



ASI Senate Meeting

Minutes

2011-2012:14 Thursday, April 5, 2012, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Matthew Stafford called Senate 2011-2012:14 to order at 3:03pm

B. Quorum Check

1. Voting Members:

Matthew Stafford, Vice President
Johnathan Jianu, President
Gabe Barrios, Agriculture Senator
Evin Coukos, Business Senator
Cristina Aceves, CEIS Senator
Cristina Saca, CLASS Senator
Hae Yeon Kang, CCHM Senator
Rebecca Unitt, ENV Senator
Olaleye Olayinka, Engineering Senator
Pulkit Jain, Science Senator
Alicia Vajid, Senator-At-Large (MCC), Senator Pro Tempore
Alicia Martin, Senator-At-Large (EIC)
Shireen Amin, Senator-At-Large (Greek)
Dylan Devlin, Senator-At Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor
Cora M. Culla, Executive Director – **Excused Tardy**

3. Non-voting Liaisons:

Anthony Juarez, Attorney General – **Excused Tardy**
Brian Poirrier, Treasurer
Vacant, Academic Senate Rep.
Rachel Dominguez, Staff Council Rep. – **Excused Absent**
Janeth Rodriguez, Alumni Association Rep.
Brian Crane, Bronco Athletics Association Rep. – **Excused Absent**

C. Approval of Minutes

1. There were no minutes to approve

D. Pledge of Allegiance

E. Agenda Changes

1. Matt changed Action Item A. Child Care Stability Plan to Discussion Item A and stated that it would be an Action Item at a future senate meeting within about three weeks

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2. Johnathan made a motion to approve the agenda as amended, seconded by Dylan
3. Matt called the vote: 14/0/0, motion passed

F. Financial Status – Given by Brian Poirrier (attachments)

Brian noted that this was as of March 28, 2012 as today's report was not available

1. ASI Total Revenue	\$ 5,317,628.00
2. ASI Total Expenses	\$ 3,422,729.00
3. ASI – NP & A Account Balance	\$ 99,920.00
4. ASI – Tutoring Retention Account Balance	\$ 7,864.00
5. ASI Prior Year's I Reserves	\$ 152,640.00
6. ASI Prior Year's II Reserves	\$ 109,169.00
7. ASI Prior Year's III Reserves	\$ 253,698.00

G. Introduction of Guests

- | | |
|----------------------|----------------------|
| 1. Brad Westbrook | 8. Brandon De Paul |
| 2. Cathy Neale | 9. Susan Ashe |
| 3. Alex Preston | 10. Melissa Terrazas |
| 4. Barny Peake | 11. Provost denBoer |
| 5. Powell Velasco | 12. John McGuthry |
| 6. Jinah Young | 13. Chris Chisler |
| 7. Kevin Morningstar | 14. Yvonne Bailey |

H. Special Presentations – Time specific starting at 3:30pm

I. Reports

1. ASI Executive Director – Cora M. Culla *(attachment)
 - a. Recreation Center Progress Report
 - b. Personnel Updates
 - c. RPM Updates
 - d. Fee Advisory Committee Meeting
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton
 - a. She announced that Dr. Dora Lee had been appointed as the Interim Associate Registrar in the Registrar's office and her first day will be Monday, April 9th so please congratulate her when you see her as she has been here ten years and many of us have worked with her
3. Academic Senate Report – vacant
4. Staff Council Rep. – no report
5. Alumni Rep. – Janeth Rodriguiz *(attachment)
 - a. Senior Send Off 2012
6. Athletics Rep. – Brian Crane – no report
7. Senator Pro Tempore – Alicia Vajid *(attachment)

Pro Tempore

 - a. Outreach Tour
 - b. F & O Committee

MCC

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- a. Social Justice Month
- b. Laser Tag
- c. Spring Quarterly
8. Attorney General – Anthony Juarez – no report
9. Treasurer – Brian Poirrier *(attachment)
 - a. Budget Retreat
 - b. Budget Season
 - c. Finance Committee
 - d. The Students' ASI Bill
 - e. Administrative Fund
 - f. Instructionally Related Activities
 - g. Fee Advisory Committee
 - h. Out of Town
 - i. California State Student Association Officer Elections
10. President – Johnathan Jianu *(attachment)
 - a. CSSA – upcoming meeting is at CHESS
 - b. Campus Activities
 - c. Past Meetings
 - d. Upcoming Meetings/Events
 - e. Appointments
11. Vice President – Matthew Stafford *(attachment)
 - a. Bike Week
 - b. ASI Budget Retreat
12. Senate Reports
 - a. Shireen Amin, Senator-at-Large, Greek *(attachment)
 - i. AFLV
 - ii. Greek Week
 - iii. Affordable Learning Initiative
 - b. Evin Coukos, Business Senator
 - i. He stated that UBSS will be collaborating with AMA to premier The Intern on April 18th
 - ii. He added that they would also be hosting CBARN on May 18th
 - c. Olaleye Olayinka, Engineering Senator
 - i. He stated that next week on Tuesday they would be hosting A Chat with the Dean in Ursa Minor
 - d. Rebecca Unitt, ENV Senator
 - i. She stated that next week the ENV Council was hosting their ENV Remix, a week of professional development
 - ii. She added that they were also having a documentary screening of Urbanized at 7:00pm in building 7

Matt stated that they were going to recess from Reports to move to the Special Presentations

H. Special Presentations

1. Current Issues in Academic Affairs by Provost denBoer –Time specific at 3:30pm

- a. Provost denBoer thanked everyone for having him and defined the title of provost as meaning the same as Vice President of Academic Affairs. He noted that he was responsible for the academic side of the university, that the deans reported to him which meant that indirectly the faculty did too and that he was responsible for making sure that the curriculum met the needs of the students. He summarized that all of these responsibilities need to fulfill what the university is all about which is preparing the future citizens and future workforce of California, which is why the state gives us money and why we are here. He added that the state has not been supporting them as well in recent years, and that is why the students are paying more tuition.
 - b. He stated that despite the current economic times, they have been making improvements that included hiring of some new faculty both this year and last year which is important because new faculty energize departments and bring new perspectives
 - c. He added that the budget does continue to be a challenge and reminded everyone to educate people that the university relies on state support and encourage them to vote this Fall on the tax increase
 - d. He also urged everyone to stay in touch with Cal Poly after they graduate as the university would like to hear if their program prepared them well for a career and hear any new ideas that should be brought back to the campus
 - e. He now indicated that he would like to know any student concerns that he might be able to do something about and asked for feedback
 - f. Discussion ensued regarding questions and concerns
 - g. Provost denBoer recapped that he had learned that they care about their instructors, they want their feedback on instructors to be heard and there are a number of areas regarding advising that need improvement. He thanked everyone for their feedback and indicated that he would like to meet again in the future.
2. ASI Online Elections – BallotBox Security – Time specific at 4:00pm
By John McGuthry, CIO, Instructional and Information Technology
 - a. John McGuthry stated that every single electronic thing that we have can potentially be broken into or have bad things happen and would not want to give an unrealistic expectation that a system was invincible. However, he noted that there were precautions and steps that could be taken to minimize risks for the electronic voting system for the ASI Elections.
 - The system that they will be using has been used for about 180 elections on the faculty side and it has not been tampered with for those elections
 - He explained that the elections information will be stored in a database and the only communication that occurs with that machine is by another machine. For example, you log-in to BroncoDirect and access an application, that they created on a separate machine and which can only be accessed through BroncoDirect, which enables you to vote and then that machine is talking to the database machine.

- A log is created whenever one of these machines is accessed that is stored in another location
- b. He concluded that he felt that they had created a good application, which has been in use for about seven years, and would be very difficult to break into
- c. A question and answer session ensued

Matt called a 10-15 minute recess at 4:25pm to have everyone participate in the mock election that had been set-up for them to test

Matt resumed the meeting at 4:37pm

- d. Feedback regarding the online voting test process was given

I. Reports – Matt reopened

- e. Dylan Devlin, Senator-at-Large, IHC *(attachment)
 - i. Executive Board Elections
 - ii. Q-SAFE Co-sponsorship
- f. Cristina Saca, C.L.A.S.S. Senator *(attachment)
 - i. CLASS Council to Participate in Relay For Life
 - ii. C.L.A.S.S. Council Social
 - iii. First CLASS Council Meeting of Spring Quarter Scheduled for 4/10/12
- g. Hae Yeon Kang, CCHM Senator *(attachment)
 - i. HMC All E-Board Meeting
- h. Cristina Aceves, CEIS Senator *(attachment)
 - i. CEIS Council Meeting
 - ii. She added that they were participating in an event called A Day without Shoes and encouraged everyone to join them and noted that more information was available on Facebook
- i. Alicia Martin, Senator-at-Large, SIC *(attachment)
 - i. SIC Meeting
 - ii. She asked that everyone please mark their calendars for Thursday, May 10th which will be the 4th annual crowning of Miss Cal Poly Pomona and happen right after the senate meeting
- j. Pulkit Jain, Science Senator *(attachment)
 - i. First General Meeting for Spring Quarter

J. Open Forum

1. Cora M. Culla – reminded everyone that the Unity Luncheon was coming up next Thursday, April 12th in the BSC, Ursa Major from 11:30am – 1:30pm and ASI traditionally reserves some tables for ASI employees and up to five student leaders. She added that each seat was \$20, ASI covers the cost and to please sign up on the sheet being passed around and there would be a drawing for the seats.
2. Alicia Vajid – reminded the senators that the Outreach meeting would be held after the senate meeting.
3. Brian Poirrier – announced that Relay For Life would be held April 27-28th for 24 hrs.

on campus and to please tell your councils and clubs to get involved with it as it was a great opportunity to do some good.

4. Janeth Rodriguez – asked if it was appropriate to invite some of the alumni board members to participate in Relay For Life because they have asked about volunteer opportunities on campus. Brian responded that it would be appropriate.

II. DISCUSSION ITEM

A. Child Care Stability Plan

1. Matt stated that this was postponed in agenda changes to the next available meeting and he asked if there were any comments based on last week's meeting and noted that they were not aiming for it to be adopted in Spring Quarter of this year
2. Brian explained that because of the timeline to request a fee increase, they know that it would not be possible to have it enacted by the Fall Quarter. So to make a stronger ballot package for next year it will probably be on the Winter Quarter election, with the IRA fee, and take effect the next budget year. He added that they wanted to pass the bill this quarter so that the next administration has to move forward with taking it to a student vote.
3. Matt added that as part of this process they would be engaging with other stakeholders on campus like Student Affairs as well as the Children's Center and ASI
4. Anthony asked why the summer quarter was not included in collecting the fee
5. Brian replied that the summer enrollment is very low and they were basing this bill on the ASI Athletic Fee which does not charge during the summer and he also felt that the Fall, Winter and Spring Quarters would be sufficient and the dollar amount that was proposed would also be sufficient
6. Cora agreed with Brian's statement

III. INFORMATION ITEM

A. ASI Budget Retreat

1. Matt reminded everyone that the Student Government Retreat was this Saturday on campus, would be held in Ursa Minor and he noted that they would have some special guests attending later on in the day. He added that one of them was a former ASI President from the 90's that would be going over parliamentary procedure and budgets which was actually her profession.
2. He added that right now it looked like they had 100% attendance and it was important to attend to ensure that the budget process would be very smooth

Matt adjourned the regular session at 4:47pm to move to Executive Session

IV. EXECUTIVE SESSION

A. Action Item

1. General revisions to job descriptions was approved 12/0/0

At 5:04pm a vote to extend the meeting until all business was conducted took place: 11/1/0

B. Discussion Items

1. Job description for Recreation Center Director was discussed

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2. Job description for Campus Recreation Coordinator was discussed
3. Job description for Fitness Assistant was discussed
4. Job description for Intramurals Assistant was discussed

V. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, April 12, 2012, 3:00 – 5:00pm, in the England Evans room
- B. Senate meeting 2011-12: 14 was adjourned at 5:30pm

MINUTES SUBMITTED TO:

Matt Stafford, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2011-2012: _____

Vicki Jackson, Administrative Assistant

Date

TO VIEW REPORTS LISTED (WITH AN *) OPEN SEPARATE FILE ON DOCUMENTS WEBPAGE LABELED:
ASI SENATE MEETING ATTACHMENTS – REPORTS FOR APRIL 5, 2012