabinet meeting next week and encouraged everyone to bring it up with their constituencies and email Johnathan, Matt or Powell with any suggestions. She mentioned that it was important to pay attention to the acronym created by the suggested name.
4. She added that they could also post a list of the top 2-3 choices on the website and invite feedback
5. Matt invited everyone to share their input and Johnathan created a list on the overhead to keep track of the ideas
6. Discussion ensued that focused on the criteria for naming like the physical appearance of the building, the features and activities available in the building and the acronym that would be created by the name
7. The following reflected the majority of ideas that were noted by Johnathan:
 - a. SRC – Student Recreation Center
 - b. BRC –Bronco Recreation Center or Connection
 - c. BFC – Bronco Fitness Center
 - d. BARN – Bronco Activities Recreation Network
 - e. BARC – Bronco Activities Recreation Center

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- f. B-REC – Bronco Recreation
 - g. ROCK - to be determined
 - h. CRIB – Campus Recreation and Interest for Broncos
 - i. TRAC/TRaAC – The Recreation and Activities Center
8. Matt stated that this would be an Action Item at the next senate meeting

Matt adjourned the regular session at 4:21pm to move to Executive Session

IV. EXECUTIVE SESSION

Called to order at 4:29pm

- A. Discussion Item
 - 1. The ASI Staffing Plan was discussed

V. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, January 26, 2012, 3:00 – 5:00pm, in the England Evans room
- B. Senate meeting 2011-12: 8 was adjourned at 4:52pm

MINUTES SUBMITTED TO:

Matt Stafford, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2011-2012: _____

Vicki Jackson, Administrative Assistant

Date

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