



# ASI Senate Meeting

## Minutes

2015- 2016:22 Thursday, May 12 2016, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Diana Ascencio called Senate 2015-2016:22 to order at 3:00pm

#### B. Quorum Check

##### 1. Voting Members:

Diana Ascencio, Vice President, Chair  
Julian Herrera, President  
Bryce von Helms, Agriculture Senator  
Tammy Fong, Business Senator  
Michael Sandoval, CEIS Senator  
Joshua Ebner, CLASS Senator – **Excused Absent**  
Leslie Simoni, CCHM Senator  
Brandon Whalen, ENV Senator  
Reeza Demonteverde, Engineering  
Greg Kommel, Science Senator  
Karen Romero, Senator-At-Large (MCC)  
Bianca Pescina, Senator-At-Large (SIC) – **Excused Absent**  
Aden Tessman, Senator-At-Large (Greek)  
Kaitlyn Armbruster, Senator-At-Large (IHC)

##### 2. Advisors:

Dr. Byron Howlett Jr., Advisor  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

David Lee, Attorney General  
Chonlawan Khaothiemsang, Treasurer  
Dr. James Swartz, Academic Senate Rep. – **Excused Absent**  
Staff Council Rep.  
Andrea DeCoudres, Alumni Association Rep. – **Excused Absent**  
Bronco Athletics Association Rep.

#### C. Approval of Minutes

1. The senate meeting minutes from the April 28, 2016 meeting were approved by the chair as written

#### D. Agenda Changes

1. The chair approved the agenda as written

#### E. Financial Status – Given by Chonlawan Khaothiemsang (attachments)

1. ASI Total Revenue \$ 11,863,891.00

2. ASI Total Expenses	\$ 7,455,287.00
3. Total Investments	\$ 12,653,488.00
ASI-Local Agency Investment Fund	\$ 4,528,823.00
BSC-Local Agency Investment Fund	\$ 8,124,665.00
4. ASI – NP & A Account Balance	\$ 108,121.00
5. The Green Initiative Fund (TGIF)	\$ 92,671.00
6. ASI Prior Year's I Reserves	\$ 226,758.00
7. ASI Prior Year's II Reserves	\$ 196,395.00
8. ASI Prior Year's III Reserves	\$ 381,402.00
9. BSC On-Campus Reserves	\$ 2,107,655.00

F. Introduction of Guests

- |                   |                 |
|-------------------|-----------------|
| 1. Cathy Neale    | 4. Barny Peake  |
| 2. Powell Velasco | 5. Carol Lee    |
| 3. Cathee Hill    | 6. Krista Smith |

G. Reports – Posted on the SAN – Not given verbally

1. ASI Executive Director – Cora M. Culla \*(attachment)
  - a. Children's Center Updates
  - b. ASI Graduation Celebration
  - c. LEED into Green & Gold Celebration for the BRIC
  - d. Bronco Student Center Updates
  - e. Ongoing Searches
2. ASI Advisor – Dr. Byron Howlett Jr. – no report
3. Academic Senate Rep. – Dr. James Swartz – no report
4. Staff Council Rep. – no report
5. Alumni Rep. – Andrea DeCoudres – no report
6. Athletics Rep. – no report
7. Senator Pro Tempore \*(attachment)
  - a. Facilities and Operations Committee Meeting
  - b. Attending Academic Senate Executive Committee Meeting
  - c. ASI Senate Bills Procedure Document
8. Attorney General – David Lee \*(attachment)
  - a. Rules and Policies
  - b. ASI By-laws
  - c. Council By-laws
9. Treasurer – Chonlawan Khaothiemsang – no report
10. President – Julian Herrera – no report
11. Vice President – Diana Ascencio – no report
12. Senate Reports
  - a. Bianca Pescina, Senator-at-Large, SIC \*(attachment)
    - i. Nominations!
    - ii. Bronco Court Ready!
    - iii. Loving Posters
  - b. Brandon Whalen, ENV Senator \*(attachment)
    - i. ENV Council

- ii. Projects
- iii. ASI Elections
- c. Joshua Ebner, CLASS Senator \*(attachment)
  - i. Council Meeting
  - ii. CLASS Council Elections
  - iii. CLASS Council Banquet
- d. Karen Romero, Senator-at-Large, MCC \*(attachment)
  - i. MCC General Meetings
  - ii. Night of Colors
- e. Leslie Simoni, CCHM Senator \*(attachment)
  - i. HMC Elections
  - ii. Upcoming BEAT Events
  - iii. HMC Presents: Spring Carnival 2016
  - iv. Bldg. 80 Receives LEED Gold
- f. Tammy Fong, Business Senator \*(attachment)
  - i. CBARN
  - ii. Bronco Start-up Challenge

#### H. Open Forum

1. Cora M. Culla - reminded everyone that the ASI Graduation was coming up on Friday, May 20th, at 2:00pm in Ursa Major and the LEED Gold celebration for the BRIC was Tuesday, May 31st, from 3:30 – 5:30pm at the poolside lounge at the BRIC.
2. Brandon Whalen – stated that the ASI Alternative Transportation survey was disbursed on Monday and as of now there had been 1,270 respondents, which was about 5% of the student population, but as he was hoping for a diverse student response rate, he asked that everyone please share the link that he had sent out with their councils and clubs.
3. Chonlawan Khaothiamsang – asked everyone to please let their organizations know that the registration dates were already up and to keep them in mind as they were getting their new leadership elected.
4. Diana Ascencio – stated that the Undocumented Student Coordinator candidates would be coming to campus and she asked that everyone please spread that around so that people could attend the open forums.
5. Julian Herrera – asked that anyone who was still doing their student engagement with their councils- would they please get them to him soon. He noted that he did the general one on Tuesday and there was a great turnout with about ten students. He added that they really needed the feedback from students and he had provided all of them with the materials so to please reach out to him if there were any questions. He stated that the deadline was May 26<sup>th</sup>.

## II. DISCUSSION ITEM

- A. Recommendation from the Facilities and Operations Committee
  1. 2016-17 Bronco Student Center (BSC) Budget
    - a. Barny stated that they had completed their presentation at the last meeting and that this was the senate's opportunity to ask questions
    - b. Discussion took place that included clarification that all of the BEAT Chair and

- the Secretary of Programs scholarships were listed under the object code for Board Scholarships and maybe the name was misleading and should be changed, the term "uniforms" was being looked into due to the implication of compensation with CalPERS regulations, clarification that a percentage of the BEAT scholarships were not fully included in the ASI budget because there had traditionally been a partnership with the BSC budget and it had also been a solution to support programming through the budget restricted years
- c. A separate discussion took place regarding the motions and seconds that had just been made to reflect a desire to change the title of object code 8279 for Board Scholarships to Committee Scholarships, or even just Scholarships, and for object code 8284 for Search Committee which could become Search Expenses - however, as today this was still a discussion item these changes should wait until this topic was an action item - or that it would be fine to just make adjustments like these in Financial Services without formal action
  - d. Diana explained that they could move this item to action if they wanted to pursue approving it today and that she had placed it as a discussion item so that there would be adequate time for everyone to ask questions. It was determined that the motions and seconds on the table that had been brought up in regard to the name changes for object codes, would be considered invalid at this stage in the meeting.
  - e. Further discussion took place regarding clarification that object code 8365 was ongoing maintenance repair for equipment that was already in inventory- not for improvement purposes, an explanation of the projections for object codes 8323, 8215 and the shift to contracted services for the pool for object code 8350, that object code 8286 was for training such as Fall Kick-off - in contrast to object code 8400 which was itemized as being for the event called ASI Graduation and the Campus Recreation Emerging Leaders program which was considered an administrative expense because it required the approval of the ASI Executive Director, an explanation that object code 8917 reflected national park permit fees for outdoor group trips and excursions, the explanation that object code 8287 was for ASI polos/shirts and that object code 8340 was for logo merchandise/give away items for marketing purposes, clarification of the differences between object code 8271 for ADP, temporary staffing, consultants and object code 8623 for the off-site contracts such as the pool maintenance contract, an explanation of the issue for the full-time staff and the use of the term uniforms at no cost with the CalPERS regulations - as it had come up in the CalPERS audit and a list of the expenses for the pool was also reviewed
  - f. Julian made a motion to suspend Robert's Rules and move Discussion Item A. Recommendation from the Facilities and Operations Committee 1. 2016-17 Bronco Student Center (BSC) Budget to an action item, seconded by Tammy
  - g. Bryce asked if it would be necessary to change the names of object codes prior to approving the budget
  - h. Barny said that the titles of the line items could be evaluated after the budget had been approved because it was the numbers that were subject to approval
  - i. Diana called the vote: 12/0/0, motion passed

### III. ACTION ITEM

#### A. Recommendation from the Facilities and Operations Committee

##### 1. 2016-17 Bronco Student Center (BSC) Budget

- a. Cora stated, that in order to assist the senate in making a motion based on the earlier discussion, she reviewed the two line items that were discussed as needing to be changed:
  - i. Object code 8279 - Board Scholarships to Scholarships
  - ii. Object code 8284 - Search Committee to Search Expense
- b. She noted that they were waiting for Human Resources to finish the research on the topic of uniforms for object code 8287, so if the senate wanted to make a motion to approve the budget then these recommended changes could be included
- c. Brandon made a motion to approve the 2016-17 Bronco Student Center budget with the stipulations to amend the name of object code 8284 from Search Committee to Search Expense, object code 8279 from Board Scholarships to Scholarships and with awaited recommendations from HR about object code 8287 for Uniforms
- d. Vicki asked if the projections needed to be included in the motion
- e. Cora responded that the projections did need to be included and that the motion should also indicate that it was approving the budget as a recommendation to the university
- f. Brandon corrected his motion to include: a recommendation to the university
- g. Cora re-stated the motion with Brandon's permission:

To approve the 2016-17 BSC budget with projections for 2017-18 and 2018-19 as a recommendation to the university with the following stipulations: object code 8284 will be called Search Expenses, 8279 will be called Scholarship Expense and 8287 was awaiting a final recommendation from Human Resources on the correct terminology
- h. The motion was seconded by Bryce
- i. A brief discussion took place
- j. Diana called the vote: 12/0/0, motion passed

Diana adjourned regular open session at 3:49pm to move to Executive Session

Diana resumed regular open session at 4:38pm and gave a report of Executive Session

### IV. EXECUTIVE SESSION

#### A. Discussion Item

1. Personnel matters related to ASI and BSC budgets were discussed

### V. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, May 19, 2016, 3:00 – 5:00pm, in the England Evans room
- B. Diana stated that senate meeting 2015-16:22 was adjourned at 4:39pm

ASI SENATE MEETING

May 12, 2016

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**MINUTES SUBMITTED TO:**

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Diana Ascencio, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2015-2016: \_\_\_\_\_

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Vicki Jackson, Student Government Coordinator

Date