



# ASI Senate Meeting

## Minutes

2016- 2017:4 Thursday, September 1, 2016, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Gabriel Smith called Senate 2016-2017:4 to order at 3:05pm

#### B. Quorum Check

##### 1. Voting Members:

Gabriel Smith, Vice President, Chair  
Uriah Sanders, President  
Joshua Klockmann, Agriculture Senator – **Excused Absent**  
Danielle Camarella, Business Senator – **Excused Tardy**  
Gabi Sedano, CEIS Senator  
Steven Zhang, CLASS Senator  
Leslie Simoni, CCHM Senator - **Excused Absent**  
Shree Ravichandran, ENV Senator - **Excused Absent**  
Maha Shah, Engineering Senator - **Excused Absent**  
Carlos Gomez, Science Senator  
Karen Romero, Senator-At-Large (MCC)  
Kayla Barbosa, Senator-At-Large (SIC) – **Excused Tardy**  
Christian Posada, Senator-At-Large (Greek) - **Excused Tardy**  
Michael Burckhardt, Senator-At-Large (IHC)

##### 2. Advisors:

Dr. Byron Howlett Jr., Advisor  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Samuel Smith, Attorney General  
Karen Tu, Treasurer  
Vacant, Academic Senate Rep.  
Vacant, Staff Council Rep.  
Andrea DeCoudres, Alumni Association Rep. - **Excused Absent**  
Vacant, Bronco Athletics Association Rep.

#### C. Approval of Minutes

1. This item was tabled by the chair due to a lack of quorum

#### D. Agenda Changes

1. This item was tabled by the chair due to a lack of quorum

#### E. Financial Status – Given by Karen Tu

1. ASI Total Revenue \$ 11,508,655.00

2. ASI Total Expenses	\$ 622,777.00
3. Total Investments	\$ 22,068,207.00
ASI-Local Agency Investment Fund	\$ 4,489,988.00
BSC-Local Agency Investment Fund	\$17,578,220.00
4. ASI – NP & A Account Balance	\$ 175,591.00
5. The Green Initiative Fund (TGIF)	\$ 79,981.00
6. ASI Prior Year’s I Reserves	\$ 279,752.00
7. ASI Prior Year’s II Reserves	\$ 234,993.00
8. ASI Prior Year’s III Reserves	\$ 452,000.00
9. BSC On-Campus Reserves	\$ 2,107,655.00

F. Introduction of Guests

- |                   |                      |
|-------------------|----------------------|
| 1. Powell Velasco | 6. Walter Marquez    |
| 2. Jessica Wang   | 7. Krista Smith      |
| 3. Marco Martinez | 8. Sharon Rocacorba  |
| 4. Jessica Shahad | 9. Andrea Dima       |
| 5. Carol Lee      | 10. Danielle Manning |

G. Reports

1. ASI Executive Director – Cora M. Culla – no report
  - a. She stated that all of the ASI Leadership Team were looking forward to the Student Government retreat next week
2. ASI Advisor –Dr. Byron Howlett Jr.
  - a. He stated that the Student Government retreat would begin next Wednesday Sept. 7<sup>th</sup> at 9:00am sharp at the Kellogg West Conference Center and there would be signs directing everyone where to go. He added additional details regarding the luggage, meals, parking, the agenda and that it would conclude by 2:00pm on Friday.
3. Academic Senate Rep. – Vacant
4. Staff Council Rep. – Vacant
5. Alumni Rep. – Andrea DeCoudres – no report
6. Athletics Rep. – Vacant
7. Senator Pro Tempore – Carlos Gomez
  - a. He stated that Cal Poly SLO’s student leaders were here visiting CPP and they were shown around and had a good time
8. Attorney General – Samuel Smith (attachment)
  - a. Fall Quarter Rules & Policy Committee Schedule
9. Treasurer – Karen Tu - no report
10. President – Uriah Sanders – no report
11. Vice President – Gabriel Smith (attachment)
  - a. Turbo Vote
  - b. He added that he would like to schedule one-on-ones with the senators once the retreat was over. He also suggested that they begin talking with their deans and councils to learn of problems within their respective colleges.
12. Senate Reports
  - a. Michael Burckhardt, Senator-at-Large, IHC (attachment)

- i. SLT Training
- b. Christian Posada, Senator-at-Large, Greek (attachment)
  - i. All Council Retreat Date: 9/7/16 Time: 9:00 am – 4:00pm
- c. Carlos Gomez, Science Senator (attachment)
  - i. Science Council Leadership Retreat

H. Open Forum

- 1. There were no speakers

I. Special Presentations

- 1. Division of Administrative Affairs Updates – Time specific at 3:15pm

Presented by Danielle Manning, Vice President and Chief Financial Officer, Administration, Finance and Strategic Development

- a. Danielle stated that she had been on campus for one month and had already met with Cora who had been doing a great job of bringing her up to speed on ASI's operations and the relationship between their offices
- b. She introduced Walter Marquez as working a lot with the campus facilities and was also a great resource. She noted that her focus at this time was learning and stated that if there was anything that her area could do for ASI, to please let her know and she was also there to answer any questions.
- c. A question and answer session took place that included the dotted reporting line that existed between Cora and Danielle and how that worked with financial matters and fiscal oversight, introductions were given around the table, Danielle's email was given as [dmanning@cpp.edu](mailto:dmanning@cpp.edu), Danielle's move from the East Coast and what attracted her to Cal Poly Pomona, Walter reviewed aspects of the Strategic Plan, the Academic Master Plan and the Campus Physical Master Plan which all represented the planning process across many levels, an update on the Lanternman property, and an update on the Cal Trans freeway project and the impact to exits for the campus

Steven made a motion to reopen Approval of Minutes and Agenda Changes, seconded by Carlos

C. Approval of Minutes

- 1. Byron stated that under G. Reports 2. ASI Advisor a. Dr. J's last name was misspelled
- 2. Uriah made a motion to approve the minutes for the July 21, 2016 senate meeting as amended, seconded by Gabi
- 3. Gabriel called the vote: 9/0/0, motion carried

D. Agenda Changes

- 1. Carlos made a motion to approve the agenda as written, seconded by Michael
- 2. Gabriel stated that the motion was carried by the chair

I. Special Presentations - re-opened

- 2. Student Leader Professional Development Training

- a. ASI 101

Presented by Cora M. Culla, Executive Director

- i. Cora M. Culla, Executive Director, gave a powerpoint presentation, *ASI 101*, which covered details about the organization and was saved on the server for reference
- ii. Gabriel asked that any questions be directed to Cora via email

Steven made a motion to open Action Item A, seconded by Uriah

## II. ACTION ITEMS

### A. Nominations and Election of Senators on ASI Standing Committee

#### 1. Rules and Policies Committee

- a. Sam reviewed the purpose and responsibilities of the committee and that the three senators served for the whole year
- b. He noted that the meetings would be held on Fridays from 3:00 – 5:00pm beginning on September 30<sup>th</sup>
- c. Gabriel opened the floor for nominations
  - i. Gabriel nominated Joshua and stated he had accepted prior to the meeting as he would not be present today
  - ii. Sam nominated Steven, he accepted
  - iii. Uriah nominated Kayla, she declined
  - iv. Sam nominated Michael, he declined
  - v. Sam nominated Gabi, she declined
  - vi. Gabriel nominated Christian, he declined
  - vii. Uriah nominated Danielle, she accepted
  - viii. Uriah nominated Karen R., she declined
- d. A brief discussion took place regarding nominating a senator who was not present unless, like Joshua, they had emailed ahead of time
- e. Uriah spoke on Joshua's behalf by reading his statement aloud
- f. Carlos made a motion to move to elections, seconded by Gabi
  - i. Gabriel called the vote for Joshua 10/0/0, motion carried
  - ii. Gabriel called the vote for Steven 10/0/0, motion carried
  - iii. Gabriel called the vote for Danielle 10/0/0, motion carried

Christian made a motion to table Action Item B. in the interest of time, seconded by Uriah  
Gabriel called the vote: 9/1/0, motion carried

Gabriel adjourned regular open session at 4:43pm to move to Executive Session  
Gabriel resumed regular open session at 4:58pm and a report of Executive Session was given

## III. EXECUTIVE SESSION

### A. Discussion Items

1. The update on ASI's participation in Social Security was discussed
2. The arrangements for the Human Resources Consultant was discussed
3. The search for the ASI Executive Director was discussed

## IV. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, September 15, 2016, 3:00 – 5:00pm, in the England Evans room

B. Gabriel stated that senate meeting 2016-17:4 was adjourned at 4:59pm

**MINUTES SUBMITTED TO:**

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Gabriel Smith, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2016-2017: \_\_\_\_\_

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Vicki Jackson, Student Government Coordinator

Date