



ASI Senate Meeting

Minutes

2011- 2012:10 Thursday, February 9, 2012, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Matthew Stafford called Senate 2011-2012:10 to order at 3:02pm

B. Quorum Check

1. Voting Members:

Matthew Stafford, Vice President
Johnathan Jianu, President - **Excused Tardy**
Gabe Barrios, Agriculture Senator – **Excused Tardy**
Evin Coukos, Business Senator – **Excused Tardy**
Cristina Aceves, CEIS Senator
Cristina Saca, CLASS Senator
Hae Yeon Kang, CCHM Senator
Rebecca Unitt, ENV Senator
Olaleye Olayinka, Engineering Senator
Pulkit Jain, Science Senator
Alicia Vajid, Senator-At-Large (MCC), Senator Pro Tempore
Alicia Martin, Senator-At-Large (EIC)
Shireen Amin, Senator-At-Large (Greek) - **Unexcused Absent**
Dylan Devlin, Senator-At Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor – **Excused Tardy**
Cora M. Culla, Executive Director – **Sub: Powell Velasco**

3. Non-voting Liaisons:

Anthony Juarez, Attorney General
Brian Poirrier, Treasurer
Vacant, Academic Senate Rep.
Rachel Dominguez, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep. – **Excused Absent**
Brian Crane, Bronco Athletics Association Rep. – **Excused Tardy**

C. Approval of Minutes

1. As there were no objections the minutes for January 26, 2012 were approved as written by the chair

D. Pledge of Allegiance

E. Agenda Changes

1. There were none

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F. Financial Status – Given by Brian Poirrier (attachment)

1. ASI Total Revenue	\$ 4,695,230.00
2. ASI Total Expenses	\$ 2,764,628.00
3. ASI – NP & A Account Balance	\$ 113,535.00
4. ASI – Tutoring Retention Account Balance	\$ 7,864.00
5. ASI Prior Year's I Reserves	\$ 152,640.00
6. ASI Prior Year's II Reserves	\$ 109,169.00
7. ASI Prior Year's III Reserves	\$ 253,698.00

G. Introduction of Guests

1. Aaron Kwok	6. Alex Preston
2. Martin Mares	7. Brad Westbrook
3. Terri Bell	8. Brandon De Paul
4. Tina Henton	9. Jacklyn Chen
5. Barny Peake	

H. Special Presentation – Time Specific at 3:15pm

I. Reports

1. ASI Executive Director – Cora M. Culla, Sub: Powell Velasco *(attachment)
 - a. CPI – Based Increase for ASI and BSC Fees Effective Summer 2012
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton – no report
3. Academic Senate Rep. – Vacant
4. Staff Council Rep. – Rachel Dominguez
 - a. She stated that they were having their Valentine fundraiser on Feb. 14th from 12-1pm to benefit the Amelia Hammond scholarships and they'll also be in front of the CLA building the next day selling tickets
 - b. She stated that they would be holding a Spring boutique on March 29th as a fundraiser from 11:00am – 3:00pm and some of the vendors would be staff
 - c. She noted that the date had been set for Staff Appreciation Day on June 14th
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – Brian Crane *(attachment)
 - a. Canned Food Drive
 - b. Penny Wars
 - c. "The Herd"
 - d. Team Reports
7. Senator Pro Tempore – Alicia Vajid *(attachment)
 - a. Outreach Tour
 - b. F & O committee
 - c. FIT Committee
 - d. External Affairs
8. Attorney General – Anthony Juarez – no report
9. Treasurer – Brian Poirrier *(attachment)
 - a. Annual Budget
 - b. Finance Committee
 - c. Mandatory Annual Budgeted Groups Workshop

- d. Admin Fund
- e. CSSA
- 10. President – Johnathan Jianu *(attachment)
 - a. CSSA
 - b. Campus Activities
 - c. Past Meetings
 - i. He added that student advocacy was being addressed by plans to attend the March in March and CHESS
 - d. Upcoming Meetings/Events
 - e. Appointments
 - f. Other
 - i. He passed around a poster for the CSSA Trustee search
- 11. Vice President – Matthew Stafford *(attachment)
 - a. City of Pomona Bicycle Plan/Ciclavia/Pomona Valley Bicycle Coalition
 - b. University Park Improvements
- 12. Senate Reports
 - a. Pulkit Jain, Science Senator *(attachment)
 - i. Casino Valentino
 - b. Gabe Barrios, Agriculture Senator *(attachment)
 - i. Pizza with the Dean
 - ii. Ag Beautification
 - III. 75th Anniversary Planning
 - c. Hae Yeon Kang, CCHM Senator
 - i. She stated that she and Gabe would be the MCs for the Casino Valentino dance on Friday – so come out and support

Matt called a recess from Reports to move into the time specific presentation at 3:15pm

H. Special Presentation

- 1. Form 990 by Tina Henton, LLP Audit Partner, Vicenti, Lloyd and Stutzman
 - a. Powell introduced Tina as a partner of Vicenti, Lloyd and Stutzman, the ASI external auditors, and stated that she was here to present on the form 990 for the tax year of 2010-11 for ASI
 - b. Tina stated that as a part of doing ASI's audit they also prepare the form 990. She explained that it was required because ASI is a 501C3 organization and so the IRS demands that ASI file a 990, even though they do not pay taxes, and then the IRS gathers information from it. She noted that the IRS was looking for non-profit organizations that were making choices that could jeopardize their non-profit status or that were structured to benefit just a few specific individuals of their organization.
 - c. She stated that page one was a summary page of the data that would be organized into pages two through twelve and listed the various topics included on those pages such as: the services your program provides, a series of questions designed to indicate what other schedules you have to file, compliance questions, governance, a listing of the board with salaries and revenue and expenses which explains why you are an exempt organization

- d. She also noted that any transactions between ASI and Cal Poly Pomona, as related organizations, were also disclosed in the form
- e. She also explained the intent of each of the attached schedules that provided additional information
- f. A question and answer session took place

Matt resumed Senate Reports

I. Reports

- d. Olaleye Olayinka, Engineering Senator *(attachment)
 - i. Year of Advising
 - ii. Engineering Week Events
- e. Alicia Vajid, Senator-at-Large, MCC *(attachment)
 - i. MCC Quarterly – Night of Colors
 - ii. Student Summit – Collab. With SIC on Feb. 17th
 - iii. ASI Makes my <3 BEAT Collab.
- f. Rebecca Unitt, ENV Senator *(attachment)
 - i. Sustainability Committee
 - ii. ENV Council
- g. Cristina Aceves, CEIS Senator *(attachment)
 - i. CEIS Mentorship
 - ii. CEIS Computer Lab
 - iii. Dream Act Forum
 - iv. She added that she was appointed to the Senior Gift Committee and would like to know if there were any ideas regarding a class gift for her to take to the next meeting which will be next Thursday
- h. Dylan Devlin, Senator-at-Large, IHC *(attachment)
 - i. Housing Contracts
 - ii. Green Campus Program
 - iii. Relay 4 Life
 - iv. CRS Renovation
 - v. Regional Bid Submission
 - vi. Anti-Valentine’s Day Event
- i. Alicia Martin, Senator-at-Large, SIC *(attachment)
 - i. Student Summit
 - ii. SIC General Council Meeting
 - iii. Mr. and Miss CPP Applications
 - iv. InterCouncil Club Fair, Feb. 28, 11am – 2pm
BEAT
 - i. ASI Makes My <3 BEAT Week
- j. Cristina Saca, C.L.A.S.S. Senator *(attachment)
 - i. An Evening with Dr. Cornel West
- k. Shireen Amin, Senator-at-Large, Greek *(attachment)
 - i. Zeta Tau Alpha Casino Night
 - ii. Phi Kappa Tau Spirit Week
 - iii. Career Center Speaker

J. Open Forum

1. Johnathan Jianu – stated that all of the answers given at Pizza with the Presidents were available on Twitter.
2. Dr. Rebecca Gutierrez Keeton – passed around a handout regarding the Response Protocol for Hate Crimes and Hate Incidents Extended Network and stated that some individuals would be receiving an invitation to join the training and to please let your councils know that the university was creating this protocol. Even though the council president will receive the email, they can choose to send another student in their place who is interested in learning more about these issues. This is designed so that if there is an incident on campus, there are people ready to be pulled in to deal with whatever the incident might be.
3. Jacklyn Chen – stated that she contacted the Children’s Center regarding working with the Poly Readers program for the first week of next month and added that she would send out an email with about three time slots and everyone can respond to it.

II. ACTION ITEM

A. Senate Resolution – College Manuals (attachment)

1. Brandon De Paul, ASI Secretary of Education, placed the draft of the senate resolution on the overhead for review and stated that the only change was the addition of the last Resolved that specified who will receive this document
2. Discussion ensued regarding editing responsibilities, the time frame for revision and that the Secretary of Education was responsible for compiling all of this and making sure that it gets organized and published – it would be the council’s responsibility to make sure that all of the data was there
3. Pulkit made a motion to amend the resolution and change the time frame from June through August to June through the end of September and discussion took place
4. Anthony recommended that they amend the amendment to begin with July through the end of September due to when the new administration would always start
5. Pulkit accepted Anthony’s friendly amendment and discussion took place
6. Matt explained that, as a resolution, this was not a binding document but rather a guiding document to assist the Secretary of Education in recommending how to move forward
7. Johnathan explained that in R & P they would be revising the responsibilities of the secretaries and create senate bills as the new structure to identify their duties and be binding
8. Matt called to question the friendly amendments to the resolution that had been discussed, changing June to July and August to September and he called the vote: 10/3/0, motion passed
9. Pulkit made a motion to amend the same resolved by adding both the incoming and outgoing Secretary and starting with June through September, seconded by Alicia
10. Matt called the vote: 1/10/1, the motion did not pass so it reverted back to what was previously approved and what was reflected on the overhead document
11. Dylan made a motion to approved the resolution as amended, seconded by Cristina Saca
12. Matt called the vote: 9/3/1, motion passed

III. DISCUSSION ITEM

- A. Proposal to Transition to Online Voting (attachment)
 1. Johnathan passed out a proposal to move to ASI online elections and stated that a rough draft of the revised Elections Code was attached that had not been approved by the R & P Committee yet, but had proposed edits that reflected adapting it to online use after discussion with Amanda Quintero, ASI Elections Chair, and Susan Ashe, ASI Elections Committee advisor
 2. He received feedback from the senate on the following questions:
 - a. Do you think that the signatures on the signature sheet, where the candidate is petitioning for the position, are important and pertinent to the process?
 - b. Should the number of signatures required be tied to a percentage based on the number of voters for that college in the last election?
 - c. Do we want to allow the ability for people to run on a ticket or a slate in the election? In the Elections Code, ticket is defined as President/Vice President, but in the past the culture of our campus has expanded that to senators running as well. Therefore, do we want to allow a President/Vice President to select a group of senators to run with them? Or do we want to limit it to a President/Vice President slate with senators running as individuals?
 - d. If senators run individually, what is to prevent them from endorsing a President/Vice President ticket or each other in their campaigning materials? Please email him regarding this question so that they can discuss it in R & P.
 - e. To keep people more accountable and ensure that their campaign expenses are in line, should they turn in an advertising plan when they start campaigning and before election results are closed? The goal of this would be to keep the candidates accountable to those spending limits particularly if they have to turn them in the final week.

IV. INFORMATION ITEMS

- A. Advising Task Force Update
 1. Olaley stated that he sits on the Advising Task Force and that they have been conducting surveys of different student groups regarding their experiences with their advisors
 2. He asked for feedback on the following questions:
 - a. What should be your result when you meet with your advisor? What goal or outcome do you expect?
 - b. How knowledgeable about the campus resources are you?
 - c. If there was anything that you would change in advising, that would impact the graduation rate, what would it be?
 - d. Note: The Graduation Initiative Steering Committee and the Advising Task Force are planning on activating the People Soft software so that the advisors can actually post logs that will help provide consistency in the data when a student meets with a different advisor
 - e. If there was one thing that you could change about the advising system that is already here, what would you propose?

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3. Olaleye thanked everyone for their feedback and Matt said they should email him with any further comments

B. Lobby Corp Update (attachment)

1. Alicia Vajid passed out a copy of the last cabinet report from Secretary of External Affairs, Phil Sales, and reviewed the details of the following topics included in the report
 - a. Budget Reports
 - i. State: The Governor's Proposed Budget
 - ii. Federal: Pell Grants were cut again
 - b. Legislative Updates
 - i. Bills of Interest – AB-970
 - ii. Lobby Corps visits with local politicians
 - c. CSSA Plenary Meeting – Sonoma State University - January 21-22, 2012
 - i. CSU System-wide Reports
 - ii. University Affairs Committee
 - iii. Legislative Affairs Committee
 - iv. Multicultural Caucus (MCC)
 - d. Foundation Audit Committee Report
 - i. Dissolution of the University Educational Trust (UET)
2. Matt asked that everyone please review this information and share it with their constituencies

Matt asked for any objections, and seeing none, adjourned the regular session at 4:48pm to move to Executive Session

V. EXECUTIVE SESSION

Called to order at 4:50pm

A. Action Item

1. The ASI Staffing Plan was discussed and approved as presented

VI. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, February 23, 2012, 3:00 – 5:00pm, in the England Evans room
- B. Senate meeting 2011-12:10 was adjourned at 5:13pm

MINUTES SUBMITTED TO:

Matt Stafford, Chair of the Senate

Date

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MINUTES APPROVED AT SENATE 2011-2012: _____

Vicki Jackson, Administrative Assistant

Date

TO VIEW REPORTS LISTED (WITH AN *) OPEN SEPARATE FILE ON DOCUMENTS WEBPAGE LABELED:
ASI SENATE MEETING ATTACHMENTS – REPORTS FOR FEBRUARY 9, 2012