



ASI Senate Meeting

Minutes

2011- 2012:17 Thursday, April 26, 2012, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Matthew Stafford called Senate 2011-2012:17 to order at 3:03pm

B. Quorum Check

1. Voting Members:

Matthew Stafford, Vice President
Johnathan Jianu, President
Gabe Barrios, Agriculture Senator
Evin Coukos, Business Senator
Cristina Aceves, CEIS Senator
Cristina Saca, CLASS Senator
Hae Yeon Kang, CCHM Senator
Rebecca Unitt, ENV Senator
Olaleye Olayinka, Engineering Senator
Pulkit Jain, Science Senator
Alicia Vajid, Senator-At-Large (MCC), Senator Pro Tempore
Alicia Martin, Senator-At-Large (EIC)
Shireen Amin, Senator-At-Large (Greek)
Dylan Devlin, Senator-At Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Anthony Juarez, Attorney General
Brian Poirrier, Treasurer
Vacant, Academic Senate Rep.
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep. – **Excused Absent**
Brian Crane, Bronco Athletics Association Rep. – **Excused Tardy**

C. Approval of Minutes

1. As there were no objections, the chair approved the minutes for April 12, 2012 as written

D. Pledge of Allegiance

E. Agenda Changes

1. There were none

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F. Financial Statue – Given by Brian Poirrier (attachments)

1. ASI Total Revenue	\$ 6,097,073.00
2. ASI Total Expenses	\$ 3,743,002.00
3. ASI – NP & A Account Balance	\$ 85,620.00
4. ASI – Tutoring Retention Account Balance	\$ 5,764.00
5. ASI Prior Year's I Reserves	\$ 152,640.00
6. ASI Prior Year's II Reserves	\$ 109,169.00
7. ASI Prior Year's III Reserves	\$ 253,698.00

G. Introduction of Guests

1. Tony Castellano	8. Terri Bell
2. M.L. Flemington	9. Powell Velasco
3. Cathy Neale	10. Barny Peake
4. Alex Preston	11. Yvonne Bailey
5. Shelbi Long	12. Carol Lee
6. Kenny Flores	13. Rana Abuershaid
7. Jessica Martinez	

H. Reports – Written reports posted on the SAN – not given verbally

1. ASI Executive Director – Cora M. Culla – no report
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton – no report
3. Academic Senate Rep. – vacant
4. Staff Council Rep. – vacant
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – Brian Crane - no report
7. Senator Pro Tempore – Alicia Vajid *(attachment)
 - Pro Tempore
 - a. Outreach Tour
 - b. F & O Committee
 - c. Space Study
 - MCC
 - a. Social Justice Month
 - b. Laser Tag
 - c. Hunger Banquet
8. Attorney General – Anthony Juarez – no report
9. Treasurer – Brian Poirrier *(attachment)
 - a. Budget Season
 - b. Finance Committee
 - c. The Students' ASI Bill
 - d. Administrative Fund
 - e. Instructionally Related Activities
 - f. Out of Town
 - g. California State Student Association Officer Elections
10. President – Johnathan Jianu – no report
11. Vice President – Matthew Stafford – no report
12. Senate Reports

- a. Alicia Martin, Senator-at-Large, SIC *(attachment)
 - i. Mr. and Ms. CPP After Party at House of Blues Anaheim
- b. Cristina Saca, C.L.A.S.S. Senator *(attachment)
 - i. First C.L.A.S.S. Council General Meeting
 - ii. B.E.A. T. Committee
- c. Dylan Devlin, Senator-at-Large, IHC *(attachment)
 - i. ASI BEAT CPP House Party Co-sponsorship
 - ii. Fundraising for NACHUR
- d. Gabriel Barrios, Agriculture Senator *(attachment)
 - i. Pizza with the Dean
 - ii. Ag Beautification
 - iii. Tractor Show and Strawberry Festival
 - iv. Plant Science Silent Auction/Scholarship Banquet
- e. Pulkit Jain, Science Senator
 - i. Civic Engagement Award Recipients
 - ii. Relay For Life

I. Open Forum

1. Alex Preston – stated that she was the Marketing/Communications Assistant for GAS and that she was there to talk about the ASI re-branding project that they were working on and share the five posters that were up on the senate wall. She noted that GAS was looking for feedback from the target audience, which would be students, for their perceptions of ASI. Kenny Flores had sent an email to the senators requesting a brief interview to discuss their thoughts. She explained that the posters had been placed outside the entrance to the BSC with five key questions regarding ASI and the students walking by had written their responses on them. She noted that these comments were not applicable to the re-branding process, but they decided to share them with the senate as good information to know about students. She stated that their overall goal was to unify the ASI brand for the BSC, the Rec Center when it was completed, and all of the departments in the BSC and to unify all of the individual logos.
2. Cora M. Culla – invited Terri Bell to introduce a new member of the ASI team. Terri introduced Jessica Martinez as the new AP Funds Specialist who came to us from Cal Poly San Luis Obispo where she worked in their credit union. As she had relocated to our area from San Luis Obispo, she was welcomed to the area, Cal Poly and to ASI.
3. Alicia Vajid – reminded everyone that the Hunger Banquet would be held at 6:30pm after the senate meeting and to please join them. She also noted that Maria –Lisa Flemington was looking for someone to serve on her Art Acquisition Committee that would be meeting on May 23rd from 11:30am – 1:00pm. Please let her know if you were interested in the committee.
4. Cristina Aceves – stated that she had just sent out an email announcement regarding The Hilda Solis scholarship and the deadline had been extended until May 4th so if you knew anyone who might be interested in applying, please let them know.
5. Dylan Devlin – stated that tonight at 7:00pm, in the multi-purpose room behind the Denny's, an IHC member was hosting an ASI Senate Potential Elect – Meet & Greet as an informal opportunity for residents to stop by and talk to the candidates.

6. Johnathan Jianu – asked Dylan if whoever put the Meet & Greet together had plans to do any similar events in the future because he had not heard of it and maybe they could use some help with the marketing.

II. ACTION ITEMS

A. Recommendation from the Finance Committee (attachment)

1. ASI BEAT

\$10,000

NP & A

- a. Matt announced that this item had already been both a Discussion and Action Item at the ASI Finance Committee
- b. Brian stated that ASI BEAT had come to the Finance Committee as a mid-year augmentation request and as an annually budgeted group there was no limit on their request for an event so that was why it was over \$5,000. He added that the committee had recommended the full amount being requested.
- c. Barny explained that BEAT was partnering with the House of Blues and Live Nation to put on an event where they were giving them the facility, their staffing and resources basically for free. BEAT would be hosting a concert in their venue that will follow Mr. and Ms. CPP, like an after party. He noted that the House of Blues was a 1,000 person venue located in Downtown Disney and the headline act will be The Cataracts along with a DJ named Fei Fei.
- d. He added that the tickets would be selling for \$12.50 at the Games Room, through House of Blues or Ticketmaster for \$15.00 or the day of for \$20.00. ASI will receive 40% of the ticket sale proceeds back to cover our expenses and they keep 60%. He noted that this was a very good deal for us because they were covering the use of their box office, security, serving staff and sound technicians and essentially providing the venue for free to us.
- e. Barny stated that this was not a typical event that BEAT normally does and so that was why they were asking for the mid-year augmentation and this group, The Cataracts, typically books for \$15-20,000 and we got them for \$6,000
- f. He added that the tickets would go on sale tomorrow, they were printing the flyers up today and \$1 of every ticket sold will go to a charity of our choice and they had chosen CSSA as the legislative body that lobbies on our behalf
- g. Discussion ensued that included it was not a dry event as the venue was a full service restaurant and bar that will utilize over age 21 wristbands, the venue had worked with colleges before, all performers have to go through a Disney review, street team approach for the marketing of the event, the attendees will not only be Cal Poly students as other colleges will be invited, as well as it will be open to the general public and several councils had concern about transportation and were working on providing it if possible
- h. Johnathan made a motion to approve \$10,000 from NP & A to ASI BEAT, seconded by Alicia Vajid
- i. Matt called the vote: 14/0/0, motion passed

B. 2012-13 Budget Deliberations for ASI Annually Budgeted Groups (attachments)

1. Matt introduced Johnathan and Brian to present the Treasurer's recommendation and stated that they would then move into Cut Phase

2. Brian stated that as a general overview of the ASI budget the total amount of money available to be allocated to the annually budgeted groups for next year was \$936,589 which was up from last year's total of \$895,815 which represented about a 5% increase. He noted that to arrive at his recommendation he applied the 5% increase to the amount that the senate approved last year as a method that was proportionate to the increase in availability of funds.
3. He reviewed the recommendations as follows:
 - a. ASI BEAT
 - i. Amount requested for 2012-13 was \$88,500
 - ii. Last year \$88,500 was approved by the senate
 - iii. Recommendation for 2012-13 with a 5% increase was \$92,528
 - b. ASI Departments
 - i. Amount requested for 2012-13 was \$321,089
 - ii. Last year \$305,200 was approved by the senate
 - iii. Recommendation for 2012-13 with a 5% increase was \$320,460
 - c. ASI Elections
 - i. Amount requested for 2012-13 was \$7,500
 - ii. Last year \$7,203 was approved by the senate
 - iii. Recommendation for 2012-13 with a 5% increase was \$8,201
 - iv. He noted that they would need extra money for a special referendum next year as discussed in the budget presentation
 - d. ASI Government & Operations
 - i. Amount requested for 2012-13 was \$170,400
 - ii. Last year \$162,742 was approved by the senate
 - iii. Recommendation for 2012-13 with a 5% increase was about \$171,000 so they left it at the original amount requested of \$170,400
 - e. ASI Campus Recreation
 - i. Amount requested for 2012-13 was \$101,065
 - ii. Last year \$107,877 was approved by the senate
 - iii. Recommendation for 2012-13 with a 5% increase and an additional amount was \$120,000
 - f. Children's Center
 - i. Amount requested for 2012-13 was \$247,993
 - ii. Last year \$224,293 was approved by the senate
 - iii. Recommendation for 2012-13 was \$225,000 which was down from the amount requested but rounded up from the amount that was approved last year
 - iv. He noted that the reasoning was that they did not include the increase when they evaluated the entire picture and he did not feel it was fair to the other groups that this group missed the mandatory budget workshop
4. Brian reviewed the format of the chart on the overhead that reflected the figures used in the recommendation as well as carryover and other income totals and the columns that would be utilized to keep track of both the Cut and Add Phases and he asked if there were any questions on the recommendations
 - a. Cristina Saca asked why Campus Rec was allocated \$19,000 more than their

requested budget

- i. Brian replied that it was the combination of the 5% proportionate increase and that their original request was \$136,000 and they were forced to scale back that request to accommodate other unforeseen increases in the other budgetary requests
- b. Johnathan and Matt asked Brian to explain the budget process that involved the earlier requests that were being referenced
 - i. Brian explained that at the preliminary budget meeting all of the groups were asked to provide their initial budget requests for next year so that the total of all of them could be compared to the total allocation for next year and how they fit together could be assessed. He added that this took place several weeks before the budget submission deadline. As the Children's Center did not have their preliminary total, last year's total was used instead. The final budget that was submitted by them, by the deadline, was higher than the preliminary total that was used at that earlier meeting.
- c. Matt asked if all annually budgeted groups were required to attend the preliminary meeting before the budget submission deadline and if that was indicated in the By-Laws or by internal policy
 - i. Brian replied yes they were required to attend and asked Cora for the history on the second half of the question
 - ii. Cora stated that it was not in a code but part of the fiscal discipline that was done to go through the needs of all of the departments, so as a result of that meeting some of us decided to scale back and make adjustments to what we were requesting in our effort to work together as a team so that the balanced budget goal can be achieved
- d. Matt asked to verify that there was a second meeting after the preliminary one where certain groups were in attendance
 - i. Cora replied that was correct and that she had missed the first one as she was still on leave of absence but when she returned they held a second meeting to discuss the budgets
- e. Matt asked Brian to elaborate on the decision process of his recommendation
 - i. Brian reviewed that he was being proportionate, basing it on the attendance and figures from the mandatory budget workshop, the extra need in elections and the goal to be as fair as possible
- f. Cristina Saca asked what column was referred to in (A + B) at the heading of the column titled Total Recommended Budget
 - i. Brian stated that referred to the column for Projected Carryover & Other Income on the far right
- g. Olaleye asked why Campus Recreation would not be showing any carryover if the new style to collect fees was to have produced about \$20,000, based on the answer to his previous question
 - i. Barny replied that those funds were designed to help fund this program, so they were not part of carryover, but a part of the budget because they were funded less, based on the amount of money that they would be making from the participation fees. Therefore, if there

had been more participation than they had anticipated and budgeted for, then that is what would have rolled over.

- ii. Brian added that carryover was a one-time source of money and not a stable source
5. Matt and Johnathan reviewed that the senate now had two choices, as they could motion accordingly and accept the Treasurer's recommendation, or open Cut Phase
6. Evin made a motion to approve the Treasurer's recommendation as presented, seconded by Alicia Martin
7. Evin stated that his rationale was that he felt the recommendations were appropriate at simple 5% increases and there were no dramatic increases that would warrant Cut/Add Phase being opened
8. Discussion ensued that included the pros and cons of this motion, further details of the mandatory budget meeting, what this recommendation means to the Children's Center and Campus Recreation, a request for the original budget amounts requested at the first mandatory budget meeting - which Matt asked to be added to the spreadsheet on the overhead as follows:

a. ASI BEAT	\$88,500
b. ASI Departments	\$322,797
c. ASI Elections	\$7,500
d. ASI Govt. & Operations	\$170,400
e. ASI Campus Recreation	\$136,918
f. Children's Center	\$225,000
9. Cristina Saca called to question
10. Matt asked if there were any objections, seeing none, he called the vote: 6/8/0, motion failed
11. Discussion continued in detail regarding the comparison of the Campus Recreation and Children's Center original budget requests from the management meetings that took place and the budgets in the binder which were part of the senate record, the staffing structure changes to Campus Recreation in respect to the proportion coming from the ASI and the BSC budgets, as well as the changes to the Campus Recreation program
12. Alicia Vajid made a motion to open Cut Phase, seconded by Olaleye
13. Matt called the vote: 8/5/0, motion passed

Matt asked if there were any objections to a brief recess, seeing none, he recessed at 4:06pm
Matt called the meeting back to order at 4:14pm, quorum was called, Pulkit Jain was absent

14. Cristina Aceves confirmed that any cuts would be made from the Treasurer's recommendation, not the original amount requested
15. Cristina Aceves made a motion to cut \$18,935 from the Campus Recreation budget, seconded by Rebecca Unitt
16. Cristina Aceves stated that her rationale was to go back to the original budget that was requested by Campus Recreation as another department would have to move a position that they had already researched, provided for in their numbers and established that they needed
17. Discussion ensued

18. Cristina Saca made an amendment to the motion to reduce the cut to \$8,935 for the Campus Recreation budget with the rationale that this program does serve all of the students and taking away almost \$20,000 was a large cut that would severely affect Campus Recreation, seconded by Rebecca Unitt
19. Discussion ensued
20. Evin made a motion to move the previous question, seconded by Alicia Martin, it was clarified that this would move to end discussion on the amendment
21. Matt called the vote: 9/4/0, motion passed
22. Matt called the vote for the amendment to reduce the cut to \$8,935 from the Campus Recreation budget: 13/0/0, motion passed
23. Discussion ensued
24. **Matt called the vote for the cut of \$8,935 from the Campus Recreation budget: 8/5/0, motion passed**
25. Johnathan made a motion to table Cut Phase until next week as there were other items on the agenda to cover, seconded by Alicia Vajid
26. Matt called the vote: 13/0/0, motion passed

III. DISCUSSION ITEM

A. Recommendation from the Facilities and Operations Committee (attachment)

1. Endorsement of Qdoba as Subway Express Replacement

- a. Alicia Vajid explained that the replacement of Subway Express had been a goal for some time. She noted that based on surveys done by the ASI Facilities and Operations Committee and the Foundation, there was a strong student desire to have fresh Mexican food available on campus. The Foundation sent out letters and received responses from both Qdoba and Baja Fresh, so a taste testing was conducted and Qdoba was selected as the preferred choice between them as it tastes exactly like Chipotle.
- b. Matt stated that the memo that was handed out was a draft that would be finalized and sent to the Foundation letting them know that ASI Student Government was endorsing the recommendation of Qdoba as a replacement for Subway Express. It was noted in the memo that while Chipotle was the first choice, it was not a part of their business model to be located on college campuses.
- c. Discussion ensued regarding the goal of opening in Fall 2012, keeping vegan options on the menu and to include a featured items option on the menu
- d. Cora stated that she appreciated the work that ASI and the Foundation had put into this project, which should eliminate the redundancy of Subway Express and improve traffic and revenue for both ASI and the Foundation, so the efforts of the ASI Facilities and Operations Committee were moving forward in the right direction to add a fresh Mexican dining option to the BSC and she hoped that the senate would also support it
- e. Alicia confirmed that the ASI Facilities & Operations Committee did formally take action and approve the recommendation for Qdoba

I. PRELIMINARIES – RE-OPENED

H. Reports

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1. Dylan made a motion to skip reports in the interest of time, seconded by Alicia Vajid
2. Matt asked if there was any discussion and a number of individuals shared brief announcements
3. Matt called to question to close reports and called the vote: 13/0/0, motion passed

Matt adjourned the regular session at 4:49pm to move to Executive Session

IV. EXECUTIVE SESSION

A. Discussion item

1. ASI and BSC Budgets for 2012-13 – Personnel Related Matters
 - a. Personnel related matters were discussed

V. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, May 3, 2012, 3:00 – 5:00pm, England Evans Room
- B. Senate meeting 2011-12: 17 was adjourned at 5:00pm

MINUTES SUBMITTED TO:

Matt Stafford, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2011-2012: _____

Vicki Jackson, Administrative Assistant

Date

TO VIEW REPORTS LISTED (WITH AN *) OPEN SEPARATE FILE ON DOCUMENTS WEBPAGE LABELED:
ASI SENATE MEETING ATTACHMENTS – REPORTS FOR APRIL 26, 2012